



CIP Overview

Overview

Construction in Progress (CIP) is the temporary classification of assets that are not yet completed. It provides the ability to enter cost and other related data for CIP projects, including building construction, vehicle construction, and software development. This data allows tracking of costs prior to an asset (personal property, real property, and military equipment) being placed into service.

Before starting any CIP PROJECT, set up the following items:

- **Stock Number Catalog**
 - all applicable assets, such as components and end item
- **Manufacturer**
 - information for all applicable assets
- **POC Addresses**
 - everyone involved with this project

Before starting a Military Equipment project, set up these additional items:

- **Type Designation**
 - mandatory while setting up the Stock Number Catalog
- **ACQ PROGRAM NAME**
 - for the project and assets

Normally, upon completion, a CIP item is reclassified. The costs accumulated in the CIP account are used to support the initial acquisition cost of the asset and are recorded in the appropriate General Ledger Account Code (GLAC). The reclassified asset is capitalized and depreciated as appropriate.

Navigation

Accounting > CIP

Overall Flow

The CIP process has a very specific start and a very specific end. This overview contains all the CIP processes, but not all projects include every process.





1. **Project Setup**

CIP PROJECT

- Select project type and category
- Assign project number
- Enter project data

2. **Monetary Setup**

CIP Cost

Manually enter project expenditure and quantity

CIP FUNDING

Manage quantity and appropriation information for the project

3. **Pending Asset or Improvement**

CIP ASSET

Finalize and designate assets for receipt

4. **Confirm Data Integrity**

CIP Attestation

Periodic review and certification of assets and project financial information





Search for a CIP PROJECT — Criteria

Overview

The Property Accountability module Construction in Progress (CIP) Project process provides the ability to track the development of assets for eventual placement on the property book, or the improvement of assets currently on the property book.

There are three types of CIP PROJECTS:

- **Personal Property**
 - Tangible property, not including building(s) or land. (i.e. Equipment and IT systems).
- **Real Property**
 - Buildings, land, ground improvements and permanently installed fixtures contained by the property. (i.e. Buildings and sidewalks).
- **Military Equipment**
 - As defined by the Property and Equipment Policy Office, assets that can be used directly by the Armed Forces to carry out battle field missions.

The management of an activity performing a construction project is responsible for ensuring that all significant costs (that is, both funded and unfunded costs) are recorded for the project and that all costs subject to capitalization are included in the real property asset accounts, property records, and reports.

Note



The PRJ CATEGORY CD selected to Add a CIP PROJECT determines the tabs available.

Navigation


Accounting > CIP > Project > CIP PROJECT Search Criteria page

Procedure


Search for a CIP PROJECT

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting at any point of this procedure returns all fields to the default "All" setting.



1. Enter the PRJ NBR, or use  to browse for the project. *This is a 20 alphanumeric character field.*

Search Criteria

Prj Nbr	<input type="text"/>	
Prj Type Cd	Select an Item	▼
Prj Category Cd	Select an Item	▼
Prj Status	Open	▼
Acq Program Name	<input type="text"/>	▼

2. Select . The **Search for a CIP Project - Results** page appears. Results display in the Search Results grid.





Help Reference Guide

Search Criteria

Prj Nbr
 BPG

Prj Status
 Open

Prj Category Cd
 --

Acq Program Name
 --

Prj Type Cd
 --

Search Results

		Prj Nbr	Prj Type	Prj Category	Acq Program Name	Acq Program Type	Prj Status	Prj Desc
Update	Delete	BPG123A	Personal Property	Standard Prj			OPEN	BPG TEST PERSONAL PROPERTY A
Update	Delete	BPG123AA	Personal Property	Standard Impv			OPEN	BPG TEST
Update	Delete	BPG123ABC	Personal Property	Standard Prj			OPEN	TO BE DELETED
Update	Delete	BPG123B	Real Property	Standard Prj			OPEN	BPG TEST
Update	Delete	BPG123BA	Real Property	Standard Impv			OPEN	BPG TEST
Update	Delete	BPG123C	Military Equip	Standard Prj	AIR STATION SUPPORT EQUIP	Managed - Asset Level	OPEN	BPG TEST
Update	Delete	BPG123CC	Military Equip	Standard Impv	AIR STATION SUPPORT EQUIP	Managed - Asset Level	OPEN	BPG TEST

Cancel





Add a CIP PROJECT

Navigation


Accounting > CIP > Project > Search Criteria > > CIP PROJECT Add page

Procedures

Add a New CIP PROJECT

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

• Personal Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use  to browse for the number.
3. Use to select the desired Prj Type Cd.
4. Use to select the desired Prj Category Cd.

Attention



When adding a CIP PROJECT for a new Personal or Real Property, the PRJ CATEGORY CD must be SP - STANDARD PRJ.

5. Use to select the desired Prj Status.
6. Select . The **CIP PROJECT Add** page appears, open to the Project tab.
7. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

UIC BROOKS

Agency DFAS

Prj Nbr BPG123D

Prj Type Cd P-Personal Property

Prj Category Cd SP - Standard Prj

Prj Status Open

*Prj Desc

Project Execution Method

*Type Action

*ACC

BLI/PE

Prj Est Cmpltn Dt

Estimated Prj Amt

Estimated Prj Qty

Prj Cmpltn Dt

Prj POC




Financial Officer

Actbl Prop Officer





Help Reference Guide

- A. Enter the PRJ DESC in the field provided. *This is a 512 alphanumeric character field.*
 - B. Use to select the desired Type Action.
 - C. Use to select the desired ACC.
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
8. Enter the fields on the Accounting tab.





