



## Search for a Maintenance Asset Utilization Inquiry – Criteria

### Overview

The Maintenance and Utilization (M&U) module Maintenance Asset Utilization Inquiry process provides the ability to search for maintenance asset utilization records.

### Navigation

Inquiries > Utilization > Asset Utilization > Maintenance Asset Utilization Inquiry Search Criteria page

### Procedures

#### Search for a Maintenance Asset Utilization Inquiry

*One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.*



- In the Search Criteria box, choose which available field to use in the search.

My Queries

[New Query](#)

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**Maintenance Asset Utilization Inquiry**

Available Field(s)	Operands	Search Value(s)
*Util Rptd	=	Yes
*Status	=	Active
*Util Rptd From Dt	>=	4/1/2023
*Util Rptd To Dt	<=	4/20/2023
*Site Id	=	FUNC-2
Select an Item		

[Reset](#)   [Fields](#)   [Show Inquiry](#)

- Choose which Available Field(s) to use in the search.
  - The first Available Field(s) option (UTIL RPTD) automatically populates and is not editable.
  - The second Available Field(s) option (Status) automatically populates and is not editable.
  - The third Available Field(s) option (UTIL RPTD FROM DT) automatically populates and is not editable.
  - The fourth Available Field(s) option (UTIL RPTD TO DT) automatically populates and is not editable.
  - The fifth Available Field(s) option (SITE ID) automatically populates and is not editable.

**Note**

 Adding another Available Field  automatically populates an additional search criteria row.



### Note



Select  to modify the fields used in the inquiry. *The Fields Selection page opens.*

3. Choose which Operands to use in the search.
  - A. Use  to select the first Operands.
  - B. Use  to select the second Operands.
  - C. Use  to select the third Operands.
  - D. Use  to select the fourth Operands.
  - E. Use  to select the fifth Operands.
4. Choose which Search Value(s) to use in the search.
  - A. Use  to select the first Search Value.
  - B. Use  to select the second Search Value.
  - C. Use  to select the third Search Value.
  - D. Use  to select the fourth Search Value.
  - E. Use  to select the fifth Search Value.

### Remove an Available Field Row

- a. Use  to select desired Available Field.
  - b. Select . *The desired row is removed.*
5. Select . *The **Maintenance Asset Utilization Inquiry – Results** page appears.*



## Add a My Queries Inquiry

1. Select . The page refreshes, and My Queries changes from a drop-down field to a text field.

My Queries


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**Maintenance Asset Utilization Inquiry**

Available Field(s)	Operands	Search Value(s)
*Util Rptd	=	Yes
*Status	=	Active
*Util Rptd From Dt	>=	4/1/2023
*Util Rptd To Dt	<=	4/20/2023
*Site Id	=	FUNC-2
Select an Item		


**Note**



Selecting  at any time from this point of the procedure removes all revisions and returns My Query to a drop-down field.

2. Enter the Query Name in the field provided. *This is a 90 alphanumeric character field.*

**Note**



Create a unique name with a meaningful description, and contains the purpose of the query.

**Example:** AllAssetsBldg20 or EquipPoolSmallVehicleNoCert


3. Select . The Query and the information entered in the Search Criteria grid are added to My Queries. Select  to disregard the Query.

4. Select  . The **Maintenance Asset Utilization Inquiry – Select Fields** page appears.

OR

- Select  . The **Maintenance Asset Utilization Inquiry – Results** page appears.

## Select a My Queries Inquiry

1. Use  to select the desired saved query. The page refreshes, and the selected query information appears in the search criteria grid.

My Queries

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**Maintenance Asset Utilization Inquiry**


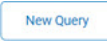
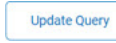
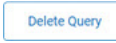
Available Field(s)	Operands	Search Value(s)
*Util Rptd	=	Yes
*Status	=	Active
*Util Rptd From Dt	>=	4/1/2023
*Util Rptd To Dt	<=	4/20/2023
*Site Id	=	FUNC-2
Select an Item		

2. Select  . The **Maintenance Asset Utilization Inquiry – Select Fields** page appears.


OR

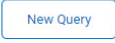
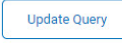
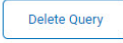
- Select  . The **Maintenance Asset Utilization Inquiry – Results** page appears.

## Update a My Queries Inquiry

- Use  to select the desired saved query. *The page refreshes, the search criteria fields change, and  is joined by  and .* The selected query information appears in the search criteria grid.



















