Search for a Stock Number

Overview

The Maintenance and Utilization module Stock Number Search process provides the ability to add, update, or delete a stock number record in the catalog.

Each Stock Number is unique to a specific catalog within each logistics program and can only be added once per catalog.

There are five types of stock numbers identified by the STOCK ITEM CD:

- **A - NSN** (National Stock Number)
    — from FEDLOG or TDMS or other DoD lists.
- **J - MCN** (Management Control Number)
    — created at the local level, when an NSN does not exist for that asset.
- **B - PART NBR** (Part Number)
    — created by either the manufacturer or the local level.
- **I - Intangible** (Intangible)
    — created for Software and other stock that has no physical presence.
- **L - Local** (Local)
    — created at the local level.

DPAS interfaces with the DoD Federal Logistics Information Services (FLIS), and can interface with Enterprise Agency Catalogs (e.g., the United States Marine Corps Technical Data Management System - USMC TDMS). The FLIS allows DPAS to access NSN data in the Federal Logistics Data (FEDLOG). The TDMS allows DPAS to access NSN data in the Marine Corps standard catalog information.

The Line Item Number (LIN) / Table of Authorized Materiel Control Numbers (TAMCN) plays a key role in managing equipment. The LIN/TAMCN can be thought of as a Group ID. Stock numbers are grouped under one LIN/TAMCN. For example, when the Warehouse receives a LIN/TAMCN for equipment of various sizes, a Stock Number is assigned for each size.

Note

Some search fields provide **Intellisense** *i* , which is the automatic completion of a field entry in a software application.

The application displays a selectable word or phrase in that field, based on the input (that was previously entered), without having to completely type the entry.

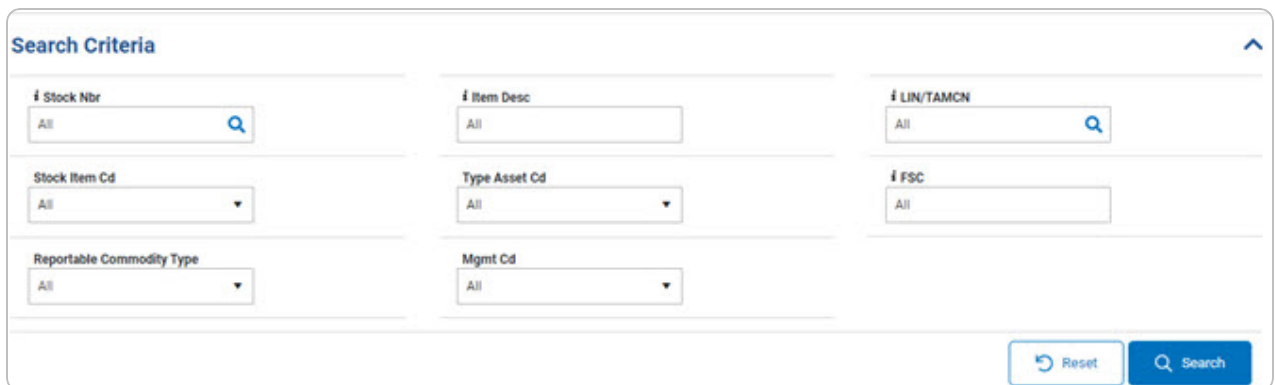This is identified by a lowercase italic *i* preceding the field name.

Navigation

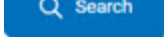Catalog > Stock Number > STOCK NBR Search page
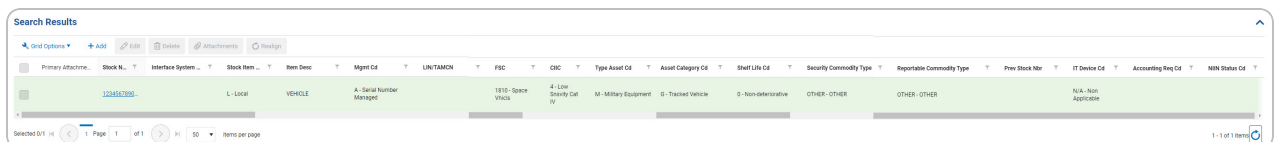
Procedures

Search for a Stock Number

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria grid, narrow the results by entering one or more of the following optional fields.