Help Reference Guide

Project **Accounting** Funding

Add

UNC BROOKS

Agency DFAS

Pj Nbr BFG1230

Pj Type P-Personal Property

Pj Category SP - Standard Pj

Pj Status Open

*Asset Cd

Doc Nbr

LOA

*Fund Cd/ASN

Owng Cost Center

Owng Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

*Valuation Method A-Actual Cost

CIP Rptg Org Cd

Deprn Cost Center

Deprn Cost Center Desc

Deprn Task Cd

Deprn Job Order Nbr

Deprn Exp Cd


Remarks

History Remarks





Help Reference Guide

- A. Use to select the desired Asset Cd.
 - B. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - C. Use to select the desired Fund Cd / ASN.
 - D. *The Valuation Method automatically populates, and is not editable.*
9. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting **Funding**

Add

UIC BROOKS

Agency DFAS

Pj Nbr BPG123D

Pj Type Cd P-Personal Property

Pj Category Cd SP - Standard Pj

Pj Status Open

*Fiscal Yr

*Source

*Source Desc

*Qty Funded

*Dollar Amt

Dept Cd

Appn Yr

Basic Symbol

Subhead Nbr

Fiscal Acct Stn Nbr

Pj Cd

POC

POC Phone Nbr

POC E-Mail Address

Remarks

History Remarks






Help Reference Guide

- A. Use to select the desired Fiscal Yr.
 - B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
 - C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
 - D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
 - E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
10. Select . The **CIP Project Transaction Status** page appears.

• Real Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use  to browse for the number.
3. Use to select the desired Prj Type Cd.
4. Use to select the desired Prj Category Cd.

Attention



When adding a CIP PROJECT for a new Personal or Real Property, the PRJ CATEGORY CD must be SP - STANDARD PRJ.

5. Use to select the desired Prj Status.
6. Select . The **CIP PROJECT Add** page appears, open to the Project tab.
7. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

UIC BROOKS

Agency DPAS

Pjg Nbr BPO123E

Pjg Type Cd A-Real Property

Pjg Category Cd SP - Standard Pjg

Pjg Status Open

*Pjg Desc

*Pjg Sub-Type Cd

Project Execution Method

*Type Action

*ACC

Pjg Approval Dt

Pjg Est Cmpltn Dt

Estimated Pjg Amt

Estimated Pjg Qty

Pjg Cmpltn Dt

Pjg Let Est Dt

Design Authn Dt

Design Start Dt

Design Cmpltn Dt

Design Cancn Dt

Design Cancn Reason Cd

Build Authn Dt

Build Start Dt

Build Cmpltn Dt

Build Cancn Dt

Build Cancn Reason Cd

Pjg POC




Financial Officer

Actl Prop Officer





Help Reference Guide

- A. Enter the PRJ DESC in the field provided. *This is a 512 alphanumeric character field.*
 - B. Use to select the desired Prj Sub-Type Cd.
 - C. Use to select the desired Type Action.
 - D. Use to select the desired ACC.
 - E. Update the PRJ POC, using  to browse for the correct POC.
 - F. Update the Financial Officer, using  to browse for the correct POC.
 - G. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
8. Enter the fields on the Accounting tab.





Help Reference Guide

Project **Accounting** Funding

Add

UNC BROOKS

Agency DFAS

Pj Nbr 8P0123E

Pj Type R-Real Property

Pj Category SP - Standard Pj

Pj Status Open

*Asset Cd

Doc Nbr

LOA

*Fund Cd/ASN

Owng Cost Center

Owng Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

*Valuation Method A-Actual Cost

CIP Rptg Org Cd

Deprn Cost Center

Deprn Cost Center Desc

Deprn Task Cd

Deprn Job Order Nbr

Deprn Exp Cd


Remarks

History Remarks





Help Reference Guide

- A. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - B. Use to select the desired Fund Cd / ASN.
 - C. *The Valuation Method automatically populates, and is not editable.*
 - D. Use to select the desired CIP Rptg Org Cd.
9. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting **Funding**

Add

UIC BROOKS

Agency DFAS

Pj Nbr BPG123E

Pj Type Cd R-Real Property

Pj Category Cd SP - Standard Pj

Pj Status Open

*Fiscal Yr

*Source

*Source Desc

*Qty Funded

*Dollar Amt

Dept Cd

Appn Yr

Basic Symbol

Subhead Nbr

Fiscal Acct Stn Nbr

Pj Cd

POC

POC Phone Nbr

POC E-Mail Address

Remarks

History Remarks






Help Reference Guide

- A. Use to select the desired Fiscal Yr.
 - B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
 - C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
 - D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
 - E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
10. Select . The **CIP Project Transaction Status** page appears.

• Military Equipment

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use  to browse for the number.
3. Use to select the desired Prj Type Cd.
4. Use to select the desired Prj Category Cd.
5. Use to select the desired Prj Status.
6. Use to select the desired Acq Program Name.
7. Select . The **CIP PROJECT Add** page appears, open to the Project tab.
8. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

UIC BROOKS

Agency DFAS

Prj Nbr BPG123F

Prj Type Cd M-Military Equip

Prj Category Cd SP - Standard Prj

Prj Status Open

Acq Program Name ABRAMS

Acq Program Type Managed - Asset Level

*Prj Desc

Project Execution Method

*Type Action

*ACC

BLI/PE

Prj Est Cmpltn Dt

Estimated Prj Amt

Estimated Prj Qty

Prj Cmpltn Dt

Prj POC




Financial Officer

Actbl Prop Officer





Help Reference Guide

- A. Enter the PRJ DESC in the field provided. *This is a 512 alphanumeric character field.*
 - B. Use to select the desired Type Action.
 - C. Use to select the desired ACC.
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
9. Enter the fields on the Accounting tab.