My Queries



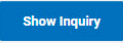
Test 2 

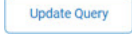

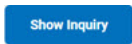
  

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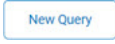
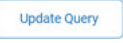
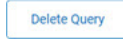
**Maintenance Asset Utilization Inquiry**

Available Field(s)	Operands	Search Value(s)
*Util Rptd 	= 	Yes 
*Status 	= 	Active 
*Util Rptd From Dt 	>= 	4/1/2023 
*Util Rptd To Dt 	<= 	4/20/2023 
*Site Id 	= 	FUNC-2 
Select an Item 		


  

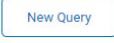
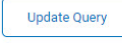
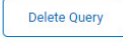
- Select . *The query information is updated.*  
 Select . *The **Maintenance Asset Utilization Inquiry – Select Fields** page appears.*
- OR
- Select . *The **Maintenance Asset Utilization Inquiry – Results** page appears.*

## Delete a My Queries Inquiry

- Use  to select the desired saved query. The page refreshes, and  is joined by  and . The selected query information appears in the search criteria grid.



















My Queries



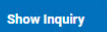
Test 2 

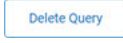
  

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**Maintenance Asset Utilization Inquiry**

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*Util Rptd 	= 	Yes 
*Status 	= 	Active 
*Util Rptd From Dt 	>= 	4/1/2023 
*Util Rptd To Dt 	<= 	4/20/2023 
*Site Id 	= 	FUNC-2 
Select an Item 		

- Select . The query information is removed.

## Revise the Fields for the Inquiry

Select . The **Maintenance Asset Utilization Inquiry – Select Fields** page appears.





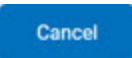
## Search for a Maintenance Asset Utilization — Results

### Navigation

Inquiries > Utilization > Asset Utilization > Search Criteria > Show Inquiry > Maintenance Asset Utilization Inquiry Search Results page

### Procedures

#### Export the Maintenance Asset Utilization Inquiry Results



Selecting **Cancel** at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.

Asset Id	Agency Name	Status	Unit Equip Form Dt	Tran Ref Id	Item Desc	Serial Nbr	DOB Serial Nbr	Mount Activity Name	Measured	Mfr Rating	Tran Unit Qty	Total Unit Qty	Utilization Measure Ct	Unit Sec Life
101040001	DPAS	Active	08-20-2011	4270000001-414000000000000000	POLICE TRUCK	000001		8000000000	Yes	1000.00	12000.00	12000.00	0. Post	15.00
101040002	DPAS	Active	08-20-2011	4120000001-402000000000000000	POLICE TRUCK	000002		8000000000	Yes	1000.00	12000.00	12000.00	0. Post	15.00
101040003	DPAS	Active	10-01-2002	4770000000-470000000000000000	POLICE TRUCK	000003		8000000000	Yes	1000.00	12000.00	12000.00	0. Post	15.00
101040004	DPAS	Active	11-07-2002	4000000000-400000000000000000	POLICE TRUCK	000004		8000000000	Yes	1000.00	12000.00	12000.00	0. Post	15.00
8000000001	DPAS	Active	01-02-2011	8000000001-000000000000000000	M AND A	000001		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000002	DPAS	Active	11-02-2011	0770000000-000000000000000000	M AND A	000002		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000003	DPAS	Active	11-02-2011	0000000000-000000000000000000	M AND A	000003		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000004	DPAS	Active	11-02-2011	0000000000-000000000000000000	M AND A	000004		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000005	DPAS	Active	11-02-2011	0000000000-000000000000000000	M AND A	000005		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000006	DPAS	Active	04-02-2011	0000000000-000000000000000000	M AND A	000006		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000007	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000007		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000008	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000008		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000009	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000009		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000010	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000010		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000011	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000011		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000012	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000012		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000013	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000013		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000014	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000014		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000015	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000015		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000016	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000016		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000017	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000017		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000018	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000018		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000019	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000019		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000020	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000020		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000021	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000021		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000022	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000022		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000023	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000023		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000024	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000024		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000025	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000025		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000026	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000026		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000027	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000027		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000028	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000028		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000029	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000029		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000030	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000030		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000031	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000031		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000032	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000032		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000033	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000033		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000034	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000034		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000035	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000035		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000036	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000036		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000037	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000037		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000038	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000038		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000039	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000039		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000040	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000040		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000041	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000041		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000042	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000042		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000043	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000043		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000044	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000044		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000045	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000045		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000046	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000046		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000047	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000047		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000048	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000048		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000049	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000049		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00
8000000050	DPAS	Active	10-02-2011	0000000000-000000000000000000	M AND A	000050		8000000000	Yes	1000.00	1000.00	1000.00	M. Sema	15.00

