

CIP Overview

Overview

Construction in Progress (CIP) is the temporary classification of assets that are not yet completed. It provides the ability to enter cost and other related data for CIP projects, including building construction, vehicle construction, and software development. This data allows tracking of costs prior to an asset (personal property, real property, and military equipment) being placed into service.

Before starting any CIP PROJECT, set up the following items:

- Stock Number Catalog
 - all applicable assets, such as components and end item
- Manufacturer
 - information for all applicable assets
- POC Addresses
 - everyone involved with this project

Before starting a Military Equipment project, set up these additional items:

- Type Designation
 - mandatory while setting up the Stock Number Catalog
- Acq Program Name
 - for the project and assets

Normally, upon completion, a CIP item is reclassified. The costs accumulated in the CIP account are used to support the initial acquisition cost of the asset and are recorded in the appropriate General Ledger Account Code (GLAC). The reclassified asset is capitalized and depreciated as appropriate.

Navigation

Accounting > CIP

Overall Flow

The CIP process has a very specific start and a very specific end. This overview contains all the CIP processes, but not all projects include every process.







^{1.} **Project Setup**

CIP PROJECT

- Select project type and category
- Assign project number
- Enter project data

^{2.} Monetary Setup

CIP LOA

Extract cost data from the BEIS Data Warehouse

CIP Cost

Manually enter project expenditure and quantity

CIP FUNDING

Manage quantity and appropriation information for the project

^{3.} Pending Asset or Improvement

CIP ASSET

Finalize and designate assets for receipt

^{4.} Confirm Data Integrity

CIP Attestation

Periodic review and certification of assets and project financial information





Search for a CIP FUNDING Record — Criteria

Overview

The Property Accountability module Construction in Progress (CIP) Funding process provides the ability to create, update, or delete a funding record associated with an existing CIP PROJECT.

When the CIP PROJECT's Valuation method is "F" (Average Funding), the funding record determines asset values. When the Valuation method is "C" (Average Cost), the Quantity Funded determines the cost averaging.

Note

Multiple funding records can exist for specific project categories, as long as the funding source and fiscal year are not duplicated.

Navigation

Accounting > CIP > Funding > CIP FUNDING Search Criteria

Procedure

Search for a CIP FUNDING

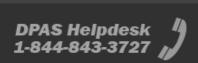
One or more of the Search Criteria fields can be entered to isolate the results. By default, all

results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.

1. Enter the PRJ NBR, or use ^{**Q**} to browse for the project. *This is a 20 alphanumeric char*-*acter field.*

Prj Nbr	1	Q		
	<u>L</u>			





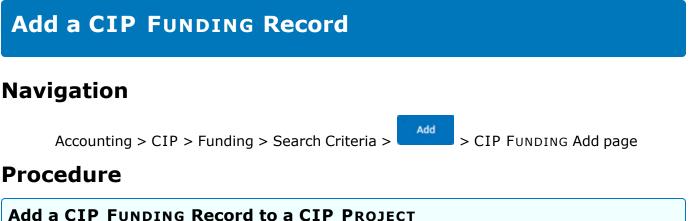


2. Select search for a CIP Funding — Results page appears. Results display in the Search Results grid.

Search (Prj Nbr BPG123A	Criteria								
Search I Update	Results Delete	Fiscal Yr	Source	Qty Funded	Dollar Amt	Appn Yr	POC	POC Phone	e Nbr
Update	Delete	2021	ABC123DEF456GHI	1	15000.00		PIDGE GROCE	(800) 555-	1212
Update	Delete	2020	BPG	10	100.00				
							_		
								Cancel	Add







Selecting ______ at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

- 1. In the CIP sub-menu, select Funding. *The CIP FUNDING Search Criteria* page appears.
- 2. Enter the PRJ NBR, or use ^Q to browse for the project. *This is a 20 alphanumeric character field.*
- 3. Select . *The CIP Funding Add page appears.*







