



Force Management

Overview

The Force Systems Management module Force Management process provides the ability to view or update Force information.

Force is the top tier of the structure.

Navigation

MASTER DATA MGMT > Force Management > Force Management page

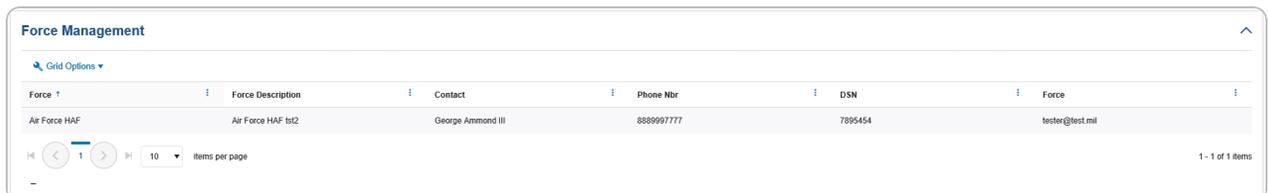
Procedures

View a Force System

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. View the Force systems in the Force Management grid.



Force	Force Description	Contact	Phone Nbr	DSN	Force
Air Force HAF	Air Force HAF Ist2	George Ammond III	8889997777	7895454	tester@test.mil

Update a Force System

1. Select the desired record.

2. Select . The **Update the Force Management System** page appears.





Update a Force Management System

Navigation

MASTER DATA MGMT > Force Management >  > Force Details page

Procedures

Update a Force System

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select the desired entry. *The Force System is highlighted.*
2. Select . *The **Force Details** page displays.*

Force Details

Force Contact

Force

Force	<input type="text" value="Air Force HAF"/>	* Description	<input type="text" value="Air Force HAF tst2"/>
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Remarks

[Show remarks](#)





Help Reference Guide

- A.** Update the Description, entering the revised information in the field provided. *This is a 250 alphanumeric character field.*
3. Select the Contact Tab. *The Force tab closes and the Contact tab opens.*

Force Details

Force **Contact**

Contact

* Contact	George Ammond III	Country Cd	US - UNITED STATES OF AME ▼
* Address 1	7832 W Stump Rd	POC Office	Force Systems Management
Address 2	Room 11	DSN	7895454
Address 3	Wing C	Phone Nbr	8889997777
City	Madison	Fax Nbr	7777774444
Zip Cd	60004	Email	tester@test.mil
State Cd	MO - Missouri ▼		

Remarks

[Show remarks](#)

Cancel **Save**

- A.** Update the Contact, entering the revised name in the field provided. *This is an 50 alphanumeric character field.*