**Note**  
 To reach the optional fields, refer to the Maintenance Asset Utilization Inquiry — Field Selection page.








## Help Reference Guide

2. Select . The **Maintenance Asset Utilization Inquiry – Criteria** page appears.

### Search the Results

1. Select the empty field .
2. Enter the characters or words to search. *Entries are not case sensitive.*
3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*

### View the Maintenance Asset Utilization Detail

Select the desired Maintenance Asset Utilization row. The **Maintenance Asset Utilization Inquiry Detail – Asset Utilization** page appears.





## Select Fields for the Maintenance Asset Utilization Inquiry

### Navigation

Inquiries > Utilization > Asset Utilization > Search Criteria >  > Maintenance Asset Utilization Inquiry Fields Selection page

### Procedures

#### Choose the Extracted Inquiry File Details

Selecting  at any point of this procedure removes all revisions and closes the page, whereas selecting  returns all fields to the default "All" setting.



1. Select Fields . The **Maintenance Asset Utilization Inquiry** page appears.

Extract Excel File <input checked="" type="radio"/>	Extract Text, Comma Separated File <input type="radio"/>
Extract Id <input type="text"/>	Privacy Type <span style="border: 1px solid gray; padding: 2px;">Private</span> ▼
Selections <span style="border: 1px solid gray; padding: 2px;">▼</span> <a href="#">New Selection List</a>	
<input type="checkbox"/> Field	Field Description
<input checked="" type="checkbox"/> Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/> Agency Name	The name assigned to the agency.
<input checked="" type="checkbox"/> Status	If the record is marked for deletion, this flag is set.
<input checked="" type="checkbox"/> Util Rptd From Dt	Date Utilization Last Reported
<input checked="" type="checkbox"/> Tran Ref Id	The identifier for the transaction in which utilization was recorded.
<input checked="" type="checkbox"/> Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
<input checked="" type="checkbox"/> Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
<input checked="" type="checkbox"/> DOD Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number.
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> Metered	Meter Flag will be displayed as Yes or No.
<input checked="" type="checkbox"/> Mtr Rdnng	Identifies the current meter reading data.
<input checked="" type="checkbox"/> Tran Util Qty	Calculated field. Stores the transaction value between the last time the meter was updated and current meter reading.
<input checked="" type="checkbox"/> Total Util Qty	Calculated field. Stores the total of all meter transactions for the asset.
<input checked="" type="checkbox"/> Utilization Measure Cd	Code of the Maint Asset Utilization
<input checked="" type="checkbox"/> Util Svc Life	Indicates how long an asset is expected to last, in terms of the Util Measure, before being fully depreciated.
<input type="checkbox"/> Days Not Used	Days Idle
<input type="checkbox"/> Days Unavl	The total number of days the asset will be unavailable.
<input type="checkbox"/> Days Used	Asset Utilization Days Used
<input type="checkbox"/> Equip Pool Name	The name assigned to the maintenance equipment pool.
<input type="checkbox"/> Estbd By	The name of the entity inserting this row.
<input type="checkbox"/> Estbd Dt	The date this row was inserted into the database.
<input type="checkbox"/> Fdcry Deprn Mthd Cd	The depreciation method (Straight Line or Activity Based ) used to fiduciary report depreciation as depicted by the Stock Nbr.
<input type="checkbox"/> Fuel Qty	The amount of fuel utilization that was recorded.
<input type="checkbox"/> Fuel Type Cd	The specific type of fuel recorded for utilization.
<input type="checkbox"/> Fuel Unit Cost	The cost of the fuel that was recorded.
<input type="checkbox"/> Fuel State Cd	The state code the fuel was acquired from for utilization
<input type="checkbox"/> Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
<input type="checkbox"/> Last Updtd By	Last updated by (user Id)
<input type="checkbox"/> LIN/TAMCN - Catalog	Line Item Number / Table of Authorized Material Control Number is a number assigned to items contained in authorization documents and designates a family of Stock Numbers.

