



Redistribution Order

Overview


The Materiel Management/Inventory Control Point (MM/ICP) module Redistribution Order process provides the ability to add or review any movement between Warehouses and/or RSAs.

Navigation

MATERIEL MGMT > Redistribution Order > Redistribution Order page

Procedures

Search for a Redistribution Order

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

1. In the Search Criteria box, narrow the results by entering one or more of the following optional fields.

Search Criteria

i Doc Nbr

i Stock Nbr

i Item Desc

i LIN/AMCN

DI Received

i Ship To

Reportable Commodity Type

Reset

Search

2. Select . The Redistribution Orders Search Results appear.

Search Results

21 Open

5 New

10 In Progress

Closed

Shipped

Receipt Acknowledged

Canceled

All Redistribution Orders

Redistribution Orders

Status	Doc Nbr	Stock Nbr	Item Desc	DI Received	Ship To	CICP/RSA Name ID	Qty	UOI	Reportable Commodity Type
New	HP000230741210	00123STUDIO	CAMERA	03/15/2023	W91NTE		1	EA	0 - Not Reportable
New	HP000213501209	05SKODATEKMK	05SKODATEKMK	12/16/2021	W91NTE		1	EA	0 - Not Reportable
New	HP000213011203	1005000179547	PIN FIRING	10/28/2021	204372		1	EA	0 - Not Reportable
New	HP000200871202	1005005119054	COVER ACCESS	03/27/2020	B90999		1	EA	0 - Not Reportable
New	HP000200831201	1005000052312	REVOLVER, CALIBER .38 SPECIAL	03/23/2020	M00100		2	EA	0 - Not Reportable

Selected 0/5

Page 1 of 1

10 Items per page





Add a Redistribution Order


Navigation

MATERIEL MGMT > Redistribution Order >  > New Redistribution Order page

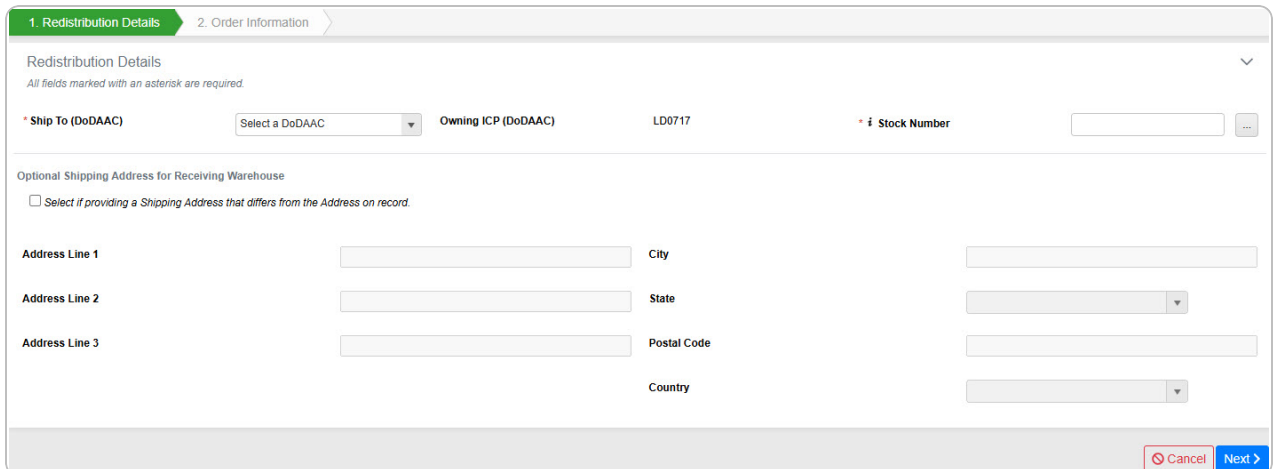
Procedures




Add a Redistribution Order

Selecting  at any point of this procedure removes all revisions and closes the page.

Selecting  retains the information and returns to the previous page. **Bold** numbered steps are required.

