Search for a UII Update / Assignment — Criteria

Overview

The Property Accountability module UII Update / Assignment process provides the ability to create or update an assigned Unique Item Identifier (UII) for a serialized asset. A requirement in ELMS is a UII must be assigned either by the manufacturer or by a ELMS Virtual UII.

Navigation

Asset Management > UII Update/Assign > UII Update / Assignment Search Criteria page

Procedures

Search for a UII Update / Assignment

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. Use ☑ to select the UII Sts Cd.

Search Criteria

UII Sts Cd	ART - Recorded and Tagged ⌄
Asset Id	🔍
Stock Nbr	🔍
Serial Nbr	
Custodian Nbr	Select A Custodian 🔍
Loc	🔍

Reset   Search

2. Enter the ASSET ID, or use 🔍 to browse for the entry. *This is a 12 alphanumeric character field.*

3. Enter the STOCK NBR, or use 🔍 to browse for the number. *This is a 15 alphanumeric character field.*

4. Enter the SERIAL NBR in the field provided. *This is a 30 alphanumeric character field.*

5. Enter the CUSTODIAN NBR, or use 🔍 to browse for the entry. *This is a 12 alphanumeric character field.*

6. Enter the LOC, or use 🔍 to browse for the entry. *This is a 20 alphanumeric character field.*

7. Select Search . *The **Search for a UII Update / Assignment — Results** page appears. Results display in the Search Results grid.*

Search Criteria

Ull Sts Cd ART - Recorded and Tagged	**Stock Nbr** --	**Custodian Nbr** --
Asset Id --	**Serial Nbr** --	**Loc** TEST11

Search Results

	Asset Id	Stock Nbr	Serial Nbr	Item Desc	Cust Nbr	Loc	Suspt Loss Sts Cd	Loan Cd	Non-Actbl	Dollar Amt	Ull	UID Verifd
☐	111111100013	0005000739421	887766	RIFLE 5.56 MILLIMETE	TEST1	TEST11	R	G	No	11.00	Yes	No
☐	111111100014	0005000739421	556677887	RIFLE 5.56 MILLIMETE	TEST1	TEST11	R	G	No	11.00	Yes	No
☑	111111100015	005578345	223456Y7887TRER	TESTTTT	TEST1	TEST11	N/A	G	No	22.00	Yes	No
☐	111111100016	00LA0DT32L14F	2345WETHRE6TY	HARD DRIVE	TEST1	TEST11	N/A	G	No	44.00	Yes	No

Cancel   Deselect All   Select All   Continue

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Select UII Update / Assignment Rows

Navigation

Asset Management > UII Update/Assign > Search Criteria > **Search** > Search Results >

☐ (desired record(s)) > **Continue** > UII Update / Assignment Select Rows page

Procedures

View the Asset Details

Selecting **Cancel** *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

Search Criteria

UII Sts Cd	Stock Nbr	Custodian Nbr
ART - Recorded and Tagged	--	--

Asset Id	Serial Nbr	Loc
--	--	TEST11

Selected Row(s)

Asset Id	Stock Nbr	Serial Nbr	Item Desc	Cust Nbr	Loc	Suspt Loss Sts Cd	Loan Cd	Non- Actbl	Dollar Amt	UII	UID Verifd
111111100015	005578345	223456Y7887TRER	TESTTTT	TEST1	TEST11	N/A	G	No	22.00	Yes	No

Cancel   Continue

Select the ASSET ID hyperlink. *The* **UII Update / Assignment Asset Details** *page appears.*

Update the UII Status Code

Search Criteria

UII Sts Cd	**Stock Nbr**	**Custodian Nbr**
ART - Recorded and Tagged	--	--

Asset Id	**Serial Nbr**	**Loc**
--	--	TEST11

Selected Row(s)

Asset Id	Stock Nbr	Serial Nbr	Item Desc	Cust Nbr	Loc	Suspt Loss Sts Cd	Loan Cd	Non- Actbl	Dollar Amt	UII	UID Verifd
111111100015	005578345	223456Y7887TRER	TESTTTT	TEST1	TEST11	N/A	G	No	22.00	Yes	No