<input type="checkbox"/>	Loc	Physical location of an asset.
<input type="checkbox"/>	Maint Mgt Cd	The code describing the intended use of the maintenance asset (e.g. maintenance, utilization, etc.).
<input type="checkbox"/>	Min Obj Percent	Minimum percent of utilization.
<input type="checkbox"/>	Obj Percent Util	Desired percentage of utilization.
<input type="checkbox"/>	Petroleum Dedicated	Indicates whether the vehicle fuel is low green house gas
<input type="checkbox"/>	Pgm Id	Asset Utilization Header
<input type="checkbox"/>	Possible Days Used	Indicates Prime shift as 4 or 5 days a week.
<input type="checkbox"/>	Replacement Mtr	Replacement Meter Flag will be displayed as Yes or No.
<input type="checkbox"/>	Replacement Mtr Rdn	Identifies the replacement meter reading data at the time the meter was replaced.
<input type="checkbox"/>	Site Id	The active Site Id the user has access to.
<input type="checkbox"/>	Source Cd	A code and description that identifies the method of input.
<input type="checkbox"/>	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
<input type="checkbox"/>	Sub Loc	A more specific description of the physical location of an asset within its Location.
<input type="checkbox"/>	UIC	The UIC of the maintenance activity assigned to service the asset.
<input type="checkbox"/>	UIC Name	A unit, organization, or activity name
<input type="checkbox"/>	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.
<input type="checkbox"/>	Util Off Base Qty	The amount of utilization recorded off-base for the associated asset.
<input type="checkbox"/>	Util On Base Qty	The amount of utilization recorded on-base for the associated asset.

**2. Choose the desired file type:**

- Click  to select Extract Excel File. *The extracted file on the **View Inquiry Extract** page is an .XLS file.*

**OR**

Click  to select Extract Text, Comma Separated File. *The extracted file on the **View Inquiry Extract** page is a .CSV file.*

3. Enter an unique identifier in the Extract ID field provided. *This adds the identifier to the link on the **View Inquiry Extract** page, and does not change the file name.*

4. Use  to select the Privacy Type.


**Add a Selection List**

1. Select . *The page refreshes, and Selections changes from a drop-down field to a text field.*

Selections

<input type="checkbox"/>	Field	Field Description
<input checked="" type="checkbox"/>	Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/>	Agency Name	The name assigned to the agency.

**Note**

 Selecting  at any time from this point of the procedure removes all revisions and returns My Selections to a drop-down field.

- Select . The page refreshes, and the selected list is added.  is replaced by  and .
- Select  for small volumes of data. The **Maintenance Asset Utilization Inquiry – Results** page appears.
- OR**  
 Select  for large volumes of data. The **Maintenance Asset Utilization Inquiry Transaction Status** page appears.

**Use a Predetermined Field Selection List**

- Use  to display the Selection List.

Selections





<input type="checkbox"/>	Field	Field Description
<input checked="" type="checkbox"/>	Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/>	Agency Name	The name assigned to the agency.

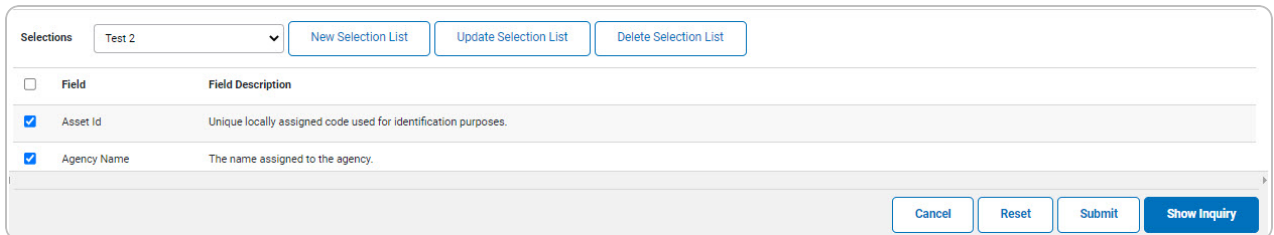
- Select  for small volumes of data. The **Maintenance Asset Utilization Inquiry – Results** page appears.

**OR**



Select  for large volumes of data. *The **Maintenance Asset Utilization Inquiry Transaction Status** page appears.*

**Update a Selection List**

- Use  to select the desired Selection List. *The page refreshes, the search criteria fields change, and  is joined by  and .*







Field	Field Description
<input checked="" type="checkbox"/> Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/> Agency Name	The name assigned to the agency.

