



Facility Overview

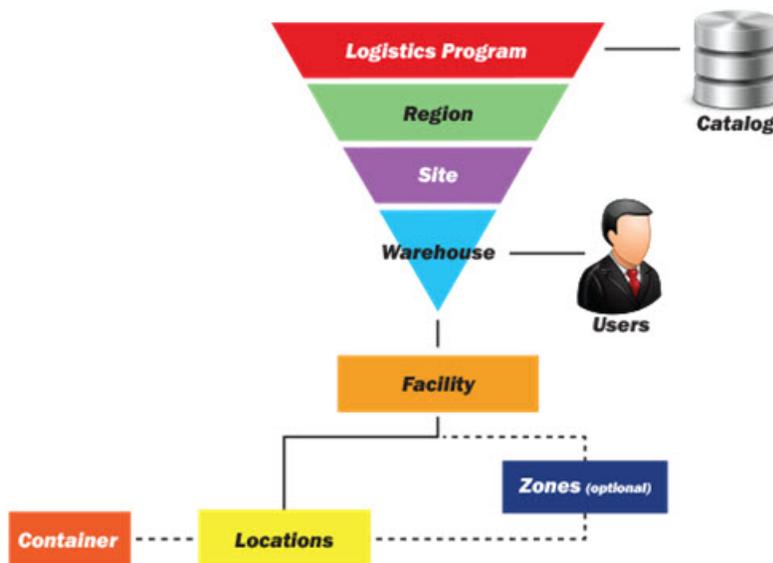
Overview

The Warehouse Management Module Facility process is the highest level within a Warehouse. It provides the capability to define the capacity of a facility.

Facilities are primarily intended to be physical Real Property with the capability to associate it to a Real Property Unique Identifier (RPUID), allowing for the identification of the Installation, Site, etc. where the facility is located. While it is intended to be real property, Enterprise Logistics Management System (ELMS) will provide the capability for a Facility to be Non-Real Property, such as a Trailer or Military Van Container (MILVAN), which might be used to forward supply a Unit rather than the Unit coming to a physical location to obtain the required supplies and materiel. Inside the trailer, you could then identify Locations/Containers as they would with real property.

A Facility may or may not have Zones. Zones are intended to provide the capability to sub-divide a facility into smaller units. Zones must be established if the warehouse intends to utilize the Auto-Recommendation Location Store feature.

The Facility is the 5th tier within the warehouse tree and the first tier within what RPS UID is defining as the working level within the Warehouse application. The Logistics Program (1st tier), Region (2nd Tier), Site (3rd Tier), Warehouse (4th Tier), Location (below). There is no security at the Facility level. The access is managed at the Warehouse level.





Navigation

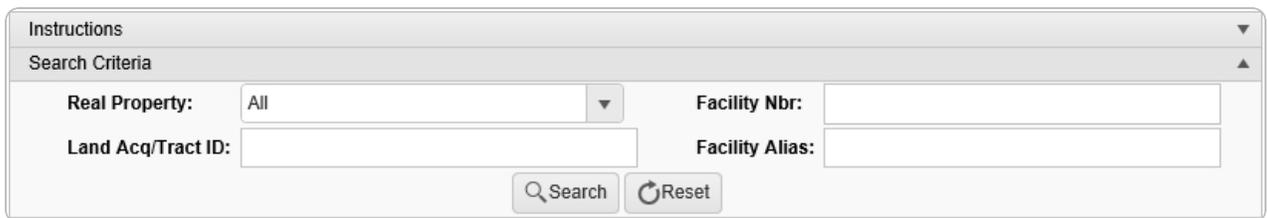
WAREHOUSE MGMT > Facility > Facility page

Procedures

Search for a Facility

One or more of the Search Criteria fields can be entered to isolate the results. By default, all results are displayed. Selecting  at any point of this procedure returns all fields to the default "All" setting.

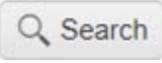
1. In the Search Criteria box, narrow the results by entering one of the following optional fields.



The screenshot shows a search form with the following fields and controls:

- Real Property:** A dropdown menu currently set to "All".
- Land Acq/Tract ID:** A text input field.
- Facility Nbr:** A text input field.
- Facility Alias:** A text input field.
- Search:** A button with a magnifying glass icon.
- Reset:** A button with a circular arrow icon.