Personal Property

\dd		
uic	BROOKS	
Agency	DFAS	
Prj Nor	BPG123A	
Prj Type	Personal Property	
Prj Category	Standard Prj	
Prj Status	Open	
*Fiscal W	2023	•
*Source		
Source Desc		
"Qty Funded	1	
*Dollar Amt		
Dept Cd	Select an Item	~
Appn Yr		
Basic Symbol		
Subhead Nbr		
Fiscal Acct Stn Nbr		
Prj Cd		
POC		
POC Phone Nbr		
POC E-Mail Address		
Remarks		
History Remarks		







- A. Use 🗹 to select the Fiscal Yr.
- **B.** Enter the funding Source in the field provided. *This is a 15 alphanumeric character field.*
- **C.** Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
- **D.** Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
- Real Property









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Add		
UNC	BROOKS	
Agency	DFAS	
Prj Nor	8P51238	
Ртј Турн	Real Property	
Prj Category	Standard Ptj	
Prj Status	Open	
"Fiscal W	2023	•
"Source		
Source Desc		
"Prj Org Cd		•
"Prj Fnd Cd		•
"Qty Funded	1	
"Dollar Ant		
Dept Cd	Select an item	•
Appn Yr		
Basic Symbol		
Subhead Nbr		
Fiscal Acct Stn Nbr		
Prj Ca		
POC		
POC Phone Nbr		
POC E-Mail Address		
Remarks		
History Remarks		

- A. Use 🗹 to select the Fiscal Yr.
- **B.** Enter the funding Source in the field provided. *This is a 15 alphanumeric character field.*





- **C.** Enter the PRJ ORG CD in the field provided. *This is a 6 alphanumeric character field*.
- **D.** Enter the PRJ FND CD in the field provided. *This is a 4 alphanumeric character field.*
- **E.** Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
- **F.** Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
- Military Equipment









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dd		
ас	BROOKS	
Agency	DFAS	
Prj Nor	8P01230	
Prij Type	Miltary Equip	
Prj Calegory	Standard Prj	
Prj Status	Open	
Acq Program	AIR STATION SUPPORT COU	a de la compañía de la
Acq Program Type	Managed - Asset Level	
'Fiscal Yr	2023	•
*Source		
Source Desc		
*Oty Funded	1	
"Dollar Amt		
Dept Cd	Select an item	•
Appo Yr		
Basic Symbol		
Subhead Nbr		
Fiscal Acct Sta Nbr		
Prj Ca		
POC		
POC Phone Nor		
POC E-Mail Address		
Remarks		
History Remarks		

- **A.** Use **Y** to select the Fiscal Yr.
- **B.** Enter the funding Source in the field provided. *This is a 15 alphanumeric character field.*





- **C.** Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
- **D.** Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
- 4. Select Add . The **CIP Funding Transaction Status** page appears.







Update a CIP FUNDING Record

Overview

The CIP FUNDING Update page process allows editing of funding records associated with existing CIP PROJECTS.

Navigation

Accounting > CIP > Funding > Search Criteria > Search Results > Update hyperlink > CIP FUNDING Update page

Procedure

Update a CIP FUNDING Record

Selecting ______ at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

- 1. In the CIP sub-menu, select Funding. *The CIP FUNDING Search Criteria* page appears.
- 2. Enter the PRJ NBR, or use ^Q to browse for the project. *This is a 20 alphanumeric character field.*
- 3. Select the Update hyperlink on the desired Personal Property row. *The CIP FunDING Update page appears.*







Personal Property

Update		
UIC	BROOKS	
Agency	DFAS	
Prj Nor	BP0123A	
Prj Type	Personal Property	
Prj Category	Standard Prj	
Prj Status	Open	
"Fiscal Vr	2020	*
"Source	840	
Source Desc	BPG TEST	
"Oty Funded	10	
*Dollar Amt	100.00	
Dept Cd	017-Dept of the Navy	~
Appn Yr		
Basic Symbol		
Subhead Nbr		
Fiscal Acct Stn Nbr		
Prj Cd		
POC	BPD Test	
POC Phone Nbr	717-655-1212	
	nousergnoemail.com	
Attachment	Add Attachment	
	No Attachments Available	
Remarks	BPG Test	
History Remarks	BPG Test	
ready remarks	ere del	