Help Reference Guide

Project Accounting Funding

Add

UNC BROOKS

Agency DPAS

Pjg Nbr BPG123F

Pjg Type M-Military Equip

Pjg Category SP - Standard Pjg

Pjg Status Open

Acq Program Name ABRAMS

Acq Program Type Managed - Asset Level

Fiduciary Reporting

Permit Negative Balance

*Asset Cd C - Construction in Progress

Doc Nbr

LDA

*Fund Cd/ADN Select an item

Orig Cost Center

Orig Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

*Valuation Method Select an item

CIP Rplyg Org Cd Select an item

Deprn Cost Center

Deprn Cost Center Desc

Deprn Task Cd

Deprn Job Order Nbr

Deprn Exp Cd 1-Funded



Remarks

History Remarks





Help Reference Guide

- A. Use to select the desired Asset Cd.
 - B. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - C. Use to select the desired Fund Cd / ASN.
 - D. Enter the OWNG COST CENTER, or use  to browse for the number. *This is an 11 alphanumeric character field.*
 - E. Use to select the desired Valuation Method.
 - F. Use to select the desired CIP Rptg Org Cd.
10. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting **Funding**

Add

UNC BROOKS

Agency DFAS

Pj Nbr BPO123F

Pj Type Cd M-Military Equip

Pj Category Cd SP - Standard Pj

Pj Status Open

Acq Program Name ABRAMS

Acq Program Type Managed - Asset Level

*Fiscal Yr 2023

*Source

*Source Desc

*Qty Funded

*Dollar Amt

Dept Cd Select an item

Appn Yr

Basic Symbol

Subhead Nbr

Fiscal Acct Stn Nbr

Pj Cd

POC

POC Phone Nbr

POC E-Mail Address

Remarks

History Remarks





- A. Use to select the desired Fiscal Yr.
 - B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
 - C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
 - D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
 - E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
11. Select . The **CIP Project Transaction Status** page appears.

Add an Improvement CIP PROJECT

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

• Personal Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Use to select the desired Prj Type Cd.
4. Use to select the desired Prj Category Cd.

Attention



When adding a CIP Project for a Personal or Real Property Improvement, the PRJ CATEGORY CD must be SI - STANDARD IMPV.

5. Use to select the desired Prj Status.
6. Select . The **CIP Project Add** page appears, open to the Project tab.
7. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

UIC BROOKS

Agency DFAS

Prj Nbr BPG123EE

Prj Type Cd P-Personal Property

Prj Category Cd SI - Standard Impv

Prj Status Open

*Prj Desc

Project Execution Method

*Type Action

*ACC

BLU/PE

Prj Est Cmpltn Dt

Estimated Prj Amt

Estimated Prj Qty

Prj Cmpltn Dt

Prj POC




Financial Officer

Actbl Prop Officer





Help Reference Guide

- A. Enter the PRJ DESC in the field provided. *This is a 512 alphanumeric character field.*
 - B. Use to select the desired Type Action.
 - C. Use to select the desired ACC.
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
8. Enter the fields on the Accounting tab.





Help Reference Guide

Project **Accounting** Funding

Add

UIC BROOKS

Agency DFAS

Pjg Nbr BPG123EE

Pjg Type P-Personal Property

Pjg Category SI - Standard Impr

Pjg Status Open

*Asset Cd

Doc Nbr

LDA

*Fund Cd/ASN

Owng Cost Center

Owng Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

CIP Rptg Org Cd

Deprn Cost Center

Deprn Cost Center Desc

Deprn Task Cd

Deprn Job Order Nbr

Deprn Exp Cd


Remarks

History Remarks





Help Reference Guide

- A. Use to select the desired Asset Cd.
 - B. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - C. Use to select the desired Fund Cd / ASN.
 - D. Use to select the desired CIP Rptg Org Cd.
9. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting **Funding**

Add

UIC	BROOKS
Agency	DFAS
Pj Nbr	BPG123EE
Pj Type Cd	P-Personal Property
Pj Category Cd	SI - Standard Impv
Pj Status	Open
*Fiscal Yr	2023
*Source	
*Source Desc	
*Qty Funded	
*Dollar Amt	
Dept Cd	Select an item
Appn Yr	
Basic Symbol	
Subhead Nbr	
Fiscal Acct Stn Nbr	
Pj Cd	
POC	
POC Phone Nbr	
POC E-Mail Address	
Remarks	
History Remarks	





Help Reference Guide

- A. Use to select the desired Fiscal Yr.
- B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
- C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
- D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
- E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*

10. Select . The **CIP Project Transaction Status** page appears.

• Real Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Use to select the desired Prj Type Cd.
4. Use to select the desired Prj Category Cd.

Attention



When adding a CIP Project for a Personal or Real Property Improvement, the PRJ CATEGORY CD must be SI - STANDARD IMPV.

