Assign Assets to a Maintenance Schedule

Overview

The Assign Assets to MAINT SCHEDULE pop-up window allows searching for a single asset or a range of assets.

Navigation

DPAS Modules > *VARIOUS PROCEDURAL STEPS* > $\mathcal{Q}$ > Assign Assets to MAINT SCHEDULE pop-up window
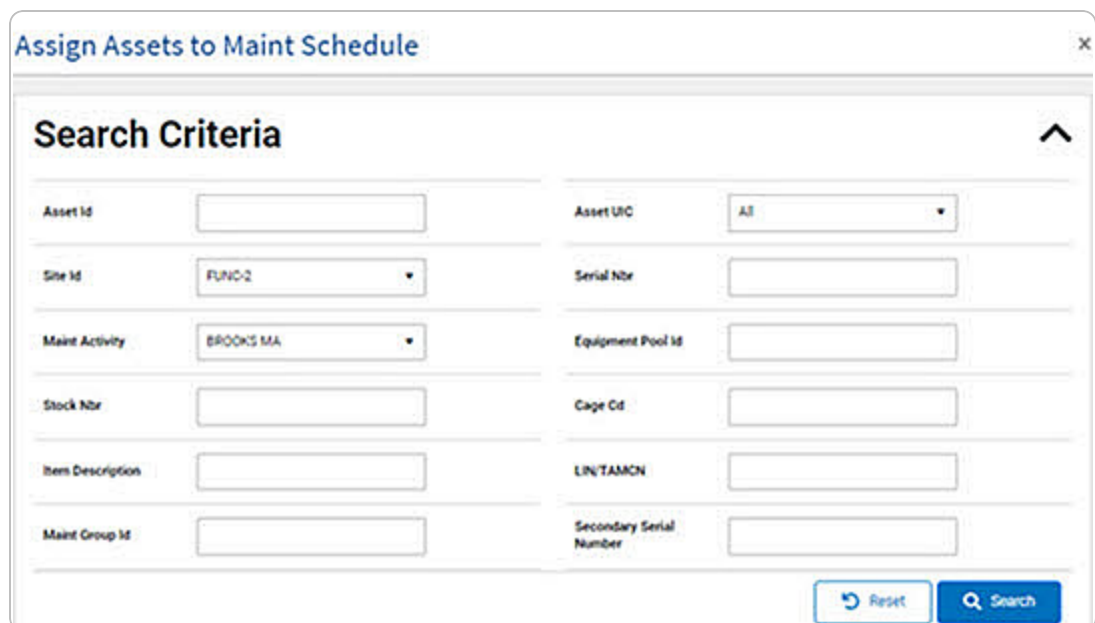
Procedures

Assign Assets to a Maintenance Schedule

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [↺ Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. Select $\mathcal{Q}$. *The* **Assign Assets to MAINT SCHEDULE** *pop-up window appears*.

Assign Assets to Maint Schedule ✕

Search Criteria ⌃

Asset Id	[ ]	Asset UIC	All ▾
Site Id	FUNC-2 ▾	Serial Nbr	[ ]
Maint Activity	BROOKS MA ▾	Equipment Pool Id	[ ]
Stock Nbr	[ ]	Cage Cd	[ ]
Item Description	[ ]	LIN/TAMCN	[ ]
Maint Group Id	[ ]	Secondary Serial Number	[ ]

[↺ Reset] [🔍 Search]

2. In the Search Criteria grid, narrow the results by entering one or more of the following optional fields.

3. Select [Q Search]. *Results display in the Search Results Grid.*

Search Results

Options ▾

Select	Asset Id	Stock Num...	Serial Num...	Item Descri...	Asset UIC	Maint Grou...	Maint Activ...	Equipment ...	Util Measure Cd
Select	BROOKS00...	1234567890	9862125	BROOKS SUPER ASSETS	BROOKS	BA	BROOKS MA	21	--
Select	BROOKS00...	1234567890	8899566	BROOKS SUPER ASSETS	BROOKS	BA	BROOKS MA	21	--
Select	BROOKS00...	1234567890	79451361	BROOKS SUPER ASSETS	BROOKS	BA	BROOKS MA	BK	--

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4. Choose the Select hyperlink next to the desired ASSET ID. *The pop-up window closes and the selected ASSET ID information appears in the previous screen.*