



# Browse for an Inventory Selection

## Overview

The Inventory Selection Browse pop-up window allows choosing specified items from the warehouse.

## Navigation

ELMS Warehouse Module > *VARIOUS PROCEDURAL STEPS* >  > Inventory Select pop-up window

## Procedures

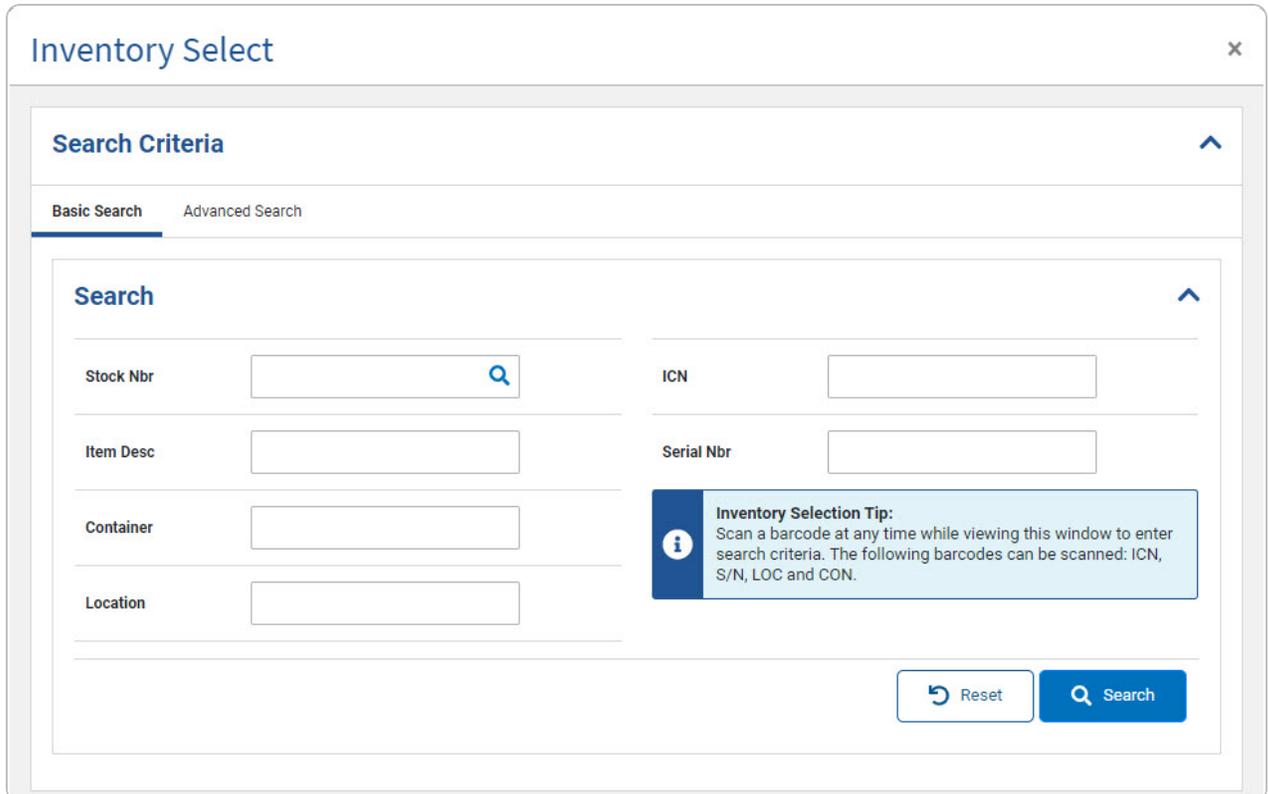
### Select Item(s) from Inventory

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.





1. Select . The **Inventory Selection** pop-up window appears.



The screenshot shows the 'Inventory Select' window with a close button (x) in the top right corner. It features a 'Search Criteria' section with two tabs: 'Basic Search' (selected) and 'Advanced Search'. Under 'Basic Search', there are five input fields: 'Stock Nbr', 'Item Desc', 'Container', and 'Location' on the left, and 'ICN' and 'Serial Nbr' on the right. A search icon is present in the 'Stock Nbr' field. A blue information box on the right contains the text: 'Inventory Selection Tip: Scan a barcode at any time while viewing this window to enter search criteria. The following barcodes can be scanned: ICN, S/N, LOC and CON.' At the bottom right, there are 'Reset' and 'Search' buttons.

2. In the Search Criteria box, narrow the results by entering one or more of the following fields.
  - Use  or  to assist with the STOCK NBR entry. *This is a 15 alphanumeric character field.*
  - Enter the ITEM DESC in the field provided. *This is a 256 alphanumeric character field.*
  - Enter the Container in the field provided. *This is a 20 alphanumeric character field.*
  - Enter the Location in the field provided. *This is a 20 alphanumeric character field.*
  - Enter the ICN in the field provided. *This is a 20 alphanumeric character field.*
  - Enter the SERIAL NBR in the field provided. *This is a 30 alphanumeric character field.*
  - *In The Advanced Search Tab:*
  - Select . *The Boolean Expression sentence appears.*
  - Choose which Advanced Search item to search by.





3. Select  . The results display in the Inventory Selection grid.

### Search Results

Available Inventory    Selected Inventory 0

Total Qty	Stock Nbr Allocation Qty	Inventory Allocation Qty	Available Qty
318	0	0	318

[Options](#)

<input type="checkbox"/>	ICN	Selected Qty	Qty	Reserved Qty	Available Qty	Stock Nbr
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	266	0	266	8465016007887
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	46	0	46	8465016007887
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	2	0	2	8465016007887
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	2	0	2	8465016007887
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	1	0	1	8465016007887
<input type="checkbox"/>	B0000000000007005621	<input type="text" value="0"/>	1	0	1	8465016007887

Selected 0/6    10 items per page    1 - 6 of 6 items

✖ Cancel
Take Selected

## Review the Available Inventory

Selecting  at any point of this procedure removes all revisions and closes the page.  
**Bold** numbered steps are required.

Total Qty	Stock Nbr Allocation Qty	Inventory Allocation Qty	Available Qty
318	0	0	318

1. Choose which row to select for the amount of inventory required.





2. Select . The Selected QTY cell changes from the  to the .
3. Use  to choose the correct Selected QTY. Repeat until the amount required is completed.
4. Select the Selected Inventory tab.

### Search Results

Available Inventory    **Selected Inventory** 1

 Options ▾

Qty	ICN	Stock Nbr	Item Desc	Serial Nbr	Shelf Life Remaining
10	B000000000007005...	8465016007887	HYDRATION POUCH	--	--

Selected 1/1     10 items per page    NaN - NaN of items

✖ Cancel    Take Selected

5. Review the amounts in the Selected QTY column.
6. Select . The **Inventory Selection** pop-up window closes, and the chosen amounts of inventory appear in the screen.