2. Select [Search]. *The results display in the **Stock Number Search Results** grid.*

View the Manufacturer Part NBR Details

Select the STOCK NBR hyperlink. *The **Manufacturer Part Nbr Details** pop-up window appears.*

Add a Stock Number

Navigation

Catalog > Stock Number > `+ Add` > New STOCK NBR page
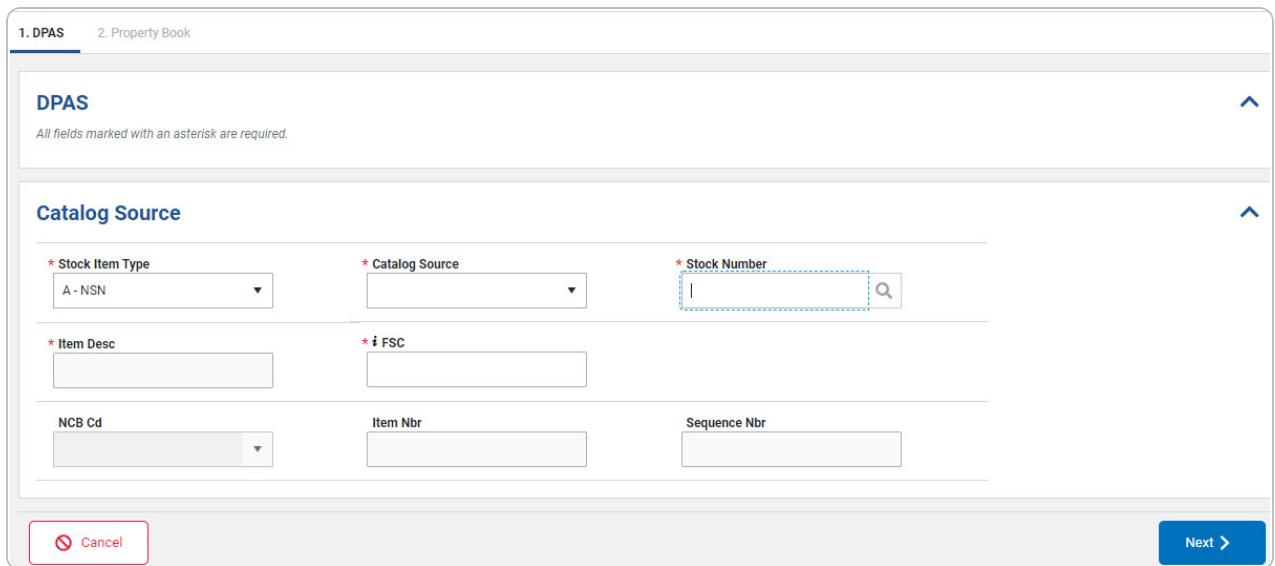
Procedures

Add a Stock Number

Selecting `⊘ Cancel` *at any point of this procedure removes all revisions and closes the page.*

Selecting `‹ Back` *retains the information and returns to the previous page.* **Bold** *numbered steps are required.*

1. Select `+ Add`. *The* **NEW STOCK NBR** *page appears, open to the DPAS tab.*

2. *Complete the* **Catalog Source** *panel.*

    A.   Use `▾` to select the Stock Item Type.

    B.   Enter the ITEM DESC in the field provided. *This is a 256 alphanumeric character field.*

C. Use ˅ to select the Catalog Source.

D. Enter the FSC, using 🛈 to assist with the entry. *This is a 4 numeric character field.*

E. Enter the STOCK NBR, or use 🔍 to assist with the entry. *This is a 15 alphanumeric character field.*

F. Select [Next >]. *The **General** and **Add / Edit Remarks** panels appear.*

General

Prev Stock Number

* Security Commodity Type	* Reportable Commodity Type	Catalog Item Desc
OTHER - OTHER	OTHER - OTHER	DESCRIPTION