5. Use to select the desired Prj Status.
6. Select . The **CIP Project Add** page appears, open to the Project tab.
7. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

WC BROOKS

Agency DFAS

Pj Nbr BPG123FF

Pj Type Cd A-Rear Property

Pj Category Cd SI - Standard Inpr

Pj Status Open

*Pj Desc

*Pj Sub-Type Cd

Project Execution Method

*Type Action

*ACC

Pj Approval Dt

Pj Est Cncln Dt

Estimated Pj Amt

Estimated Pj Qty

Pj Cncln Dt

Pj Lst Est Dt

Design Authn Dt

Design Start Dt

Design Cncln Dt

Design Cancn Dt

Design Cancn Reason Cd

Build Authn Dt

Build Start Dt

Build Cncln Dt

Build Cancn Dt

Build Cancn Reason Cd

Pj POC




Financial Officer

Actl Prop Officer





Help Reference Guide

- A. Enter the PRJ_DESC in the field provided. *This is a 512 alphanumeric character field.*
- B. Use to select the desired Prj Sub-Type Cd.
- C. Use to select the desired Type Action.
- D. Use to select the desired ACC.
- E. Update the PRJ_POC, using  to browse for the correct POC.
- F. Update the Financial Officer, using  to browse for the correct POC.
- G. Update the ACTBL_PROP_OFFICER, using  to browse for the correct POC.
8. Enter the fields on the Accounting tab.





Help Reference Guide

Project **Accounting** Funding

Add

UIC BROOKS

Agency DFAS

Pjg Nbr BPG123FF

Pjg Type R-Rear Property

Pjg Category SI - Standard Impv

Pjg Status Open

*Asset Cd

Doc Nbr

LDA

*Fund Cd/ASN

Owng Cost Center

Owng Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

CIP Rptg Org Cd

Deprn Cost Center

Deprn Cost Center Desc

Deprn Task Cd

Deprn Job Order Nbr

Deprn Exp Cd


Remarks

History Remarks





Help Reference Guide

- A. Use to select the desired Asset Cd.
 - B. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - C. Use to select the desired Fund Cd / ASN.
 - D. Use to select the desired CIP Rptg Org Cd.
9. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting **Funding**

Add

UIC	BROOKS
Agency	DFAS
Pj Nbr	BPG123FF
Pj Type Cd	R-Real Property
Pj Category Cd	SI - Standard Impr
Pj Status	Open
*Fiscal Yr	2023
*Source	
*Source Desc	
*Qty Funded	
*Dollar Amt	
Dept Cd	Select an item
Appn Yr	
Basic Symbol	
Subhead Nbr	
Fiscal Acct Stn Nbr	
Pj Cd	
POC	
POC Phone Nbr	
POC E-Mail Address	
Remarks	
History Remarks	

Cancel Reset Add





Help Reference Guide

- A. Use to select the desired Fiscal Yr.
- B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
- C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
- D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
- E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*

10. Select . The **CIP Project Transaction Status** page appears.

• Military Equipment

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Use to select the desired Prj Type Cd. *Depending upon the chosen type, the fields change.*
4. Use to select the desired Prj Category Cd.
5. Use to select the desired Prj Status.
6. Use to select the desired Acq Program Name.
7. Select . The **CIP PROJECT Add** page appears.
8. Enter the fields on the Project tab.





Help Reference Guide

Project Accounting Funding

Add

UIC BROOKS

Agency DFAS

Prj Nbr BPG123HH

Prj Type Cd M-Military Equip

Prj Category Cd SI - Standard Impr

Prj Status Open

Acq Program Name AIR STATION SUPPORT EQUIP

Acq Program Type Managed - Asset Level

*Prj Desc

Project Execution Method

*Type Action

*ACC

BLI/PE

Prj Est Cmpltn Dt

Estimated Prj Amt

Estimated Prj Qty

Prj Cmpltn Dt

Prj POC




Financial Officer

Actbl Prop Officer





Help Reference Guide

- A. Enter the PRJ_DESC in the field provided. *This is a 512 alphanumeric character field.*
 - B. Use to select the desired Type Action.
 - C. Update the PRJ_POC, using  to browse for the correct POC.
 - D. Update the Financial Officer, using  to browse for the correct POC.
 - E. Update the ACTBL_PROP_OFFICER, using  to browse for the correct POC.
9. Enter the fields on the Accounting tab.





Help Reference Guide

Project Accounting Funding

Add

UPC BROOKS

Agency DFAS

Pj Nbr BPG123MH

Pj Type Military Equip

Pj Category SI - Standard Impr

Pj Status Open

Acq Program Name AIR STATION SUPPORT EQUIP

Acq Program Type Managed - Asset Level

Fiduciary Reporting

Permit Negative Balance

*Asset Cd C - Construction in Progress

Doc Nbr

LDA

*Fund Cd/ASN Select an item

Owng Cost Center

Owng Cost Center Desc

Fndng Cost Center

Fndng Cost Center Desc

Task Cd

Job Order Nbr

CIP Rptg Org Cd Select an item

Degrn Cost Center

Degrn Cost Center Desc

Degrn Task Cd

Degrn Job Order Nbr

Degrn Exp Cd 1-Funded


Remarks

History Remarks





Help Reference Guide

- A. Use to select the desired Asset Cd.
 - B. Enter the DOC NBR, or use  to browse for the number. *This is a 14 alphanumeric character field.*
 - C. Use to select the desired Fund Cd / ASN.
10. Enter the fields on the Funding tab.





