

# **Help Reference Guide**

## **Inventory Transaction Viewer**

#### Overview

The Materiel Management/Inventory Control Point (MM/ICP) module Inventory Transaction Viewer page displays the warehouse transactions that violate the threshold amounts for stock items within the warehouse. The stock item threshold amounts are determined when the stock item is initially set up. When the warehouse completes a transaction that goes over the threshold limit, the transaction appears in the Inventory Transaction Viewer results grid.

### Navigation

MATERIEL MGMT> Inventory Transaction Review > Inventory Transaction Viewer page

#### Procedures

#### Search for an Inventory Transaction

One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting Creset at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.

nstructions						
Enterprise Rollup						
Search Criteria						
Status	All	•	Trans Set Type	All	v	
Fund Cd			CICP/RSA		•	
i Document Nbr			Cond Cd	All	•	
i Stock Nbr	All		Reportable Commodity Type	All	•	
Managed DoDAAC	All		Purpose Cd	All	•	
Dt From		***	Dt To		***	
		Q Search	C Reset			

2. Select Q Search

The results appear in the Inventory Transaction Viewer Results Grid.





Inve	entory Transaction Viewer	🗘 Grid Options 🔻 🗌 🧪	Edt								_		_					
No Gr	rouping																	
	NI Status	Trans Set Type	▼ Last Transaction DVTm ↓	T Stock Nbr	T Item Desc	Type Asset Cd	Document Nbr	T CICP/RSA Name	Managed DoDAAC	T Cond Cd	T Purpose Cd	T Cond Cd %	T Oty	T Qty By Cond Cd	T Unit Cost	T Prior MAC	T Current MAC	Trans Value
	PN - Processed - Not Requiring Rev	iew 8571	02/21/2023 9:50:01 AM	10050168419	06 RIFLE 11.5 INCH RIS III URG	-I M - Military Equipmen	H9216530525003	LOGSU-1 ARMORY	H92165	B - Svcbi(With Qual)	-		(1)	0	\$700.00	\$0.00	\$0.00	(\$700.00)
	PN - Processed - Not Requiring Rev	iew 857i	02/21/2023 9:50:00 AM	10050168419	RIFLE 11.5 INCH RIS III URG	-I M - Miltary Equipmen	H9216530525003	LOGSU-1 ARMORY	H92165	A - Svcbl(wib Qual)			(1)	1,449	\$700.00	\$0.00	\$0.00	(\$700.00)
	PN - Processed - Not Requiring Rev	iew 8571	07/22/2021 7:50:00 PM	10050168419	06 RIFLE 11.5 INCH RIS III URG	-I M - Military Equipmen	H9216512035001	LOGSU-1 ARMORY	H92165	A - Svcbi(w/o Qual)			(3)	1,022	\$700.00	\$0.00	\$0.00	(\$2,100.00)
< Selei	icted 0/3 H 4 D Pag	e 1 of 1 (+)	H (H (4) (H) (H) (50	* Items per page										-	_			1 - 3 of 3 items

#### **Update an Inventory Transaction Viewer**

- 1. Click Cli
  - becomes available.
- 2. Select
- **Edit** . The **Update Inventory Transaction Viewer** pop-up window displays.

Heln Reference Guide

Ipdate Inventory Transaction Vie	wer	×
Instructions		
* Status		
RR - Processed - Requiring Review	v	
Attachments		
No attachments found		Attach
Add / Edit Remarks		
Vpdate O Cancel		
Update the Status, using	to select the desired option.	
Attach		
Select . The At	<b>ttach Files</b> pop-up window appears	5.







**Help Reference Guide** 

mout	uctions	-
* Attacl	hment	
C= B	Rrowse	
Desc		
Pri	imary	
- Atta	chmente:	
Alla	Name Desc	
		^
		*
	× Close Window	
a. S	Select Browse	o wir
<b>a.</b> 9 <i>a</i> b. 9	Select <b>Browse</b> The Windows <b>Choose File to Upload</b> pop-up appears. Select Attach	o wir odow
<b>a.</b> S a b. S c. F	Select <b>Browse</b> . The Windows <b>Choose File to Upload</b> pop-up appears. Select <b>EAttach</b> . The file name appears in the bottom of the win Repeat Steps 2 - 6 to attach multiple documents.	o wir odow
<b>a.</b> 5 a b. 5 c. F d. 5	Select Browse The Windows Choose File to Upload pop-up appears. Select Attach The file name appears in the bottom of the win Repeat Steps 2 - 6 to attach multiple documents. Select Close Window . The Attach Files pop-up window closes, attachment(s) appears in the Attach ments for Issue NBR pop-up	o wir odow and o wir



3.