- Use  to select the Real Property.
- Enter the LAND ACQ TRACT ID in the field provided. *This is a 25 alphanumeric character field.*
- Enter the Facility NBR in the field provided. *This is a 20 alphanumeric character field.*
- Enter the Facility Alias in the field provided. *This is a 50 alphanumeric character field.*

2. Select . *The results appear in the Facility results grid.*



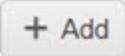
The screenshot shows a table with the following columns: Facility Name, Real Property, Facility Nbr, Land Acq Tract Id, Facility Alias, Facility Desc, RPUID, Contact Point, Phone Nbr, DSN Nbr, Fax Nbr, Email Address. The table contains one row with the following data: Facility Name: AFE64, Real Property: No, Facility Nbr: AFE64. The table also includes a toolbar with Edit, Delete, and a Back button. The page number is 1 - 1 of 1 items.





Add a Facility

Navigation

WAREHOUSE MGMT > Facility >  > Add Facility pop-up window

Procedures

Add a Facility

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.





Add Facility

Instructions

Facility POC

Facility

Real Property
(Check if real property)

* Installation Nbr ... Installation Name

* RPSUID ... Site Name

* Facility Nbr / Land Acq Tract Id / ...

* Facility Name RPUID

Facility Desc Facility Alias

* Percentage Occupied

* Capacity-Sq Ft

* Capacity-Ceiling Ht

* Nbr of Floors

* Capacity-Cu Ft

Active
(Check if active)

Add / Edit Remarks

1. Click to select the Real Property. *This defines the Facility as a separate piece of property.*





Helpful Tip



If Real Property is unchecked; Installation Number, Installation Name, RPUID, RPSUID, Site Name and LAND ACQ TRACK ID will not display.

2. Enter the Installation NBR, or use to browse for the entry. *This is a 5 alphanumeric character field.*
3. Enter the RPSUID, or use to browse for the entry. *This is a 5 alphanumeric character field.*
4. Enter the Facility NBR / LAND ACQ TRACT ID, or use to browse for the entry. *This is a 20 and 25 alphanumeric character field.*
5. Enter the Facility Name in the field provided. *This is a 30 alphanumeric character field.*
6. Use to choose the Percentage Occupied.
7. Use to choose the Capacity - SQ FT.
8. Use to choose the Capacity - Ceiling HT.
9. Use to choose the NBR of Floors.
10. Use to choose the Capacity - CU FT.
11. Select . *The new Facility appears in green at the top of the grid.*

OR

Select the POC Tab to continue adding information.





Add Facility ✕

Instructions ▼

Facility POC

POC Details

Contact Point	Country
<input type="text"/>	* - N/A ▼
Phone Nbr	Address Line 1
<input type="text"/>	<input type="text"/>
DSN Nbr	Address Line 2
<input type="text"/>	<input type="text"/>
Fax Nbr	City
<input type="text"/>	<input type="text"/>
Email Address	State
<input type="text"/>	* - State Code Not Applicable ▼
	Zip Cd
	<input type="text"/>

[Add / Edit Remarks](#)

- A. Select . The new Facility appears in green at the top of the grid.





Update a Facility

Navigation

WAREHOUSE MGMT > Facility >  > Update Facility pop-up window

Procedures

Update a Facility

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.





✕

Update Facility

Instructions

Facility POC

Facility

Real Property
(Check if real property)

<p>* Installation Nbr</p> <input type="text"/>	...	<p>Installation Name</p> <input type="text"/>
<p>* RPSUID</p> <input type="text"/>	...	<p>Site Name</p> <input type="text"/>
<p>* Facility Nbr / Land Acq Tract Id</p> <input type="text" value="AFE64"/> / <input type="text"/>	/	<p>RPUID</p> <input type="text"/>
<p>* Facility Name</p> <input type="text" value="AFE64"/>		<p>Facility Alias</p> <input type="text"/>
<p>Facility Desc</p> <input type="text"/>		<p>* Nbr of Floors</p> <input type="text" value="1"/>
<p>* Percentage Occupied</p> <input type="text" value="100"/>		<p>* Capacity-Cu Ft</p> <input type="text" value="0"/>
<p>* Capacity-Sq Ft</p> <input type="text" value="0"/>		<p>Active (Check if active) <input checked="" type="checkbox"/></p>
<p>* Capacity-Ceiling Ht</p> <input type="text" value="0"/>		

Add / Edit Remarks

1. Verify the Real Property contains the appropriate or . *This defines the Facility as a separate piece of property.*





Helpful Tip



If Real Property is unchecked; Installation Number, Installation Name, RPUID, RPSUID, Site Name and LAND ACQ TRACK ID will not display.

