



## Search for a UII Update / Assignment – Criteria

### Overview

The Property Accountability module UII Update / Assignment process provides the ability to create or update an assigned Unique Item Identifier (UII) for a serialized asset. A requirement in DPAS is a UII must be assigned either by the manufacturer or by a DPAS Virtual UII.

### Navigation

Asset Management > UII Update/Assign > UII Update / Assignment Search Criteria page

### Procedures

#### Search for a UII Update / Assignment





*One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.*



1. Use  to select the UII Sts Cd.

**Search Criteria**

|               |  |
|---------------|--|
| UII Sts Cd    | <input type="text" value="ART - Recorded and Tagged"/> |
| Asset Id      | <input type="text"/>                                   |
| Stock Nbr     | <input type="text"/>                                   |
| Serial Nbr    | <input type="text"/>                                   |
| Custodian Nbr | <input type="text" value="Select A Custodian"/>        |
| Loc           | <input type="text"/>                                   |

2. Enter the ASSET ID, or use  to browse for the entry. *This is a 12 alphanumeric character field.*
3. Enter the STOCK NBR, or use  to browse for the number. *This is a 15 alphanumeric character field.*
4. Enter the SERIAL NBR in the field provided. *This is a 30 alphanumeric character field.*
5. Enter the CUSTODIAN NBR, or use  to browse for the entry. *This is a 12 alphanumeric character field.*
6. Enter the LOC, or use  to browse for the entry. *This is a 20 alphanumeric character field.*
7. Select . The **Search for a UII Update / Assignment – Results** page appears. Results display in the Search Results grid.





## Help Reference Guide

### Search Criteria

|  |                         |                            |
|--|-------------------------|----------------------------|
| <b>UII Sts Cd</b><br>ART - Recorded and Tagged | <b>Stock Nbr</b><br>--  | <b>Custodian Nbr</b><br>-- |
| <b>Asset Id</b><br>--                          | <b>Serial Nbr</b><br>-- | <b>Loc</b><br>TEST11       |

### Search Results

|                                     | Asset Id     | Stock Nbr     | Serial Nbr      | Item Desc            | Cust Nbr | Loc    | Suspt Loss Sts Cd | Loan Cd | Non-Actbl | Dollar Amt | UII | UID Verifd |
|-------------------------------------|--------------|---------------|-----------------|----------------------|----------|--------|-------------------|---------|-----------|------------|-----|------------|
| <input type="checkbox"/>            | 111111100013 | 0005000739421 | 887766          | RIFLE 5.56 MILLIMETE | TEST1    | TEST11 | R                 | G       | No        | 11.00      | Yes | No         |
| <input type="checkbox"/>            | 111111100014 | 0005000739421 | 556677887       | RIFLE 5.56 MILLIMETE | TEST1    | TEST11 | R                 | G       | No        | 11.00      | Yes | No         |
| <input checked="" type="checkbox"/> | 111111100015 | 005578345     | 223456Y7887TRER | TESTTTT              | TEST1    | TEST11 | N/A               | G       | No        | 22.00      | Yes | No         |
| <input type="checkbox"/>            | 111111100016 | 00LA00T32L14F | 2345WETHRE6TY   | HARD DRIVE           | TEST1    | TEST11 | N/A               | G       | No        | 44.00      | Yes | No         |



## Select UII Update / Assignment Rows

### Navigation

Asset Management > UII Update/Assign > Search Criteria >  > Search Results >  (desired record(s)) >  > UII Update / Assignment Select Rows page

### Procedures

#### View the Asset Details

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

**Search Criteria**

|   |                  |                     |
|---|------------------|---------------------|
| UII Sts Cd<br>ART - Recorded and Tagged | Stock Nbr<br>--  | Custodian Nbr<br>-- |
| Asset Id<br>--                          | Serial Nbr<br>-- | Loc<br>TEST11       |

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**Selected Row(s)**

| Asset Id                     | Stock Nbr | Serial Nbr      | Item Desc | Cust Nbr | Loc    | Suspt Loss | Sts Cd | Loan Cd | Non- Actbl | Dollar Amt | UII | UID Verifd |
|------------------------------|-----------|-----------------|-----------|----------|--------|------------|--------|---------|------------|------------|-----|------------|
| <a href="#">111111100015</a> | 005578345 | 223456Y7887TRER | TESTTTT   | TEST1    | TEST11 | N/A        |        | G       | No         | 22.00      | Yes | No         |

Select the ASSET ID hyperlink. The **UII Update / Assignment Asset Details** page appears.



## Update the UII Status Code

**Search Criteria**

|  |                         |                            |
|--|-------------------------|----------------------------|
| <b>UII Sts Cd</b><br>ART - Recorded and Tagged | <b>Stock Nbr</b><br>--  | <b>Custodian Nbr</b><br>-- |
| <b>Asset Id</b><br>--                          | <b>Serial Nbr</b><br>-- | <b>Loc</b><br>TEST11       |

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**Selected Row(s)**

| Asset Id     | Stock Nbr | Serial Nbr      | Item Desc | Cust Nbr | Loc    | Suspt Loss Sts Cd | Loan Cd | Non- Actbl | Dollar Amt | UII | UID Verifd |
|--------------|-----------|-----------------|-----------|----------|--------|-------------------|---------|------------|------------|-----|------------|
| 111111100015 | 005578345 | 223456Y7887TRER | TESTTTT   | TEST1    | TEST11 | N/A               | G       | No         | 22.00      | Yes | No         |

Select  . The **Update a UII Update / Assignment** page appears.





