Search for a System Identification — Criteria

Overview

The Property Accountability module System Identification (SYSTEM ID) provides the ability to search, add, update or delete a SYSTEM ID. The SYSTEM ID is used to tie together end items and/or components as a single system.

Navigation

Master Data > SYSTEM ID > System Identification Search Criteria page

Procedures

Search for a System Identification — Criteria

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting [Reset] *at any point of this procedure returns all fields to the default "All" setting.*

1. In the Search Criteria panel, narrow the results by entering one or more of the following fields.

Search Criteria

* UIC	Select an Item ⌄	Sys Id	

Reset   Search   Add

- Use ⌄ to select the UIC.

2.　　Select Search . *The* **System Identification Search Results** *page appears.*

Search Criteria

UIC
ABC123

Sys Id
1234

Search Results

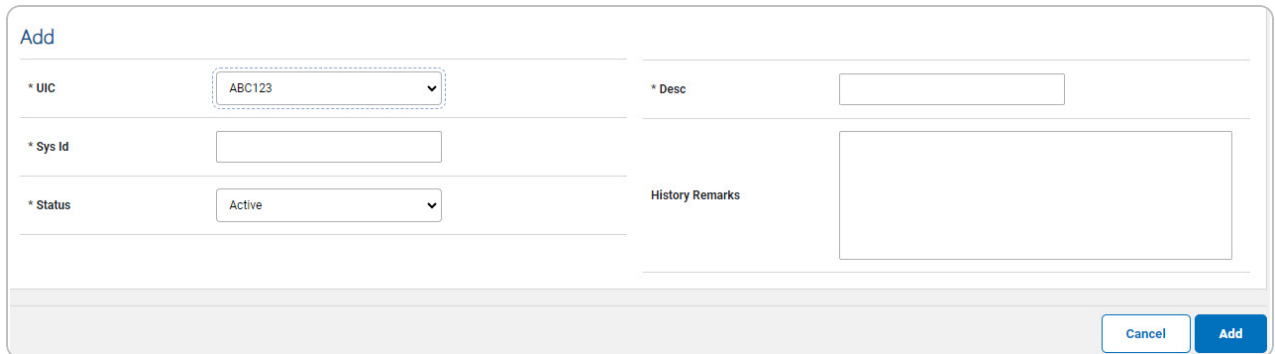| Update	Delete	Sys Id	Desc	Status
Update	Delete	1234	TRAIN	Active

Cancel

Add a System Identification

Navigation

Master Data > SYS ID > Search Criteria > [Add] > System Identification Add page

Procedures

Add a System Identification

Selecting [Cancel] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Select [Add]. *The* **System Identification Add** *page appears.*

Add		
* UIC	ABC123	* Desc
* Sys Id		
* Status	Active	History Remarks
		Cancel Add

   A. Use ⌄ to select the UIC.

   B. Enter the SYS ID in the field provided. *This is a 30 alphanumeric character field.*

   C. Use ⌄ to select the Status.

   D. Enter the DESC in the field provided. *This is a 250 alphanumeric character field.*

2. Select [Add]. *The* **System Identification Transaction Status** *page appears.*

Update a System Identification

Navigation

Master Data > Sys Id > Search Criteria > [Search] > Search Results > Update hyperlink > System Identification Update page

Procedures

Update a System Identification

Selecting [Cancel] *at any point of this procedure removes all revisions and closes the page.*
Bold *numbered steps are required.*

1. Select the Update hyperlink. *The* **System Identification Update** *page appears.*

Update			
* UIC	ABC123	* Desc	TESTNL
* Sys Id	TESTNL		
* Status	Active	History Remarks	
			Cancel Update

   A. *Verify the UIC.*

   B. *Verify the Sys Id.*

   C. Update the Status, using ⌄ to select the desired status.

   D. Update the Desc, entering the revised description in the field provided. *This is a 250 alphanumeric character field.*

2. Select [Update]. *The* **System Identification Transaction Status** *page appears.*

Delete a System Identification

Navigation

Master Data > Sʏs Iᴅ > Search Criteria > [Search] > Search Results > Delete hyperlink > System Identification Delete page

Procedures

Delete a System Identification

Selecting [Cancel] *at any point of this procedure removes all revisions and closes the page.* **Bold** *numbered steps are required.*

1. Select the Delete hyperlink. *The* **System Identification Delete** *page appears.*

To complete delete action, select Delete; otherwise, select Cancel

Delete			
* UIC	ABC123	* Desc	TESTNL
* Sys Id	TESTNL	History Remarks	
* Status	Active		

Cancel   Delete

   A.   *Verify the UIC.*

   B.   *Verify the Sʏs Iᴅ.*

   C.   *Verify the Status.*

   D.   *Verify the Dᴇꜱᴄ.*

2. Select [Delete]. *The* **System Identification Transaction Status** *page appears.*