- Select . *The page refreshes.*  
 Select  for small volumes of data. *The **Maintenance Asset Utilization Inquiry – Results** page appears.*
- OR**

Select  for large volumes of data. *The **Maintenance Asset Utilization Inquiry Transaction Status** page appears.*

**Delete a Selection List**

- Use  to select the desired Selection List. *The page refreshes, the search criteria fields change, and  is joined by  and .*

Selections: Test 2 New Selection List Update Selection List Delete Selection List

<input type="checkbox"/>	Field	Field Description
<input checked="" type="checkbox"/>	Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/>	Agency Name	The name assigned to the agency.

Cancel Reset Submit Show Inquiry

2. Select Delete Selection List. The page refreshes and the list is immediately deleted.

## Modify the Fields Used for the Inquiry

Selecting Cancel at any point of this procedure removes all revisions and closes the page.

**Bold** numbered steps are required.

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting Reset at any point of this procedure returns all fields to the default "All" setting.






1. Select Fields . The **Maintenance Asset Utilization Inquiry** page appears.

Extract Excel File <input checked="" type="radio"/>	Extract Text, Comma Separated File <input type="radio"/>
Extract Id <input type="text"/>	Privacy Type <input type="text" value="Private"/>
Selections <input type="text" value=""/> <a href="#">New Selection List</a>	
<input type="checkbox"/> Field	Field Description
<input checked="" type="checkbox"/> Asset Id	Unique locally assigned code used for identification purposes.
<input checked="" type="checkbox"/> Agency Name	The name assigned to the agency.
<input checked="" type="checkbox"/> Status	If the record is marked for deletion, this flag is set.
<input checked="" type="checkbox"/> Util Rptd From Dt	Date Utilization Last Reported
<input checked="" type="checkbox"/> Tran Ref Id	The identifier for the transaction in which utilization was recorded.
<input checked="" type="checkbox"/> Item Desc	The description of an asset. For an asset with a valid national stock number, Item Description field will be automatically filled with Approved Item Name from the Fed Log.
<input checked="" type="checkbox"/> Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number. Also used to identify Real Property Assets.
<input checked="" type="checkbox"/> DOD Serial Nbr	Used to identify a particular serially managed asset. This field is also used for USA Registration Number.
<input checked="" type="checkbox"/> Maint Activity Name	The maintenance activity assigned to service the asset.
<input checked="" type="checkbox"/> Metered	Meter Flag will be displayed as Yes or No.
<input checked="" type="checkbox"/> Mtr Rdnng	Identifies the current meter reading data.
<input checked="" type="checkbox"/> Tran Util Qty	Calculated field. Stores the transaction value between the last time the meter was updated and current meter reading.
<input checked="" type="checkbox"/> Total Util Qty	Calculated field. Stores the total of all meter transactions for the asset.
<input checked="" type="checkbox"/> Utilization Measure Cd	Code of the Maint Asset Utilization
<input checked="" type="checkbox"/> Util Svc Life	Indicates how long an asset is expected to last, in terms of the Util Measure, before being fully depreciated.
<input type="checkbox"/> Days Not Used	Days Idle
<input type="checkbox"/> Days Unavl	The total number of days the asset will be unavailable.
<input type="checkbox"/> Days Used	Asset Utilization Days Used
<input type="checkbox"/> Equip Pool Name	The name assigned to the maintenance equipment pool.
<input type="checkbox"/> Estbd By	The name of the entity inserting this row.
<input type="checkbox"/> Estbd Dt	The date this row was inserted into the database.
<input type="checkbox"/> Fdcry Deprn Mthd Cd	The depreciation method (Straight Line or Activity Based ) used to fiduciary report depreciation as depicted by the Stock Nbr.
<input type="checkbox"/> Fuel Qty	The amount of fuel utilization that was recorded.
<input type="checkbox"/> Fuel Type Cd	The specific type of fuel recorded for utilization.
<input type="checkbox"/> Fuel Unit Cost	The cost of the fuel that was recorded.
<input type="checkbox"/> Fuel State Cd	The state code the fuel was acquired from for utilization
<input type="checkbox"/> Last Tran Dt	Date when the last transaction took place. Automatically assigned by the system.
<input type="checkbox"/> Last Updtd By	Last updated by (user Id)
<input type="checkbox"/> LIN/TAMCN - Catalog	Line Item Number / Table of Authorized Material Control Number is a number assigned to items contained in authorization documents and designates a family of Stock Numbers.