2. Update the Installation NBR, using to browse for the revised amount. *This is a 5 alpha-numeric character field.*
 3. Update the RPSUID, using to browse for the revised identifier. *This is a 5 alpha-numeric character field.*
 4. Update the Facility NBR / LAND ACQ TRACT ID, using to browse for the revised information. *This is a 20 and 25 alphanumeric character field.*
 5. Update the Facility Name, entering the revised name in the field provided. *This is a 30 alphanumeric character field.*
 6. Update the Percentage Occupied, using to choose the revised percentage.
 7. Update the Capacity - SQ FT, using to choose the revised size.
 8. Update the Capacity - Ceiling HT, using to choose the revised size.
 9. Update the NBR of Floors, using to choose the revised amount.
 10. Update the Capacity - CU FT, using to choose the revised size.
- Select . *The revised Facility appears at the top of the grid.*

11.

OR

Select the POC Tab to continue revising information.





Update Facility ✕

Instructions ▼

Facility POC

POC Details

Contact Point	Country
<input type="text"/>	* - N/A ▼
Phone Nbr	Address Line 1
<input type="text"/>	<input type="text"/>
DSN Nbr	Address Line 2
<input type="text"/>	<input type="text"/>
Fax Nbr	City
<input type="text"/>	<input type="text"/>
Email Address	State
<input type="text"/>	* - State Code Not Applicable ▼
	Zip Cd
	<input type="text"/>

Add / Edit Remarks

- A. Select . The revised Facility appears at the top of the grid.





Delete a Facility

Navigation

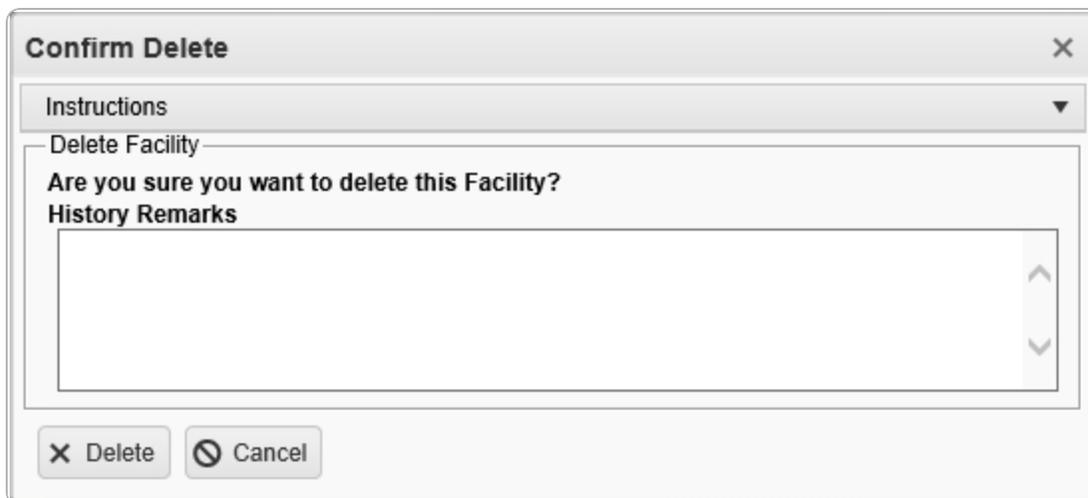
WAREHOUSE MGMT > Facility >  > Confirm Delete (Delete Facility) pop-up window

Procedures

Delete a Facility

Selecting  at any point of this procedure removes all revisions and closes the page. **Bold** numbered steps are required.

1. Select  next to the desired entry. The **Confirm Delete (Delete Facility)** pop-up window appears.



2. Select . The Facility is removed from the grid.