Gender	Color	Size
Select an Item		

LIN/TAMCN	NIIN	NIIN Sts Cd

Clear LIN/TAMCN

* Type Asset Cd	* Asset Category Cd	
G - Gen PP&E	I - Other Assets	

AAC	* Mgmt Cd	UII Rqd? ☐
U - Unknown	A - Serial Number Managed	

* UI	* Unit Price	Qty Per Unit Pack
EA - Each	0.00	Select an Item

* Stocking UI	* UI Conversion Factor	Stocking UI Price
EA - Each	1.00	$0.00

Util Service Life	Util Measure Cd	
	Select an Item	

* Managing Shelf Life Cd	Imported Shelf Life Cd	* Fdcry Deprn Mthd Cd
0: Non-deteriorative		SL - Straight Line

Shelf Life Type	Expiration SLC (mos)	* Yr Service Life
0 - No Shelf Life		12

CMC	* LCC	Chapter
Select an Item	* - N/A	

Sply Cat Mat Cd	Mat Cat Cd	
Select an Item		

DODIC	* ARC	
	N - Nonexpendable	

IT Device Cd	* Dmil Cd	* CIIC
N/A - Non Applicable	A - NonMLI -Dmil Not Req	U - Unclassified

CIC	Class Cd	
0 - Not controlled items	Select an Item	

* Reportable Cd	* Recover Cd	* Precious Mtl Cd
0 - Not Reportable	G - Not Defined	A - Item does not contain Precio

* Haz Mat Cd	* ADPE ID Cd	
ZZ - NOT DEFINED	0 - no ADP Components	

Source of Supply RIC	UIT Dsg	
	Select an Item	

Length (In)	Width (In)	Height (In)

Unit Cube (Ft)	Unit Wt (Lbs)	Freight Desc
0	0.00	

a. Use ⏷ to select the Security Commodity Type.

b. Use ⏷ to select the Type Asset Cd.

c. Use ⏷ to select the UI.

d. Use ⏷ to select the Stocking UI.

e. Use ⏷ to select the Managing Shelf Life Cd.

f. Use ⏷ to select the Reportable Cd.

g. Use ⏷ to select the Haz Mat Cd.

h. Use ⏷ to select the Reportable Commodity Type.

i. Use ⏷ to select the Asset Category Cd.

j. Use ▾ to select the Mgmt Cd.

k. Use ⬍ to choose the Unit Price.

l. *The UI Conversion Factor automatically populates and is not editable.*

m. Use ▾ to select the LCC.

n. Use ▾ to select the ARC.

o. Use ▾ to select the Dmil Cd.

p. Use ▾ to select the Recover Cd.

q. Use ▾ to select the ADPE ID Cd.

r. Use ▾ to select the Fdcry Deprn Mthd Cd.

s. Use ⬍ to choose the YR SVC LIFE.

t. Use ▾ to select the CIIC. *This field is accessible only after a DMIL CD is chosen.*

u. Use ▾ to select the Precious Mtl Cd.

v. *Complete the **Add/Edit Remarks** panel.*

Add/Edit Remarks	^
Remarks	

⊘ Cancel   Next >

w. Select [Next >]. *The **Property Book** panel appears.*

1. Use ▾ to select the Athrztn Cd.

2. Use ▾ to select the Maint Grp Id.

3. Select Finish✓ . *The NEW STOCK NBR page closes, and the new Stock Number appears at the top of the Search Results grid, highlighted in green.*
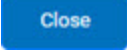
View the Manufacturer Part NBR Details

Navigation

Procedures

View the Manufacturer Part NBR Details

Selecting [Close] *or* [×] *at any point of this procedure removes all revisions and closes the page.*

1. Select the STOCK NBR hyperlink. *The **Manufacturer Part NBR Details** pop-up window appears.*

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2. *Verify the STOCK NBR Summary.*
3. *Verify the Search Results grid.*

Update a Stock Number

Navigation

Catalog > Stock Number > [Q Search] > ☐ (desired record) > [✏ Edit] > Modify STOCK NBR page

Procedures

Update a Stock Number

Selecting [⊘ Cancel] *at any point of this procedure removes all revisions and closes the page.*

Selecting [< Back] *retains the information and returns to the previous page. **Bold** numbered steps are required.*