- **A.** Update the Fiscal Yr, using \checkmark to select the desired year.
- **B.** Update the funding Source, entering the correct information in the field provided. *This is a 15 alphanumeric character field.*
- **C.** Update the QTY FUNDED, entering the correct amount in the field provided. *This is a 3 numeric character field.*
- **D.** Update the DOLLAR AMT, entering the correct cost in the field provided. *This is a 15 numeric character field.*
- Real Property







Jpdate				
uic	BROOKS			
Agency	DFAS			
Pri Nor	8P01238			
Prij Type	Real Property			
Prj Calegory	Standard Prj			
Prj Status	Open			
'Fiscal Yr	2020	•		
"Source	895 123 8			
Source Desc	BPG TEST			
Prj Org Cd	04-A/R - Ar Force Reserve	*		
Pri Frie Ge	057/3730 - Air Force Reserve, MI C	•		
*Oty Funded	30			
"Dollar Ant	1000000.00			
Dept Cd	057-Dept of the Air Force	•		
Appo Yr				
Basic Symbol				
Subhead Nbr				
Fiscal Acct Stn Nbr				
Prj.Ca				
POC	BPG Test			
POC Phone Nbr	717-555-1212			
POC E-Mail Address	nouserproemat.com			
Atlachment	Add Attachment			
Affachment(s)	No Attachments Available			
Remarks	BPG Test			
History Remarks	BPG Test			







- **A.** Update the Fiscal Yr, using \checkmark to select the desired year.
- **B.** Update the funding Source, entering the correct information in the field provided. *This is a 15 alphanumeric character field.*
- **C.** Update the PRJ ORG CD, entering the correct code in the field provided. *This is a 6 alpha-numeric character field*.
- **D.** Update the PRJ FND CD, entering the correct code in the field provided. *This is a 4 alpha-numeric character field.*
- **E.** Update the QTY FUNDED, entering the correct amount in the field provided. *This is a 3 numeric character field.*
- **F.** Update the DOLLAR AMT, entering the correct cost in the field provided. *This is a 15 numeric character field.*

• Military Equipment



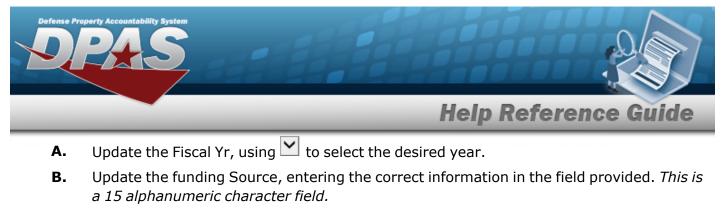




pdate				
UNC	BROOKS			
Agency	DFAS			
Prij Nor	8451230			
ng Type	Miltary Equip			
Prj Calegory	Standard Prj			
Prj Status	Open			
Acq Program	AIR STATION SUPPORT EQUIP			
Acq Program Type	Managed - Asset Lavel			
'Fiscal Yr	2021	•		
Source	BPS TEST			
Source Desc	BPG TEST			
'Oty Funded	30			
Dollar Ant	100000.00			
Dept Ca	Select an item	•		
Appn Yr				
Basic Symbol				
Subhead Nor				
Fiscal Acct Stn Nbr				
njce				
POC	8PG Test			
POC Phone Nbr	717-555-1212			
POC E-Mail Address	nouser@noemail.com			
Atlachment	Add Attachment			
Atlachment(s)	No Attachments Available			
lienarks	BPG Test			
	BPG Test			







- **C.** Update the QTY FUNDED, entering the correct amount in the field provided. *This is a 3 numeric character field.*
- **D.** Update the DOLLAR AMT, entering the correct cost in the field provided. *This is a 15 numeric character field.*
- 4. Select

. The **CIP Funding Transaction Status** page appears.