Cancel   Continue

Select **Continue**. *The* ***Update a UII Update / Assignment*** *page appears.*

View the UII Update / Assignment Details

Navigation

Asset Management > UII Update/Assign > Search Criteria > [Search] > Search Results > Asset Id hyperlink > UII Update / Assignment Detail page

Procedures

Review the UII Update / Assignment Details

Selecting [Cancel] at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select the ASSET ID hyperlink. *The UII Update / Assignment Asset Details page appears.*

Details

Stock Nbr	005578345	Shipment Id	
Serial Nbr	223456Y7887TRER	Lease Cd	N
Item Desc	TESTTTT	Lease Activity	
LIN/TAMCN		Lease Start Dt	
Asset Id	111111100015	Lease End Dt	
UII	445566	Oblign Doc Nbr	
UIC	BROOKS	Cntr/PO Nbr	
Custodian Nbr	TEST1	Owng Cost Center	
Lot Nbr		Fndng Cost Center	
Expr Dt		Deprn Cost Center	
UI	EA	Task Cd	
Qty	1	Deprn Task Cd	

Loc	TEST11	Job Ord Nbr	
Sub Loc		Deprn Job Ord Nbr	
Acq Cost	$ 22.00	Activation Dt	
Acq Dt	6/28/2023	Deprn Period	0
Total Cost	$ 22.00	Deprn Util Prd	
Type Asset Cd	M	Accumd Deprn	$ 0.00
Cond Cd	A	Deprn SL RebsIn	
Asset Level Cd	EI	Deprn SL Lst RebsIn	
Asset Cd	T	Deprn AB RebsIn	
Sys Id		Deprn AB Lst RebsIn	
Doc Nbr		Prior Deprn	$ 0.00
Excs Actn Cd		Current Mnth Deprn Amt	
Mfr Name	TEST	Prr Deprn SL RebsIn	
Mfr Model Nbr	00000000	Prr Deprn AB RebsIn	

Mfr Part Nbr		Deprn Util Svc Life		
CAGE Cd		Deprn Util Qty		
Supply Category Management Cd	-	Prr Deprn Util Qty		
Non-Actbl	NO	Deprn Period Days		
ACC-SFIS Cd	0 10000000000014	Write Down Amt		
Deprn Cd	N	Fdcry Deprn Mthd Cd	SL	
Fund Cd/ASN	68/	Util Measure Cd		
Acct Rpt Nbr		Authn LIN/TAMCN		
Cptl Cd	A	Attachments	No Attachments Available	
iRAPT/WAWF Receipt	NO	Attribute(s) Template		
iRAPT/WAWF Shpmt Id		Attribute(s)		
Loan Cd	G			

Loan Contract Nbr	Software Name
Loaning DODAAC/CAGE Cd	License Desc
	License Details
Loan Activity Name	License Qty
Loan Start Dt	License Type
Loan End Dt	Start Dt
Loan Rcvd By	End Dt
Loan Rcvd Dt	Usage Level Cd
Loan Notify Cd	Hosting Environment
Mode of Shipment	Remarks
TCN	
Shipment Dt	

Cancel

2.   Review the available fields.

Update a UII

Navigation

Asset Management > UII Update/Assign > Search Criteria > [Search] > Search Results >

☐ (desired record(s)) > [Continue] > Select Rows > [Continue] > Update a UII page

Procedures

Update a UII

Selecting [Cancel] *at any point of this procedure removes all revisions and closes the page.*
Bold *numbered steps are required.*

Search Criteria

UII Sts Cd	Stock Nbr	Custodian Nbr
ART - Recorded and Tagged	--	--

Asset Id	Serial Nbr	Loc
--	--	TEST11

Update

UII Sts Cd	ARN - Recorded Not Tagged ▾	Print Label	☐

[Cancel] [Update]

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1. Use ☑ to select the UII Sts Cd.

2. Click ☐ to select the Print Label. *This indicates that the UII STATUS CD prints on a pre-pared label.*

3. Select [Update]. *The* **UII Update / Assignment Transaction Status** *page appears.*