



Browse for a Project Number

Overview


The Project Number Browse pop-up window allows searching for a Construction in Progress (CIP) project number.


Navigation

DPAS PA Module > *VARIOUS PROCEDURAL STEPS* >  > Project Number Browse pop-up window

Procedure

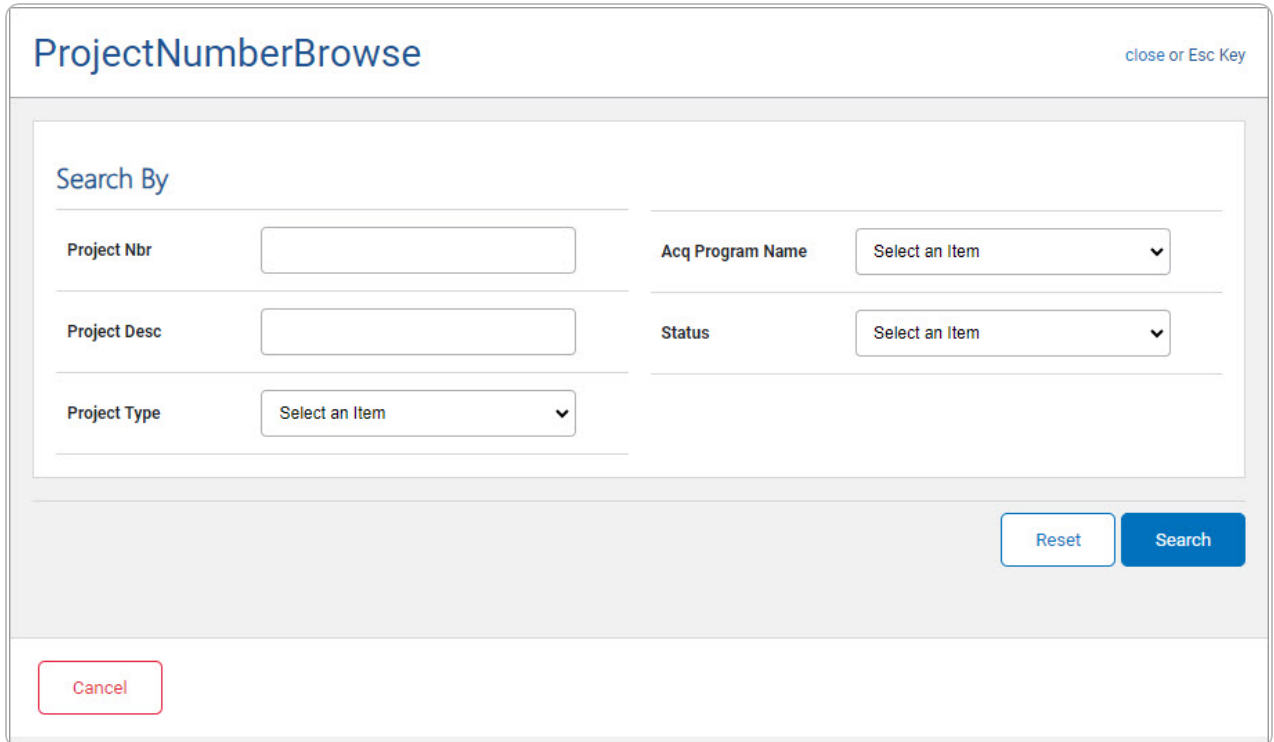
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One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.



1. Select . The **Project Number Browse** pop-up window appears.



ProjectNumberBrowse close or Esc Key

Search By

Project Nbr Acq Program Name

Project Desc Status

Project Type

2. In the Search Criteria panel, narrow the results by entering one or more of the following optional fields.
 - Enter the PROJECT NBR in the field provided. *This is a 20 alphanumeric character field.*
 - Enter the PROJECT DESC in the field provided. *This is a 512 alphanumeric character field.*
 - Use to select the desired Project Type.
 - Use to select the desired Acq Program Name.
 - Use to select the desired Status.
3. Select . Results display in the Project Number Results Grid below.



ProjectNumberBrowse close or Esc Key

Search By

Project Nbr	<input type="text"/>	Acq Program Name	Select an Item ▼
Project Desc	BPG	Status	Select an Item ▼
Project Type	R-Real Property ▼		

Select	Prj Nbr	Prj Desc	Prj Type	Prj Ctgry Cd	Acq Pgm Name	Acq Pgm Type Cd	Status
Select	BPG123B	BPG TEST	R	SP			Open
Select	BPG123BA	BPG TEST	R	SI			Open

- Choose the Select hyperlink next to the desired Project Number. *The pop-up window closes and the selected Project Number appears in the previous screen.*