



Force Management

Overview

The Force Systems Management module Force Management process provides the ability to view or update Force information.

Force is the top tier of the structure.


Navigation

MASTER DATA MGMT > Force Management > Force Management page

Procedures

View a Force System

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. View the Force systems in the Force Management grid.

Force	Force Description	Contact	Phone Nbr	DSN	Force
Air Force HAF	Air Force HAF Ist2	George Ammond III	8889997777	7895454	tester@test.mil

1 - 1 of 1 items

Update a Force System

1. Select the desired record.
2. Select . The **Update the Force Management System** page appears.





Update a Force Management System


Navigation


MASTER DATA MGMT > Force Management >  > Force Details page

Procedures

Update a Force System

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select the desired entry. *The Force System is highlighted.*
2. Select . *The **Force Details** page displays.*

Force Details ^

Force
Contact


Force

Force	Air Force HAF	* Description	Air Force HAF tst2
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Remarks

Show remarks

Cancel

 Save





Help Reference Guide

- A. Update the Description, entering the revised information in the field provided. *This is a 250 alphanumeric character field.*
- 3. Select the Contact Tab. *The Force tab closes and the Contact tab opens.*

Force Details ^

Force
Contact

Contact

* Contact <input style="width: 90%;" type="text" value="George Ammond III"/>	Country Cd <input style="width: 90%;" type="text" value="US - UNITED STATES OF AME ▼"/>
* Address 1 <input style="width: 90%;" type="text" value="7832 W Stump Rd"/>	POC Office <input style="width: 90%;" type="text" value="Force Systems Management"/>
Address 2 <input style="width: 90%;" type="text" value="Room 11"/>	DSN <input style="width: 90%;" type="text" value="7895454"/>
Address 3 <input style="width: 90%;" type="text" value="Wing C"/>	Phone Nbr <input style="width: 90%;" type="text" value="8889997777"/>
City <input style="width: 90%;" type="text" value="Madison"/>	Fax Nbr <input style="width: 90%;" type="text" value="7777774444"/>
Zip Cd <input style="width: 90%;" type="text" value="60004"/>	Email <input style="width: 90%;" type="text" value="tester@test.mil"/>
State Cd <input style="width: 90%;" type="text" value="MO - Missouri ▼"/>	

Remarks

[Show remarks](#)

Cancel
Save

- A. Update the Contact, entering the revised name in the field provided. *This is an 50 alphanumeric character field.*



