

Manage a LIN/TAMCN List

Overview

The Warehouse Management module Manage LIN/TAMCN Lists process provides the ability to create, update, and delete lists that are used for custom reporting. LIN/TAMCN Lists are managed and shared at different Enterprise Levels such as Logistics Program, Region, Site and Warehouse.

Sharing a LIN/TAMCN List allows other personnel access to the list within levels (Logistics Program, Region, Site, and Warehouse) of the Logistics Program.

Attention

Only the list creator can edit (update or share) the list.

Navigation

My ELMS > Manage Lists > LIN/TAMCN Lists

Procedures

View the LIN/TAMCN List

Select the LIN/TAMCN List menu item. *The LIN/TAMCN List grid appears.*

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Add a LIN/TAMCN List

Navigation

My ELMS > Manage Lists > LIN/TAMCN Lists > + Add > Add LIN/TAMCN List pop-up window

Procedures

Add a LIN/TAMCN List

Selecting Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select + Add to create a LIN/TAMCN List. *The* **Add LIN/TAMCN List** pop-up window appears.

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- **2.** Enter the List NM in the field provided. *This is a 500 alphanumeric character field.*
- 3. Click 'Is Shared?' □. This allows access to the LIN/TAMCN Lists. If 'Is Shared?' is selected (☑), use





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- 4. Enter the LIN/TAMCNs, or use to browse for the entry. *This is a 10 alphanumeric character field.*
- 5. Select Add to List to add the LIN/TAMCN to the LIN/TAMCN Grid. *The LIN/TAMCN appears in the grid provided.*







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6. Repeat steps 4 and 5 to add more LIN/TAMCNs to the LIN/TAMCN Grid.

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7. Select . The **Add LIN/TAMCN List** pop-up window closes, and the entry appears as a green row in the LIN/TAMCN List Grid.







Update a LIN/TAMCN List

Navigation

My ELMS > Manage Lists > LIN/TAMCN Lists > Edit LIN/TAMCN List pop-up window

Procedures

Update a LIN/TAMCN List

Selecting Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select **Edit** next to the desired LIN/TAMCN List. *The Edit LIN/TAMCN List pop-up window appears*.







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- 2. Update the List NM, entering the revised name in the field provided. *This is a 500 alpha-numeric character field.*
- 3. Verify the 'Is Shared?' contains the appropriate □ or ☑. *This allows access to the*

LIN/TAMCN Lists. If 'Is Shared?' selected (^{II}), update the Share Lvl, using ^{III} to select the desired level.







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6. Repeat steps 4 and 5 to add more LIN/TAMCNs to the LIN/TAMCN Grid.

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Select Vpdate	. The Edit LIN/TAMCN List pop-up window closes, and the entry

appears as a green row in the LIN/TAMCN List Grid.



7.

4.

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> Confirm Delete

Delete a LIN/TAMCN List

Navigation

My ELMS > Manage Lists > LIN/TAMCN Lists > LIN/TAMCNList Delete pop-up window

Procedures

1.

Delete a LIN/TAMCN List

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× Delete

× Delete

Select next to the desired LIN/TAMCN List. The Confirm Delete LIN/TAMCN List Delete pop-up window appears.

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× Delete

. The **Confirm Delete LIN/TAMCN List Delete** pop-up window 2. Select closes, and the entry is removed from the LIN/TAMCN List Grid.

Delete a LIN/TAMCN

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2. Select **Delete**. The **Confirm Delete LIN/TAMCN Delete** pop-up window closes, and the entry is removed from the LIN/TAMCN Grid.







View a LIN/TAMCN List

Navigation

My ELMS > Manage Lists > LIN/TAMCN Lists > View > View LIN/TAMCN List pop-up window

Procedures

View a LIN/TAMCN List

Selecting Cancel at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select view next to the desired LIN/TAMCN List. *The View LIN/TAMCN List pop-up window appears.*

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2. Select X. The View LIN/TAMCN List pop-up window closes.



