

# **IT Management Dashboard**

## **Overview**

The Property Accountability module IT Management Dashboard process provides the ability to view and track the usage, compliance, and expenditures of software licenses. The Dashboard is a reporting and analytical tool used to manage the software and assets. It provides the ability to view summary data for assets, licenses, and software. The information is summed and rolled from the Accountable Unit Identification Code (ACTBL UIC) level to an Agency level.

#### Note

The DPAS account must have Accountable, Site, or Agency level inquiry access to view the IT Management Dashboard.

## Navigation

Asset Management > IT Management > IT Management Dashboard page





## Procedures

## IT Management Dashboard

IT Mar	lagem	nent Dashbo	bard					
					Compliance			
500	Li	cense Allocation		Allocation b	y License Type (in Dollars)	500 —	Expiring Software Licenses (with Cost)	
0	Over 0	Under 0	Full 0	- End U Site-E - Group	Jser License Agreements Interprise license 5 License — Floating - hosts	0 , October	November December January February Licenses Initiated (with Dollars Allocated)	March 500 January
		Summa	ary		Expired		Search	
Software Type Programming System Application	100 51 2	T Device Class LAN Equip Scanner/printer Flashdrive Gateway / Eirew	Count 137 137 3 Site 1 Gro 50 Flor	ense Type Count ▲ User Licens 53 -Enterprise II 100 up License 15 string - bosts 3	Expired Licenses	0 er October	Software IT Device	

There are four sections of the Dashboard:

## Compliance

					Compliance							
600	License Alloca	ation		Allocati	on by License Type (in Dollars)		500	Exp	iring Software Lice	nses (with Cost)		
500						:	0 November	December	January Ises Initiated (with	February Dollars Allocated)	March	م Apri
0,	Over Under 0 4		Full 0		End User License Agreements	t	December					January

1. Compliance consists of:

## A. License Allocation

A Bar graph, comparing the software licenses associated with the asset to the software license quantity assigned to the IT devices.

DPAS Helpdesk 1-844-843-3727





### B. Allocation by License Type (in Dollars)





### C. Expiring Licenses (with Cost)

A Bubble graph, showing the cost of expiring licenses, by month.



#### D. Licenses Initiated (with Dollars Allocated)

A Bubble graph, showing the new licenses purchased, by month.

	Licenses Initiated (with Dollars Allocated)		
		icenses	500
December			January







#### Summary

Note

Clicking the Count hyperlink next to the listed item brings up the Results list for that item.

1. Summary consists of:

		Sumn	nary				
Software Type		IT Device Class	Count		License Type	Count	
Programming	100	LAN Equip	137		End User Licens	53	
System	51	Scanner/printer	3		Site-Enterprise li	100	
Application	2	Flashdrive	1		Group License	15	
		Gateway / Firew	50	-	Floating - hosts	3	•

#### A. Software Type

A Grid showing the amount of each kind of software.

Software Type		-
Programming	100	
System	51	
Application	2	

#### B. IT Device Class

A Grid showing the amount of each kind of IT asset.

IT Device Class	Count	-
LAN Equip	137	
Scanner/printer	3	
Flashdrive	1	
Rotawov / Firew	50	*

#### C. License Type

A Grid showing the amount of each kind of License.

License Type	Count	-
End User Licens	53	
Site-Enterprise II	100	
Group License	15	1





#### Expired

A Line graph showing expired licenses within the past 4 months.

		Expire	ed	
<u>68</u> -	50	Expired Lie	censes	
4		0	0	0
0+	August	September	October	November

#### Search

- 1. Search consists of:
  - A. Software
    - a. Software consists of:
      - I. Software Name

Enter the Software Name in the field provided. *This is a 100 alpha-numeric character field.* 

ftware IT Device Software Name	Software IT Device			Search	
Software Name	Software Name	oftware	IT Device		
		Software	Name	~	
		sonware	Name	-	

## II. Software Version

Enter the Software Version in the field provided. *This is a 100 alpha-numeric character field.* 





oftware IT	Device	
Sftwr Ver	•	

#### III. Manufacturer Name

Enter the Manufacturer Name in the field provided. This is a 36 alphanumeric character field.

ftware IT Device Mfr Name				Search		
Mfr Name ~	ftware	IT Device				
Mfr Name 👻						
	Mfr Name		~			
			_			

## IV. Software Type

	Search	
Software IT Device		
Software Type	•	
Select an Item	~	

b.

Select search . The Software Search Results grid appears.

DPAS Helpdesk 1-844-843-3727





### B. IT Device

a.

Enter the ASSET ID in the field provided. *This is a 12 alphanumeric character field*.

Search					
Software	IT Device				
Asset Id					
		Search			

## Select search . The Device Search Results grid appears.

Device Search Results (Device Asset ID is equal to ITEQU0003340)			Expo	Export				
IT Device Cd	Dev Asset Id	Item Desc	Serial Nbr	Loc				
0150-Laptp CPU	ITEQU0003340	COMPUTER, LAPTOP DELL LATITUDE	ABC123456789	NORFOLK FICP-No Sub Loc	1			
Close								