1. Select . The **New Redistribution Order** page displays.
2. Select the Redistribution Details tab.

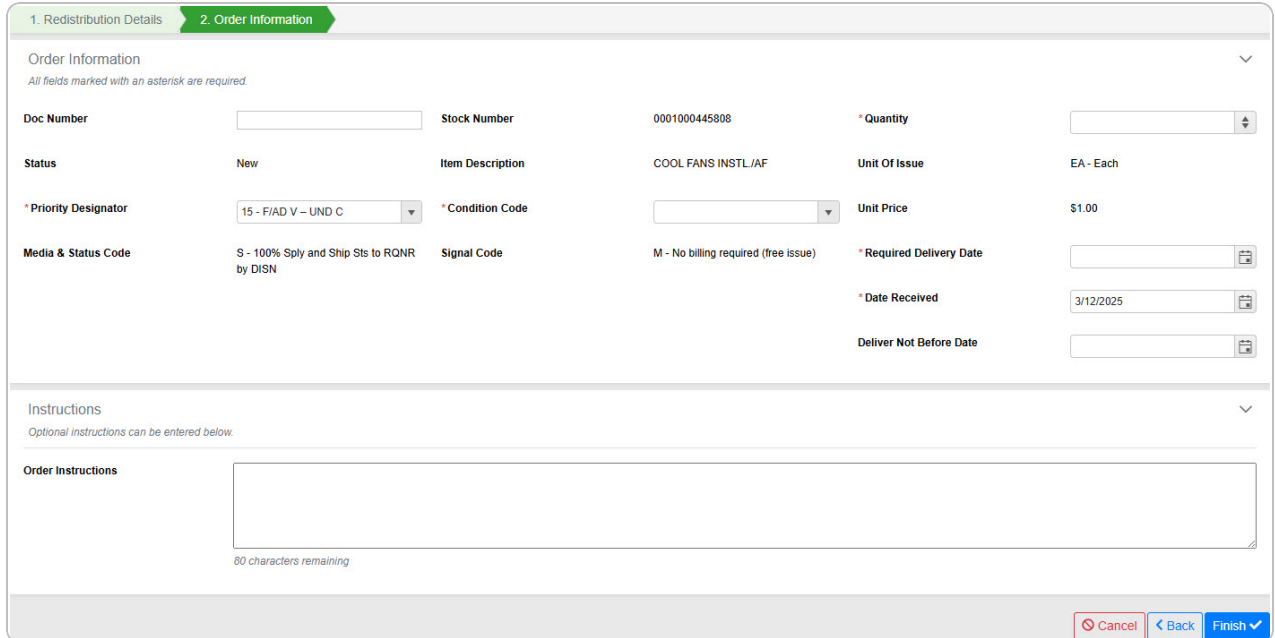


- A. Use  to select the Ship To (DoDAAC).
- B. Use  or  to assist with the STOCK NBR entry. This is a 15 alphanumeric character field.





3. Select . The *Order Information* tab displays.



1. Redistribution Details 2. Order Information

Order Information
All fields marked with an asterisk are required.

Doc Number Stock Number 0001000445808 *Quantity

Status New Item Description COOL FANS INSTL/AF Unit Of Issue EA - Each

*Priority Designator 15 - F/AD V - UND C *Condition Code Unit Price \$1.00

Media & Status Code S - 100% Sply and Ship Sts to RQNR by DISN Signal Code M - No billing required (free issue) *Required Delivery Date




*Date Received 3/12/2025


Deliver Not Before Date

Instructions
Optional instructions can be entered below.


Order Instructions


80 characters remaining


  

A. Use  to select the Priority Designator.

B. Use  to select the Condition Code.

C. Use  to choose the Quantity.

D. Use  to select the Required Delivery Date, or enter the date (MM/DD/YYYY) in the field provided.

E. Use  to select the Date Received, or enter the date (MM/DD/YYYY) in the field provided.

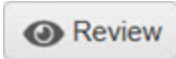
4. Select . The **New Redistribution Order** page closes, and the new Redistribution Order is at the top of the Redistribution Orders grid, highlighted in green.





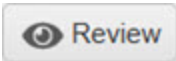
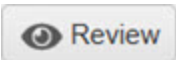
Review a Redistribution Order

Navigation

MATERIEL MGMT > Redistribution Order > ☐ (desired record) >  > Review Redistribution Order page

Procedures

Review the Redistribution Order

- Click ☐ to select the desired entry. *The Redistribution Order is highlighted, and  becomes available.*
- Select . *The **Review Redistribution Order** page displays, open to the Details tab.*
 - Review the Order Information.

Redistribution Order: LD071750719904

Details History Action

Order Information

Document Number	LD071750719904	Stock Number	PIDGEKIT	Requested Quantity	2 KT	Required Delivery Date	03/31/2025
Date Received	03/13/2025	Item Description	BPG KIT	Priority Designator	15 - F/AD V - UND C	Deliver Not Before	03/17/2025
Status	Open - New	Condition Code	A - Svcbl(w/o Qual)	Unit Price	\$500.00	Program	

- Review the Quantity Status.

Quantity Status (2 remaining)

Add

New MRO

Select	RSA Name	RSA DoDAAC	RSA ID	Owning DoDAAC	Condition Code	Project Code	Purpose Code	Contract Number	Qty
No Inventory Available									

Cancel Save

- Review the Requirements.



Requirements
▼

Advice Code	Project Code	Fund Code	Order Instructions
Media & Status Code	Purpose Code	Reason Code	Distribution Code
Signal Code	Demand Code	Special Requirements	PMR Sent To

D. Review the Shipping Information.

Shipping Information
▼

Ship To DoDAAC
LD0717
Ship To Address

- E. Select Action ▼. *The Action dropdown appears.*
- a. Choose **Cancel Requisition**. *The **Cancel Requisition** pop-up appears.*

Cancel Redistribution Order

✕

***Quantity to Cancel**

▲

✓ Confirm Cancel

- I. Use ▲ to choose the Quantity to Cancel.
- II. Select ✓ Confirm Cancel. *The redisreibution is changed to "Closed - Canceled".*

3. Select the History tab.

Redistribution Order: LD071750719904
Action ▼

Details
History

DLMS Transactions
☆ Ord Options
🔍 View Details
🔄 Refresh
🗑️ Delete

Direction	Set Type	Item Type Cd	Processed Dt/Tm	Process Status	Doc Nbr	Document Id Desc	Suffix Cd	Report Type Cd	Stock Nbr	Qty	Cont Cd	Document Id	Message From	Copy Address	Message To
Outbound	527D - Material Due-In and Receipt	DE	03/12/2025 7:11:00 PM	PCD - Processed	LD071750719904	DWIK - Due In Mtl Relocation			PIDGKIT	2	A	DWK	YRT		LD0717

Selected 0/1
Page 1 of 1
50 items per page
per page

A. Review the Transactions grid.

4. Select the All Redistribution Orders hyperlink. *The **Review Redistribution Order** page closes and returns to the Redistribution Order page.*