1. Click ☐ to select the desired entry. *The STOCK NBR is highlighted, and* [✏ Edit], [🗑 Delete], *and* [📎 Attachments] *become available.*

2. Select [✏ Edit]. *The **Modify STOCK NBR** page appears, open to the DPAS tab.*

   A. *Update the **Catalog Source** panel.*

      a.   *Verify the Stock Item Type.*

      b.   Update the ITEM DESC, entering the revised explanation in the field provided. *This is a 256 alphanumeric character field.*

      c.   *Verify the Catalog Source.*

      d.   *Verify the FSC.*

      e.   *Verify the STOCK NBR.*

B.   *Update the **General** panel.*

a. Update the Security Commodity Type, using ▾ to select the desired type.

b. *Verify the TYPE ASSET CD.*

c. Update the UI, using ▾ to select the desired unit.

d. Update the Stocking UI, using ▾ to select the desired unit.

e. Update the Managing Shelf Life Cd, using ▾ to select the desired code.

f. Update the Reportable Cd, using ▾ to select the desired code.

g. Update the Haz Mat Cd, using ▾ to select the desired code.

h. Update the Reportable Commodity Type, using ▾ to select the desired type.

i. *Verify the Asset Category CD.*

j. Update the Mgmt Cd, using ▾ to select the desired code.

k. Update the Unit Price, using ⇕ to choose the revised amount.

l. *Verify the UI Conversion Factor.*

m. Update the LCC, using ⏷ to select the desired code.

n. *Verify the ARC.*

o. *Verify the DMIL CD.*

p. Update the Recover Cd, using ⏷ to select the desired code.

q. Update the ADPE ID Cd, using ⏷ to select the desired code.

r. Update the Fdcry Deprn Mthd Cd, using ⏷ to select the desired code.

s. Update the YR SERVICE LIFE, using ⦂ to choose the revised amount.

t. Update the CIIC, using ⏷ to select the desired code.

u. Update the Precious Mtl Cd, using ⏷ to select the desired code.

C. *Complete the **Add/Edit Remarks** panel.*

Add/Edit Remarks

Remarks: TEST

⊘ Cancel   Next >   Finish ✓

Select [Finish ✓] to complete updating the stock number. *The **STOCK NBR Modify** page closes, and the revised stock number appears in the Search Results grid, highlighted in green.*

D.

OR

Select [Next >]. *The **Property Book** tab appears.*

Property Book

1. DPAS ✓   2. Property Book

Property Book
All fields marked with an asterisk are required.

* Athrztn Cd — N - No Authorization

Type Dsg — [search field] Clear Type Dsg

* ECC — [search field] Clear ECC

* Maint Grp Id — ZZ - Not Subject to Maint Mg...

Min Percent Util — 0

Obj Percent Util — 0

Calibration Cd — N - Not Applicable

Equivalance

Attribute(s) Template

⊘ Cancel   ‹ Back   Finish ✓

a. Update the Athrztn Cd, using ▾ to select the desired code.

b. Update the ECC, using 🔍 to browse for the revised code. *This is a 2 alpha-numeric character field.*

c. Update the Maint Grp Id, using ▾ to select the desired identifier.

E. Select Finish ✓ . *The STOCK NBR Modify page closes, and the revised stock number appears in the Search Results grid, highlighted in green.*

Delete a Stock Number

Navigation

Catalog > Stock Number > [Q Search] > ☐ (desired record) > [🗑 Delete] > Confirm Delete (STOCK NBR Delete) pop-up window

Procedures

Delete a Stock Number

Selecting [⊘ Cancel] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Click ☐ to select the desired entry. *The STOCK NBR is highlighted, and* [✏ Edit] *,* [🗑 Delete] *, and* [⫼ Attachments] *become available.*

2. Select [🗑 Delete] . *The* **Confirm Delete (STOCK NBR Delete)** *pop-up window appears.*

Confirm Delete   ✕

❓ Help

Are you sure you want to delete this Stock Nbr?   ^

History Remarks

⊘ Cancel   🗑 Delete

3.   Select [🗑 Delete] . *The **Sᴛᴏᴄᴋ Nʙʀ Delete Results** pop-up window appears, stating which record(s) have failed, and which ones are removed from the database.*