Help Reference Guide

Project Accounting Funding

Add

UIC	BROOKS
Agency	DFAS
Pjg Nbr	BPG123HH
Pjg Type Cd	Military Equip
Pjg Category Cd	SI - Standard Impv
Pjg Status	Open
Acq Program Name	AIR STATION SUPPORT EQUIP
Acq Program Type	Managed - Asset Level
*Fiscal Yr	2023
*Source	
*Source Desc	
*Qty Funded	
*Dollar Amt	
Dept Cd	Select an item
Appn Yr	
Basic Symbol	
Subhead Nbr	
Fiscal Acct Sbs Nbr	
Pjg Cd	
POC	
POC Phone Nbr	
POC E-Mail Address	
Remarks	
History Remarks	

Cancel Reset **Add**





Help Reference Guide

- A. Use to select the desired Fiscal Yr.
 - B. Enter the Source in the field provided. *This is a 15 alphanumeric character field.*
 - C. Enter the SOURCE DESC in the field provided. *This is a 250 alphanumeric character field.*
 - D. Enter the QTY FUNDED in the field provided. *This is a 3 numeric character field.*
 - E. Enter the DOLLAR AMT in the field provided. *This is a 15 numeric character field.*
11. Select . The **CIP Project Transaction Status** page appears.





Update a CIP PROJECT

Navigation


Accounting > CIP > Project > Search Criteria > > Search Results > Update hyperlink > CIP PROJECT Update page

Procedures

Update a New CIP PROJECT

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

• Personal Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use  to browse for the number.
3. Select . The **CIP PROJECT Search Results** page appears.
4. Select the Update hyperlink on the desired Personal Property row. The **CIP PROJECT Update** page appears, open to the Project tab.
5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting

Update

UIC: BROOKS

Agency: DFAS

Prj Nbr: BPG123A

Prj Type Cd: Personal Property

Prj Category Cd: Standard Prj

Prj Status: Open

*Prj Desc: BPG TEST PERSONAL PROPERTY A

Project Execution Method: Design, Bid, Build

*Type Action: INPR - New Procurement

*ACC: Gen PP&E

BLI/PE:

Prj Est Cmpltn Dt: 01/31/2022

Estimated Prj Amt: 1000.00

Estimated Prj Qty: 1

Prj Cmpltn Dt:

Project Status: Open

Prj POC:

Financial Officer:

Actbl Prop Officer:




Attachments: No Attachments Available

Add Attachment:





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. *Verify the Type Action.*
 - C. Update the ACC, using to select the desired code.
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - G. Select to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting tab.





Help Reference Guide

Project: Accounting

Update

WIC: BROOKS

Agency: DPAS

PIJ Nbr: BPO1234

PIJ Type: Personal Property

PIJ Category: Standard Pij

PIJ Status: Open

*Adjustment Type:

*Asset Cat:

Doc Nbr:

ISA:

*Fund Cat:

Depn Cost Center:

Depn Cost Center Desc: BPO-COET CENTER

Filing Cost Center:

Filing Cost Center Desc: BPO-COET CENTER

Task Cat:

Job Order Nbr:

*Valuation Method: Actual Cost

DP Aplyng Ctl:

Depn Cost Center:

Depn Cost Center Desc: SEAN IS TESTING

Depn Task Cat:

Depn Job Order Nbr:

Depn Exp Ctl:

PIJ Opt Amt:

PIJ Funded Amt: 15100.00

Total Pij Amt: 17000.00

PIJ Fund Amt: 811.00

PIJ Fund Opt Amt:

PIJ UnOpt Amt:

Dr Opt Amt:

PIJ Remain Bal: 14389.00

Created By: 4

Depn Bal Bal Amt Control Cost Amt: 17000.00

Balld Actual Cost Amt: 17000.00

Depn Bal Bal Amt Depn Cost Amt: 0.00

Remarks:

History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
- B. Update the Asset Cd, using to select the desired code.
- C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
- D. Update the Fund Cd / ASN, using to select the desired code.
- E. *Verify the Valuation Method.*

7. Select . The **CIP Project Transaction Status** page appears.

• Real Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Select . The **CIP PROJECT Search Results** page appears.
4. Select the Update hyperlink on the desired Real Property row. The **CIP PROJECT Update** page appears, open to the Project tab.
5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting

Update

WAC: BROOKS

Agency: DPAS

Pjg Nbr: BPG1238

Pjg Type Cd: Real Property

Pjg Category Cd: Standard Pj

Pjg Status: Open

*Pjg Desc: BPG TEST

*Pjg Sub-Type Cd: CONTNew Construction

Project Execution Method: Design, Bld, Build

*Type Action: JPR - Inv Procurement

*ADC: Building Expirt - 45 Yrs

Pjg Approval Dt:

Pjg Est Cmpltn Dt:

Estimated Pjg Amt:

Estimated Pjg Qty:

Pjg Cmpltn Dt:

Pjg Lst Est Dt:

Design Authr Dt:

Design Start Dt:

Design Cmpltn Dt:

Design Cancn Dt:

Design Cancn Reason Cd:

Build Authr Dt:

Build Start Dt:

Build Cmpltn Dt:

Build Cancn Dt:

Build Cancn Reason Cd:

Project Status: Open

Pjg POC:

Financial Officer:

Acctg Prep Officer:




Attachments: [No Attachments Available](#)

Add Attachment:





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. Update the Prj Sub-Type Cd, using to select the desired code.
 - C. *Verify the Type Action.*
 - D. Update the ACC, using to select the desired code.
 - E. Update the PRJ POC, using  to browse for the correct POC.
 - F. Update the Financial Officer, using  to browse for the correct POC.
 - G. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - H. Select to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting Tab.