### View the UII Update / Assignment Details

#### Navigation

Asset Management > UII Update/Assign > Search Criteria >  > Search Results > Asset Id hyperlink > UII Update / Assignment Detail page

#### Procedures

##### Review the UII Update / Assignment Details

Selecting  at any point of this procedure removes all revisions and closes the page.  
**Bold** numbered steps are required.





## Help Reference Guide

1. Select the ASSET ID hyperlink. *The UII Update / Assignment Asset Details page appears.*

| Details       |                 |                   |   |
|---------------|-----------------|-------------------|---|
| Stock Nbr     | 005578345       | Shipment Id       |   |
| Serial Nbr    | 223456Y7887TRER | Lease Cd          | N |
| Item Desc     | TESTTTT         | Lease Activity    |   |
| LIN/TAMCN     |                 | Lease Start Dt    |   |
| Asset Id      | 111111100015    | Lease End Dt      |   |
| UII           | 445566          | Oblign Doc Nbr    |   |
| UIC           | BROOKS          | Cntr/PO Nbr       |   |
| Custodian Nbr | TEST1           | Owng Cost Center  |   |
| Lot Nbr       |                 | Fndng Cost Center |   |
| Expr Dt       |                 | Deprn Cost Center |   |
| UI            | EA              | Task Cd           |   |
| Qty           | 1               | Deprn Task Cd     |   |





## Help Reference Guide

|                |           |                        |         |
|----------------|-----------|------------------------|---------|
| Loc            | TEST11    | Job Ord Nbr            |         |
| Sub Loc        |           | Deprn Job Ord Nbr      |         |
| Acq Cost       | \$ 22.00  | Activation Dt          |         |
| Acq Dt         | 6/28/2023 | Deprn Period           | 0       |
| Total Cost     | \$ 22.00  | Deprn Util Prd         |         |
| Type Asset Cd  | M         | Accumd Deprn           | \$ 0.00 |
| Cond Cd        | A         | Deprn SL Rebsln        |         |
| Asset Level Cd | EI        | Deprn SL Lst Rebsln    |         |
| Asset Cd       | T         | Deprn AB Rebsln        |         |
| Sys Id         |           | Deprn AB Lst Rebsln    |         |
| Doc Nbr        |           | Prior Deprn            | \$ 0.00 |
| Excs Actn Cd   |           | Current Mnth Deprn Amt |         |
| Mfr Name       | TEST      | Prr Deprn SL Rebsln    |         |
| Mfr Model Nbr  | 00000000  | Prr Deprn AB Rebsln    |         |







## Help Reference Guide

|                               |                  |                       |                          |
|-------------------------------|------------------|-----------------------|--------------------------|
| Mfr Part Nbr                  |                  | Deprn Util Svc Life   |                          |
| CAGE Cd                       |                  | Deprn Util Qty        |                          |
| Supply Category Management Cd | -                | Prr Deprn Util Qty    |                          |
| Non-Actbl                     | NO               | Deprn Period Days     |                          |
| ACC-SFIS Cd                   | 0 10000000000014 | Write Down Amt        |                          |
| Deprn Cd                      | N                | Fdcry Deprn Mthd Cd   | SL                       |
| Fund Cd/ASN                   | 68/              | Util Measure Cd       |                          |
| Acct Rpt Nbr                  |                  | Authn LIN/TAMCN       |                          |
| Cptl Cd                       | A                | Attachments           | No Attachments Available |
| iRAPT/WAWF Receipt            | NO               | Attribute(s) Template |                          |
| iRAPT/WAWF Shpmt Id           |                  | Attribute(s)          |                          |
| Loan Cd                       | G                |                       |                          |



|                        |                     |
|------------------------|---------------------|
| Loan Contract Nbr      | Software Name       |
| Loaning DODAAC/CAGE Cd | License Desc        |
| Loan Activity Name     | License Details     |
| Loan Start Dt          | License Qty         |
| Loan End Dt            | License Type        |
| Loan Rcvd By           | Start Dt            |
| Loan Rcvd Dt           | End Dt              |
| Loan Notify Cd         | Usage Level Cd      |
| Mode of Shipment       | Hosting Environment |
| TCN                    | Remarks             |
| Shipment Dt            |                     |

[Cancel](#)

- Review the available fields.

# Update a UII

## Navigation

Asset Management > UII Update/Assign > Search Criteria >  > Search Results >  (desired record(s)) >  > Select Rows >  > Update a UII page

## Procedures

### Update a UII

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

**Search Criteria**

|   |                  |                     |
|---|------------------|---------------------|
| UII Sts Cd<br>ART - Recorded and Tagged | Stock Nbr<br>--  | Custodian Nbr<br>-- |
| Asset Id<br>--                          | Serial Nbr<br>-- | Loc<br>TEST11       |

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**Update**

|            |  |                          |
|------------|--|--------------------------|
| UII Sts Cd | <input type="button" value="ARN - Recorded Not Tagged"/> | <input type="checkbox"/> |
|            | Print Label  |                          |

1. Use  to select the UII Sts Cd.
2. Click  to select the Print Label. *This indicates that the UII STATUS Cd prints on a prepared label.*
3. Select . *The **UII Update / Assignment Transaction Status** page appears.*