Stock Nbr Delete Results   —   ☐   ✕

1 stock number(s) were successfully removed from the DPAS Catalog

[✓ OK]
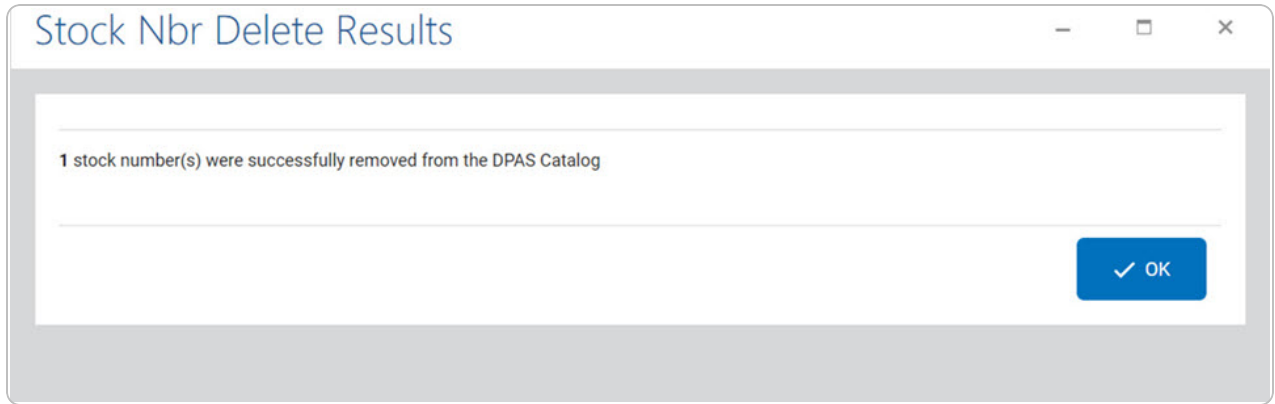
4.   Select [✓ OK] . *The deleted record(s) are removed from the Sᴛᴏᴄᴋ Nʙʀ grid.*

Add Attachments to a Stock Number

Navigation

Catalog > Stock Number > [🔍 Search] > ☐ (desired record) > [⏀ Attachments] > STOCK NBR Attachments pop-up window

Procedures

Attach a Document to a Stock Number Record

Selecting [Close] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Select [⏀ Attachments] to add any additional files to the record. *The* **STOCK NBR Attachments** *pop-up window appears.*

    ### Add Attachments   ^

    | Attachment Browse | Select files... | | Description | [   ] |

    If a description is added above it will be applied to all uploaded files.

    [Clear List]   [Upload]

                                                                    [Close]

2. Select [Select files...]. *The Windows* **Choose File to Upload** *pop-up window appears.*

3. Select [Open]. *The* **Choose File to Upload** *pop-up window closes, and the file name appears in the Attachment Browse panel.*

4. Select [Upload]. *The file uploads and attaches to the Stock Number.*

5. Select ○ beneath the main attachment.

6. Select [Set Primary]. *The attachment is marked as the main attachment to the stock number.*

Stock Nbr Attachments ✕

❓ Help

Attached Files ⌃

← →

○ **Attachments Pop-Up windows.xlsx***
BPG Test

[Delete]   [Set Primary]

Add Attachments ⌃

Attachment Browse   [Select files...]

Description [   ]