Help Reference Guide

Project: Accounting

Update

WIC: BPO003

Agency: DPAS

PIJ No: BPO1230

PIJ Type: Real Property

PIJ Category: Standard PIJ

PIJ Status: Open

*Adjustment Type:

*Asset Cl:

Doc No:

USA:

*Fund CASH:

Doing Cost Center:

Doing Cost Center Desc: BPO-COEF CENTER

Finng Cost Center:

Finng Cost Center Desc: BPO-COEF CENTER

Task Cl:

Job Order No:

*Valuation Method: A-Actual Cost

CP Rplyg Org Cl:

Depgn Cost Center:

Depgn Cost Center Desc: BPO-COEF CENTER

Depgn Task Cl:

Depgn Job Order No:

Depgn Exp Cl:

PIJ Cpt Amt: 0

PIJ Funded Amt: 1075000.00

Total PIJ Amt: 200000000.00

PIJ Fund Amt: 4500.00

PIJ Fund Cpt Amt:

PIJ UnCpt Amt: 0

Dr Cpt Amt: 0

PIJ Remain Bal: 200000000.00

Cypled Qty: 1

Depgn Bal Bal Amt Controls Cost Amt: 200000000.00

Balld Actual Cost Amt: 200000000.00

Depgn Bal Bal Amt Depgn Cost Amt: 0.00

Remarks:

History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
- B. Update the Asset Cd, using to select the desired code.
- C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
- D. Update the Fund Cd / ASN, using to select the desired code.
- E. *Verify the Valuation Method.*

7. Select . The **CIP Project Transaction Status** page appears.

• Military Equipment

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Select . The **CIP PROJECT Search Results** page appears.
4. Select the Update hyperlink on the desired Military Equipment row. The **CIP PROJECT Update** page appears, open to the Project tab.
5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting





Update

UIC	BROOKS
Agency	DFAS
Pj Nbr	BPG123C
Pj Type Cd	Military Equip
Pj Category Cd	Standard Pj
Pj Status	Open
Acq Program Name	AIR STATION SUPPORT EQUIP
Acq Program Type	Managed - Asset Level
*Pj Desc	<input type="text" value="BPG TEST"/>
Project Execution Method	<input type="text" value="Design, Bld, Build"/>
*Type Action	<input type="text" value="INPR - New Procurement"/>
*ACC	<input type="text" value="Military Equipment"/>
BLIPE	<input type="text"/>
Pj Est Cmpltn Dt	<input type="text"/>
Estimated Pj Amt	<input type="text" value="0"/>
Estimated Pj Qty	<input type="text" value="0"/>
Pj Cmpltn Dt	<input type="text"/>
Project Status	<input type="text" value="Open"/>
Pj POC	<input type="text"/>
Financial Officer	<input type="text"/>
Actbl Prop Officer	<input type="text"/>
Attachments	No Attachments Available
Add Attachment	<input type="button" value="Add Attachment"/>





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. *Verify the Type Action.*
 - C. *The ACC automatically populates to Military Equipment, and is not editable.*
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - G. *View any attachments as thumbnails in the Attachments field.*
 - H. Select  to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting tab.





Help Reference Guide

Project Accounting

Update

WIC: 880001

Agency: DPAS

Proj No: 880001

Proj Type: Military Equip

Proj Category: Standard Proj

Proj Status: Open

Acq Program Name: AIR STATION SUPPORT EQUIP

Acq Program Type: Manpower Asset Lease

Priority Reporting:

Period Negative Balance:

Adjustment Type:

Account ID:

Doc No:

URL:

Fund Code:

Doing Cost Center:

Doing Cost Center Desc: BPO COST CENTER

Funding Cost Center:

Funding Cost Center Desc: BPO COST CENTER

Task ID:

Job Order No:

Valuation Method: Actual Cost

OP Rptg Org ID:

Depos Cost Center:

Depos Cost Center Desc: BPO COST CENTER

Depos Task ID:

Depos Job Order No:

Depos Exp Cat:

Proj Cpld Amt: 0

Proj Funded Amt: 110000.00

Total Proj Amt: 110000.00

Proj Period Amt: 0000.00

Proj Period Cpld Amt:

Proj UnCpld Amt: 0

Doc Cpld Amt: 0

Proj Remain Bal: 100000.00

Original Qty: 1

Depos Bal Amt Available Cost Amt: 100000.00

Budget Actual Cost Amt: 100000.00

Depos Bal Amt Depos Cost Amt: 0.00

Remarks:

History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
 - B. Update the Asset Cd, using to select the desired code.
 - C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
 - D. Update the Fund Cd / ASN, using to select the desired code.
 - E. Update the Valuation Method, using to select the desired method.
 - F. *The DEPRN COST CENTER DESC automatically populates once the DEPRN COST CENTER is entered, and is not editable.*
 - G. Update the DEPRN TASK CD, entering the correct code in the field provided. *This is a 14 alphanumeric character field.*
 - H. Update the DEPRN JOB ORDER NBR, entering the correct number in the field provided. *This is a 15 alphanumeric character field.*
 - I. Update the Deprn Exp Cd, using to select the desired code.
7. Select . The **CIP Project Transaction Status** page appears.

