



Browse for an Exchange

Overview

The Exchange Browse pop-up window allows searching for replacement assets in the DPAS catalog.

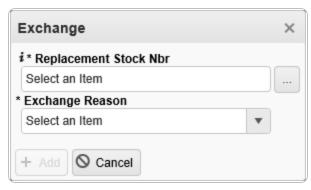
Navigation

Procedures

Browse for a Replacement Stock Number

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select
← Exchange Browse pop-up window appears.

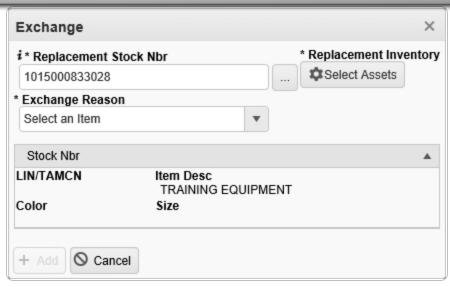


2. Use or to assist with the REPLACEMENT STOCK NBR entry. This is a 15 alphanumeric character field. When the field is entered, additional fields appear.

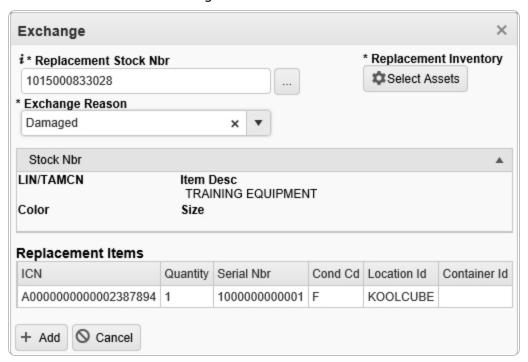
1



Help Reference Guide



3. Use to select the Exchange Reason.



4. Select + Add . The Exchange cell changes from to



, and the replacement asset is ready to be exchanged.