If a description is added above it will be applied to all uploaded files.
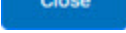
[Clear List]   [Upload]
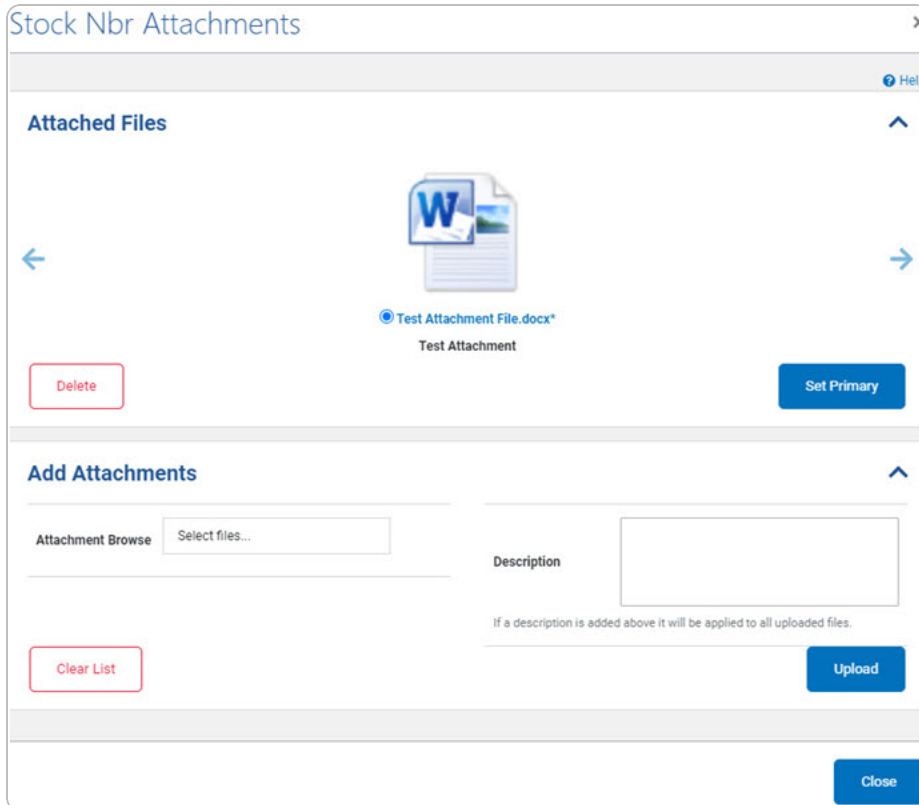
[Close]

7. Select [Close]. *The* **Stock Nbr Attachments** *pop-up windows closes, and the file(s) appears in the Primary Attachments field Search Results grid.*
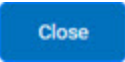
Delete an Attachment

Selecting [Close] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

A.   Select ○ beneath the attachment.

B.   Select [Delete]. *The attachment is removed permanently from the stock number, and the initial* ***Stock Nbr Attachments*** *pop-up window appears.*

C.   Select [Close]. *The* ***Stock Nbr Attachments*** *pop-up window closes, and the file(s) is removed from the Primary Attachments field Search Results grid.*

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Realign a Stock Number

Overview

The Stock Number Realign process provides the ability to update or change the Interface System Cd and Using Service Cd of a stock number, if the options are available for the stock number.