Update an Improvement CIP PROJECT

Selecting at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

• Personal Property

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Select . The **CIP PROJECT Search Results** page appears.
4. Select the Update hyperlink on the desired row. The **CIP PROJECT Update** page appears, open to the Project tab.
5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting




Update

UNC	BROOKS
Agency	DFAS
Pjg Nbr	BPG123AA
Pjg Type Cd	Personal Property
Pjg Category Cd	Standard Impr
Pjg Status	Open
*Pjg Desc	<input type="text" value="BPG TEST"/>
Project Execution Method	<input type="text" value="Design, Bld, Build"/>
*Type Action	<input type="text" value="SNPR - New Procurement"/>
*ACC	<input type="text" value="Heritage Asset"/>
BLI/PE	<input type="text"/>
Pjg Est Cmpltn Dt	<input type="text"/>
Estimated Pjg Amt	<input type="text" value="0"/>
Estimated Pjg Qty	<input type="text" value="0"/>
Pjg Cmpltn Dt	<input type="text"/>
Project Status	<input type="text" value="Open"/>
Pjg POC	<input type="text" value="CIP POC"/>
	6394 INERTIA WHEY
	MILLERSVILLE PA 10940
Financial Officer	<input type="text"/>
Actbl Prop Officer	<input type="text"/>
Attachments	No Attachments Available
Add Attachment	<input type="button" value="Add Attachment"/>





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. *Verify the Type Action.*
 - C. Update the ACC, using to select the desired code.
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - G. *View any attachments as thumbnails in the Attachments field.*
 - H. Select to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting tab.





Help Reference Guide

Project: Accounting

Update

SIC: BPOKLS
 Agency: DPAS
 Pjg Nbr: BPO123AA
 Pjg Type: Personal Property
 Pjg Category: Standard Inpr
 Pjg Status: Open
 *Adjustment Type:
 *Asset Cl:
 Doc Nbr: BPOK1234567890
 LCA:
 *Fund Code/Kit:
 Obj Cost Center: ABCDE
 Obj Cost Center Desc: BPO COST CENTER
 Fndng Cost Center: ABCDE
 Fndng Cost Center Desc: BPO COST CENTER
 Task Cl:
 Job Order Nbr:
 OPR Mngt Org Cl: DA-APR - Air Force Reserve
 Dept Cost Center: ABCDE
 Dept Cost Center Desc: BPO COST CENTER
 Dept Task Cl:
 Dept Job Order Nbr:
 Dept Obj Cl: 1-FUNDED
 Pjg Cpt Amt: 0
 Pjg Funded Amt: 100000.00
 Total Pjg Amt: 100000.00
 Pjg Paid Amt: 50000.00
 Pjg Paid Cpt Amt: 0
 Pjg UnCpt Amt: 0
 Dr-Cpt Amt: 0
 Pjg Remain Bal: 45000.00
 Credit Qty: 2
 Dept Bal Bal Act Credits Cost Amt: 100000.00
 Balld Actual Cost Amt: 100000.00
 Dept Bal Bal Act Dept Cost Amt: 0.00
 Remarks:
 History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
 - B. Update the Asset Cd, using to select the desired code.
 - C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
 - D. Update the Fund Cd / ASN, using to select the desired code.
 - E. Update the OWNG COST CENTER, using to browse for the correct number.
7. Select . The **CIP Project Transaction Status** page appears.
- **Real Property**
 1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
 2. Enter the desired PRJ NBR, or use to browse for the number.
 3. Select . The **CIP PROJECT Search Results** page appears.
 4. Select the Update hyperlink on the desired row. The **CIP PROJECT Update** page appears, open to the Project tab.
 5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting

Update

WAC: BROOKS

Agency: DPAS

Pjg Nbr: BPG1228A

Pjg Type Cd: Real Property

Pjg Category Cd: Standard Impr

Pjg Status: Open

*Pjg Desc: BPG TEST

*Pjg Sub-Type Cd: OAMP-Capital Improvement

Project Execution Method: Design, Bld, Build

*Type Action: OPR - Gov Procurement

*ACC: Building-Objct - 43 Yrs

Pjg Approval Dt:

Pjg Est Cncltn Dt:

Estimated Pjg Amt: 1000000000.00

Estimated Pjg Qty: 2

Pjg Cncltn Dt:

Pjg Lst Est Dt:

Design Authn Dt:

Design Start Dt:

Design Cncltn Dt:

Design Cancn Reason Cd:

Build Authn Dt:

Build Start Dt:

Build Cncltn Dt:

Build Cancn Reason Cd:

Project Status: Open

Pjg POC:

Financial Officer:

Acctg Prep Officer:




Attachments: [No Attachments Available](#)

Add Attachment:





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. Update the Prj Sub-Type Cd, using to select the desired code.
 - C. *Verify the Type Action.*
 - D. Update the ACC, using to select the desired code.
 - E. Update the PRJ POC, using  to browse for the correct POC.
 - F. Update the Financial Officer, using  to browse for the correct POC.
 - G. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - H. Select to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting tab.





Help Reference Guide

Project Accounting

Update

UNC: BROOKS

Agency: DPAS

Pjt No: BPO123BA

Pjt Type: Real Property

Pjt Category: Standard Prop

Pjt Status: Open

*Adjustment Type:

*Acct-Cd:

Doc No:

LDA:

*Fund Ctr:

Comp Cost Center:

Comp Cost Center Desc: BPO COST CENTER

Filing Cost Center:

Filing Cost Center Desc: BPO COST CENTER

Task Ctr:

Job Order No:

OSP Rptg Org Ctr:

Depn Cost Center:

Depn Cost Center Desc: BPO COST CENTER

Depn Task Ctr:

Depn Job Order No:

Depn Org Ctr:

Pjt Cpt Amt: 0

Pjt Funded Amt: 100000.00

Total Pjt Amt: 100000.00

Pjt Pendl Amt: 5000.00

Pjt Pendl Cpt Amt:

Pjt UnCpt Amt: 0

Dr-Cpt Amt: 0

Pjt Remain Bal: 5000.00

Comptd Qty: 1

Depn Bal Bal Act Credits Cost Amt: 10000.00

Balld Actual Cost Amt: 10000.00

Depn Bal Bal Act Depts Cost Amt: 0.00

Remarks:

History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
 - B. Update the Asset Cd, using to select the desired code.
 - C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
 - D. Update the Fund Cd / ASN, using to select the desired code.
 - E. Update the OWNG COST CENTER, using to browse for the correct number.
7. Select . The **CIP Project Transaction Status** page appears.