Delete a CIP FUNDING Record

Overview

The CIP FUNDING Delete page process allows removal of funding records associated with existing CIP PROJECTS.

Navigation

Accounting > CIP > Funding > Search Criteria > Search Results > Delete hyperlink > CIP FUNDING Delete page

Procedure

Delete a CIP FUNDING Record

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

- 1. In the CIP sub-menu, select Funding. *The CIP Funding Search Criteria* page appears.
- 2. Enter the PRJ NBR, or use ^Q to browse for the project. *This is a 20 alphanumeric character field.*
- 3. Select <u>search</u>. *The* **CIP FUNDING Search Results** page appears.
- 4. Select the Delete hyperlink on the desired Personal Property row. *The CIP Funding Delete page appears.*





Personal Property

elete				
uic	BROOKS			
Agency	pras			
Prj Nor	8P0123A			
Ріј Туре	Personal Property			
Prj Category	Standard Prj			
Prj Status	Open			
Tiscal W	2021			
Source	ABC12306F456GH			
Source Desc				
Oty Funded	3			
Dollar Ant	15000.00			
Degit Cid	017-Dept of the Navy			
Арре Үг				
Basic Symbol	ABCD			
Subhead Nor	ч			
Fiscal Acct Stn Nbr				
Pri Ca				
POC	POSE SROCE			
POC Phone Nor	(800) 555-1212			
POC E-Mail Address	NOUSER DUSER COM			
Attachment				
Attachment(s)	No Attachments Available			
Remarks	BPG Test			







- **B.** Verify the funding Source.
- **C.** Verify the QTY FUNDED.
- **D.** Verify the DOLLAR AMT.
- **E.** Enter any History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
- Real Property



Defense Property Accountability System

Help Reference Guide

To complete delete action, select Delete, otherwise, select Cancel

Delete	
uic	BROOKS
Agency	DFAS
Prj Nor	8401238
Prij Type	Real Property
Prj Callegory	Standard Prj
Prj Status	Open
'Fiscal 'D	2020
Source	8PG 123 8
Source Desc	BPG TEST
-Pré Org Cd	04.4/R - Air Force Reserve
PSFNECE	057/3730 - Air Force Reserve, Mil Craft
'Qty Funded	10
Solar Ant	1000000.00
Dept Cd	057 Over of the Air Force
Appn Tr	
Basic Symbol	
Subhead Nor	
Fiscal Acct Stn Nbr	
Price	
POC	
POC Phone Nor	
POC E-Mail Address	
Atlachment	
Attachment(x)	No Attachments Available
Remarks	
History Remarks	

- **A.** Verify the FISCAL YR.
- **B.** Verify the funding Source.





- **D.** Verify the PRJ FND CD.
- **E.** Verify the QTY FUNDED.
- **F.** Verify the DOLLAR AMT.
- **G.** Enter any History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
- Military Equipment



Defense Property Accountability System

Help Reference Guide

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					tt Cancel

lelete	
ac .	BROOK3
Agency	DFAS
hij Mbr	8491230
ng Type	Miltary Equip
hj Calegory	Standard Prj
hj Status	Open
log Program	AR STATION SUPPORT EQUIP
log Program Type	Mahaged - Aoset Level
Tincal W	2021
Source	BPG TEST
Source Desc	EPG TEST
'Oty Funded	10
Outar Ant	100000.00
Dept Cd	Select an item
Apps Tr	
Ranic Symbol	
Subhead Nor	
Fincal Acct Din Nor	
nj Ca	
POC	
POC Phone NBr	
POC E-Mail Address	
Allachment	
	No Attachments Available
Remarks	
tistory Remarks	

- **A.** Verify the FISCAL YR.
- **B.** Verify the funding Source.





- **D.** Verify the DOLLAR AMT.
- **E.** Enter any History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
- 5. Select . *The CIP Funding Transaction Status* page appears.