Navigation

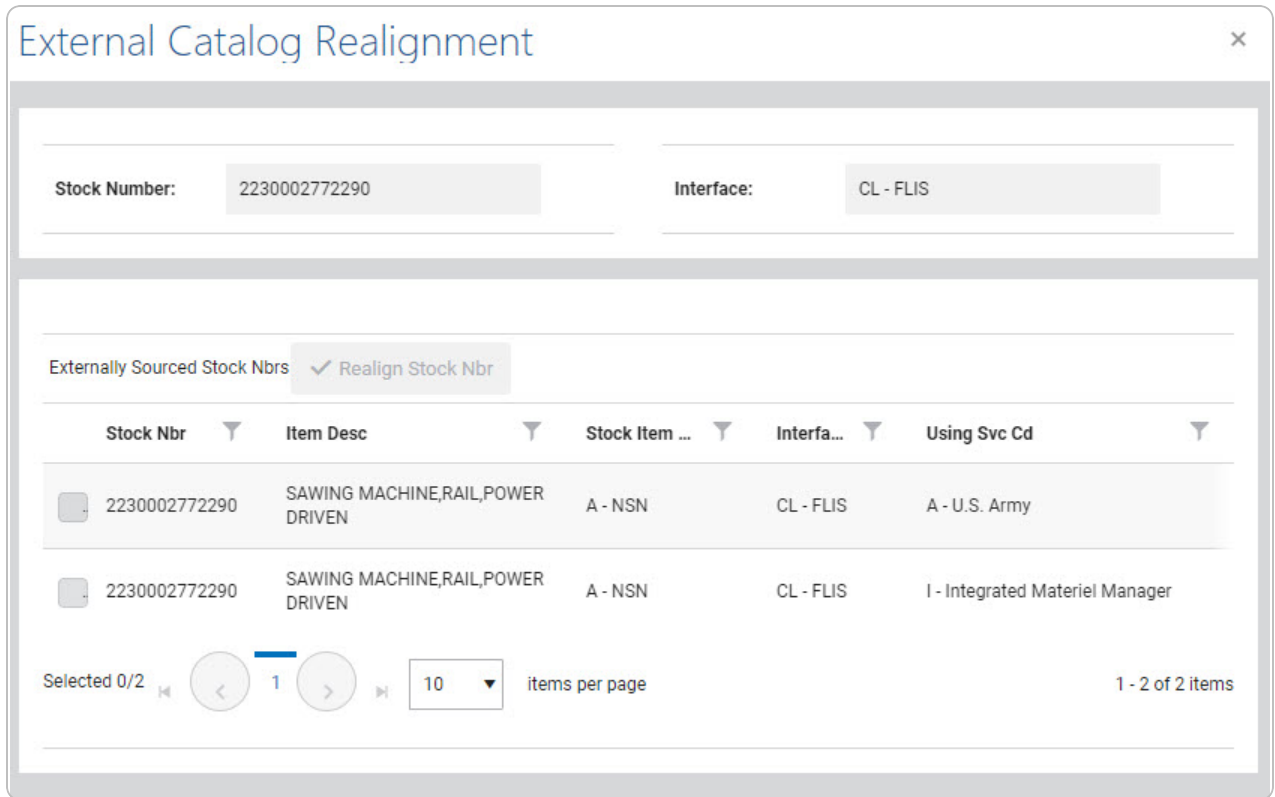Catalog > Stock Number > ⟳ Realign > STOCK NBR Realign pop-up window

Procedures

Realign a Stock Number

Selecting ✕ at any point of this procedure removes all revisions and closes the page. ***Bold*** *numbered steps are required.*

1. Select ⟳ Realign . *The **External Catalog Realign** pop-up window appears.*

External Catalog Realignment ✕
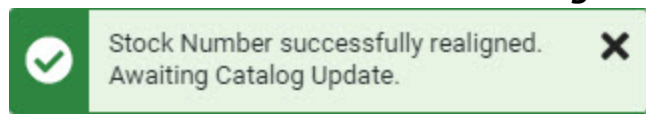
Stock Number: 2230002772290   Interface: CL - FLIS

Externally Sourced Stock Nbrs   ✓ Realign Stock Nbr

	Stock Nbr ▼	Item Desc ▼	Stock Item ... ▼	Interfa... ▼	Using Svc Cd ▼
☐	2230002772290	SAWING MACHINE,RAIL,POWER DRIVEN	A - NSN	CL - FLIS	A - U.S. Army
☐	2230002772290	SAWING MACHINE,RAIL,POWER DRIVEN	A - NSN	CL - FLIS	I - Integrated Materiel Manager

Selected 0/2 |◄ ◄ 1 ► ►| 10 ▼ items per page   1 - 2 of 2 items

2. *View the **External Catalog Realignment** Grid.*

   A. Click ☐ to select the Stock Number. *The* ✓ Realign Stock Nbr *becomes available.*

   B. Select ✓ Realign Stock Nbr . *The **External Catalog Realignment** pop-up window closes and*

   ✓ Stock Number successfully realigned. ✕
   Awaiting Catalog Update.

   *appears in the right hand corner. The realignment appears in the Interface System Cᴅ column of the selected stock num-ber row on the **Stock Number Search Results** page.*

| ☐ | 1450001035... | CL - FLIS | A - NSN | PALLET,LOAD... AND STORAGE,GU... MISSILE | A - Serial Number Managed | 1450 - Guided Misl Hndlng Srvcng Equp | U - Unclas... | M - Military Equipment |