



# Force Command Management

## Overview

The Force Systems Management module Force Command Management process provides the ability to view or update Force Command information.

Force Command is the second tier of the structure.


## Navigation

MASTER DATA MGMT > Force Command Management > Force Command Management page

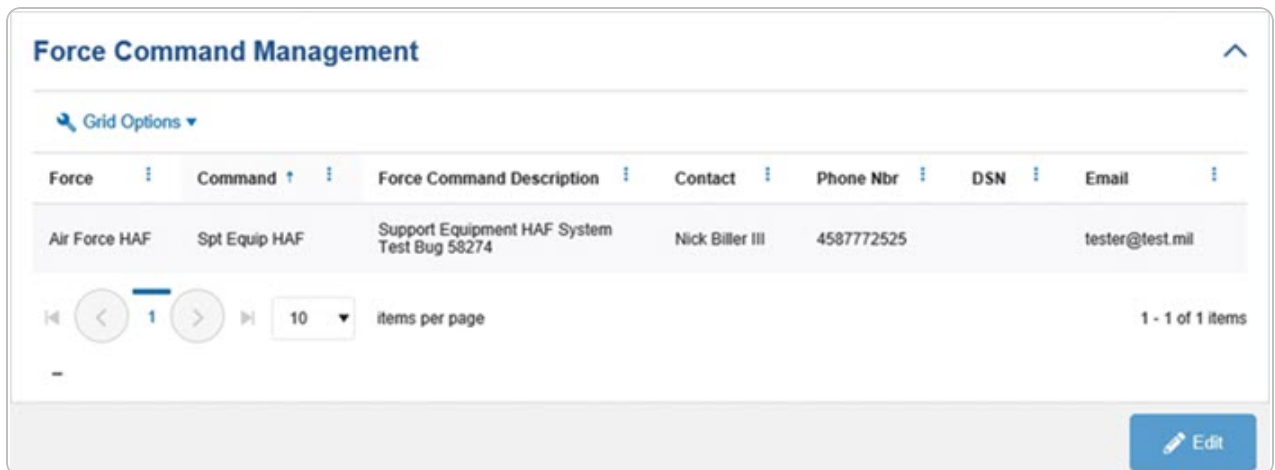
## Procedures

### View a Force Command

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. View the Force system in the Force Command grid.



The screenshot displays the 'Force Command Management' interface. At the top, there is a 'Grid Options' dropdown. Below it is a table with the following columns: Force, Command, Force Command Description, Contact, Phone Nbr, DSN, and Email. The table contains one row of data: Air Force HAF, Spt Equip HAF, Support Equipment HAF System Test Bug 58274, Nick Biller III, 4587772525, and tester@test.mil. Below the table, there are navigation controls including arrows, a page number '1', a dropdown for '10' items per page, and a status '1 - 1 of 1 items'. An 'Edit' button is located at the bottom right of the grid.

| Force         | Command       | Force Command Description                   | Contact         | Phone Nbr  | DSN | Email           |
|---------------|---------------|---|-----------------|------------|-----|-----------------|
| Air Force HAF | Spt Equip HAF | Support Equipment HAF System Test Bug 58274 | Nick Biller III | 4587772525 |     | tester@test.mil |





### Update a Force Command


1. Select the desired record.
2. Select  **Edit**. The **Update the Force Command System** page appears.





# Update a Force Command System

## Navigation


MASTER DATA MGMT > Force Command Management >  > Force Command Details page

## Procedures

### Update a Force Command

Selecting  at any point of this procedure removes all revisions and closes the page.

**Bold** numbered steps are required.

1. Select the desired entry. *The Force Command is highlighted.*
2. Select . *The **Force Command Details** page displays.*





### Force Command Details

Command    Contact

Force Command

Command

Spt Equip HAF

Force

Air Force HAF

\* Description

Support Equipment HAF System Te

Remarks

Show remarks

Cancel

Save

- A.** Update the Description, entering the revised information in the field provided. *This is a 250 alphanumeric character field.*
3. Select the Contact Tab. *The Force tab closes and the Contact tab opens.*





### Force Command Details

Command   **Contact**

Contact

\* Contact

Nick Biller III

\* Address 1

15 Newman Rock Rd

Address 2

88 L98QJU

Address 3

PO BOX

City

place

Zip Cd

65654

State Cd

KS - Kansas

Country Cd

US - UNITED STATES OF AME

POC Office

Force Command

DSN

Phone Nbr

4587772525

Fax Nbr

4587771212

Email

tester@test.mil

Remarks

[Show remarks](#)

Cancel

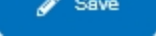
Capture screenshot.

Save

- A.** Update the Contact, entering the revised name in the field provided. *This is a 50 alphanumeric character field.*
- B.** Update the Address 1, entering the revised primary residence of the Contact in the field provided. *This is a 25 alphanumeric character field.*





4. Select  **Save**. The **Force Command Details** page closes, and the **Force Command Management** page displays the updated information.