<input type="checkbox"/>	Loc	Physical location of an asset.
<input type="checkbox"/>	Maint Mgt Cd	The code describing the intended use of the maintenance asset (e.g. maintenance, utilization, etc.).
<input type="checkbox"/>	Min Obj Percent	Minimum percent of utilization.
<input type="checkbox"/>	Obj Percent Util	Desired percentage of utilization.
<input type="checkbox"/>	Petroleum Dedicated	Indicates whether the vehicle fuel is low green house gas
<input type="checkbox"/>	Pgm Id	Asset Utilization Header
<input type="checkbox"/>	Possible Days Used	Indicates Prime shift as 4 or 5 days a week.
<input type="checkbox"/>	Replacement Mtr	Replacement Meter Flag will be displayed as Yes or No.
<input type="checkbox"/>	Replacement Mtr Rdnng	Identifies the replacement meter reading data at the time the meter was replaced.
<input type="checkbox"/>	Site Id	The active Site Id the user has access to.
<input type="checkbox"/>	Source Cd	A code and description that identifies the method of input.
<input type="checkbox"/>	Stock Nbr	Number assigned to each like asset of supply purchased, stocked or distributed within the Federal government. For turn-in of assets, if valid Stock Number not available, use FSC and description.
<input type="checkbox"/>	Sub Loc	A more specific description of the physical location of an asset within its Location.
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<input type="checkbox"/>	UIC Name	A unit, organization, or activity name
<input type="checkbox"/>	UII	Unique Item Identifier. Marking for a qualifying item with a permanent 2-dimensional data matrix.
<input type="checkbox"/>	Util Off Base Qty	The amount of utilization recorded off-base for the associated asset.
<input type="checkbox"/>	Util On Base Qty	The amount of utilization recorded on-base for the associated asset.

2. Select the fields required for the inquiry. *The 15 fields are automatically selected.*

**Note**



The number of fields selected determines the amount of data returned from the data-base. The more data returned, the longer the inquiry takes.

Select  for small volumes of data. *The **Maintenance Asset Utilization Inquiry – Results** page appears.*

3.

**OR**

Select  for large volumes of data. *The **Maintenance Asset Utilization Inquiry Transaction Status** page appears.*

# View the Maintenance Asset Utilization Inquiry Detail – Asset Utilization

## Navigation

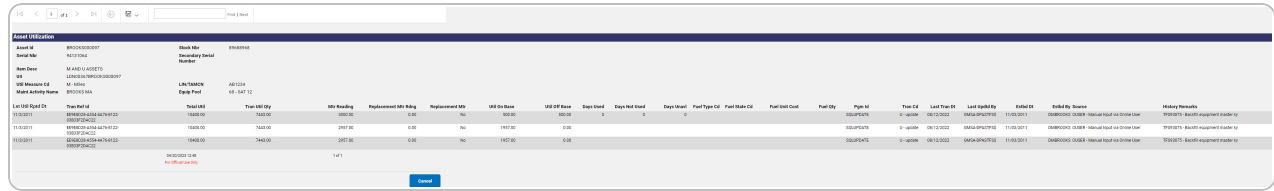
Inquiries > Utilization > Asset Utilization > Search Criteria > [Show Inquiry](#) > Search Results > Inquiry Row hyperlink > Maintenance Asset Utilization Inquiry Detail – Asset Utilization page


## Procedures

### Export the Maintenance Asset Utilization Inquiry Details – Asset Utilization

Selecting [Cancel](#) at any point of this procedure removes all revisions and closes the page.  
**Bold** numbered steps are required.

1. Verify the Asset Utilization Detail tab.



2. Select  to choose the print format (Excel, PDF, or Word). The procedure leaves the application based on the selection made.
3. Follow the prompts provided by the computer.
4. Select [Cancel](#). The **Maintenance Asset Utilization Inquiry – Criteria** page appears.

### Search the Results

1. Select the empty field  [Find | Next](#).
2. Enter the characters or words to search. Entries are not case sensitive.



## Help Reference Guide

3. Select  to search for the entry. *The entry appears highlighted in the file.*
4. Select  to find the next matching value. *This feature is available if multiple results are found.*