• Military Equipment

1. In the CIP sub-menu, select Project. The **CIP PROJECT Search Criteria** page appears.
2. Enter the desired PRJ NBR, or use to browse for the number.
3. Select . The **CIP PROJECT Search Results** page appears.
4. Select the Update hyperlink on the desired row. The **CIP PROJECT Update** page appears, open to the Project tab.
5. Update the fields on the Project tab.





Help Reference Guide

Project Accounting





Update

UIC	BROOKS
Agency	DFAS
Pjg Nbr	BPG123H4
Pjg Type Cd	Military Equip
Pjg Category Cd	Standard Impv
Pjg Status	Open
Acq Program Name	AIR STATION SUPPORT EQUIP
Acq Program Type	Managed - Asset Level
*Pjg Desc	<input type="text" value="BPG123"/>
Project Execution Method	<input type="text" value="Design, Bld, Build"/>
*Type Action	<input type="text" value="SNPR - New Procurement"/>
*ACC	<input type="text" value="Military Equipment"/>
BLI/PE	<input type="text"/>
Pjg Est Cmpltn Dt	<input type="text"/>
Estimated Pjg Amt	<input type="text" value="0"/>
Estimated Pjg Qty	<input type="text" value="0"/>
Pjg Cmpltn Dt	<input type="text"/>
Project Status	<input type="text" value="Open"/>
Pjg POC	<input type="text"/>
Financial Officer	<input type="text"/>
Actbl Prop Officer	<input type="text"/>
Attachments	No Attachments Available
Add Attachment	<input type="button" value="Add Attachment"/>





Help Reference Guide

- A. Update the PRJ DESC, entering the correct description in the field provided. *This is a 512 alphanumeric character field.*
 - B. *Verify the Type Action.*
 - C. *The ACC automatically populates to Military Equipment, and is not editable.*
 - D. Update the PRJ POC, using  to browse for the correct POC.
 - E. Update the Financial Officer, using  to browse for the correct POC.
 - F. Update the ACTBL PROP OFFICER, using  to browse for the correct POC.
 - G. Select  to add any new attachments. *The **Attachment Add** page appears.*
6. Update the fields on the Accounting tab.





Help Reference Guide

Project: Accounting

Update

WIC: BR0015

Agency: DPAS

Pg No: 8912345

Pg Type: Military Equip

Pg Category: Standard Equip

Pg Status: Open

Acq Program Name: J48 STATION SUPPORT EQUIP

Acq Program Type: Manager - Asset Level

Priority Reporting:

Parent Negative Balance:

Adjustment Type:

Head Off:

Doc No:

UDA:

Head Off Code:

Org Cost Center:

Org Cost Center Desc:

Finding Cost Center:

Finding Cost Center Desc:

Task Off:

Job Order No:

OP Rptg Org Off:

Org Cost Center:

Org Cost Center Desc:

Orgn Task Off:

Orgn Job Order No:

Orgn Org Off:

Pg Cpl Amt:

Pg Funded Amt:

Total Pg Amt:

Pg Period Amt:

Pg Period Cpl Amt:

Pg UnCpl Amt:

Dr Cpl Amt:

Pg Remain Bal:

Original Qty:

Orgs (Dr) Bal Act Countln Cost Amt:

Ball Act Cost Amt:

Orgs (Dr) Bal Act Drgn Cost Amt:

Remarks:

History Remarks:





Help Reference Guide

- A. Update the Adjustment Type, using to select the desired code.
 - B. Update the Asset Cd, using to select the desired code.
 - C. Update the DOC NBR, using to browse for the correct number. *This is a 14 alphanumeric character field.*
 - D. Update the Fund Cd / ASN, using to select the desired code.
 - E. *The OWNG COST CENTER DESC automatically populates once the OWNG COST CENTER is entered, and is not editable.*
 - F. Update the FNDNG COST CENTER, using to browse for the correct number.
7. Select . The **CIP Project Transaction Status** page appears.





Delete a CIP PROJECT

Navigation


Accounting > CIP > Project > Search Criteria > > Search Results > Delete hyperlink > CIP PROJECT Delete page

Procedures

Delete a CIP PROJECT

Selecting at any point of this procedure removes all revisions and closes the page.

Bold numbered steps are required.

1. In the CIP sub-menu, select Project. *The **CIP PROJECT Search Criteria** page appears.*
2. Enter the desired PRJ NBR, or use  to browse for the number.
3. Select . *The **CIP PROJECT Search Results** page appears.*
4. Select the Delete hyperlink on the desired row. *The **CIP PROJECT Delete** page appears.*





Help Reference Guide

To complete delete action, select Delete; otherwise, select Cancel

Delete

UIC	BROOKS
Agency	DFAS
Prj Nbr	BPG123F
Prj Type	Military Equip
Prj Category	Standard Prj
Prj Status	Open
Acq Program Name	ABRAMS
Acq Program Type	MA
Proj Desc	BPG TEST
*History Remarks	<input type="text"/>

Cancel

Reset

Delete

5. Enter any History Remarks in the field provided. *This is a 1024 alphanumeric character field.*
6. Select . The **CIP Project Transaction Status** page appears.

