



Adding a Stock Item

When adding a **Stock Item**, users must have access to the **Security Commodity Type** set when the Stock Number was added in the **Stock Number Catalog**, or the Stock Number will not be available for selection.

1. In the DPAS Warehouse Management module, navigate to **Stock Item** from the **Catalog Mgmt** menu – The Results Grid displays a list of all currently available Stock Items.
2. Select the **Add** button – The **Add Stock Item** pop-up displays.

Stock Nbr	Item Desc	LIN/TAMCN	DoDAAC	Freeze Cd	Inv Segment Id	Default Return Cond Cd
.50 CAL INSTA	.50 CAL INSTALL KITS		M00004	N - No Freeze	A - Inventory A Schedule	
.50 CAL INSTA	.50 CAL INSTALL KITS		M00146	N - No Freeze	A - Inventory A Schedule	
.50 CAL INSTA	.50 CAL INSTALL KITS		M00243	N - No Freeze	A - Inventory A Schedule	
.50 CAL INSTA	.50 CAL INSTALL KITS		M94602	N - No Freeze	A - Inventory A Schedule	

3. Select the **Stock Nbr Browse (...)** button to locate a Stock Number.
4. Enter/Select the Owing **DoDAACs**.
5. Select an inventory segment from the **Inv Segment Id** drop-down to identify the inventory segment which is associated with the physical inventory order.
6. Select a freeze code from the **Freeze Cd** drop-down list to indicate restriction on replenishment and/or issues.
7. Enter other information as needed, and select the Add button.

Add Stock Item

Instructions

Stock Item | Replenishment Info

Stock Item

* Stock Nbr
001006747-01

* DoDAACs
M98820 x M99933 x

* Inv Segment Id
A - Inventory A Schedule

* Freeze Cd
N - No Freeze

Issue / Return Defaults

Default Return Cond Cd
F - Unsvcb((Repl))

✓ Add | Cancel





Replenishment Information

The **Reorder Point** cannot be greater than the **Max Stock Qty** (Maximum Stock Quantity), but can be equal to or less than the **Max Stock Qty**.

1. In the **Add** or **Edit** Stock Item pop-up, navigate to the **Replenishment Info** tab.
2. Select a source from the **Replenishment Source** drop-down list to indicate which origin of the stock will be used for refilling the inventory.
3. Select the start and end date for the replenishments.
4. Enter the stocking requirement levels by selecting a **Min Stock Qty** (Minimum Stock Quantity) and **Max Stock Qty** (Maximum Stock Quantity).
5. Enter the ordering logic by selecting a **Max Order Qty** (Maximum Order Quantity) and **Min Order Qty** (Minimum Order Quantity).
6. Define the reorder logic by selecting a **Reorder Method** and **Reorder Point**.
7. Select the lead-time setting for **Lead-time Months Used** to offset order-to-receipt time.
8. Enter a **Net Consumption Months Used** to take into account the past demand over time.
9. Select the **Add** button.

The screenshot shows the 'Add Stock Item' dialog box with the 'Replenishment Info' tab selected. The fields are numbered as follows:

- 1:** Replenishment Info tab
- 2:** Replenishment Source (W - Warehouse Transfer)
- 3:** Replenishment Start Dt (2/7/2018) and Replenishment End Dt (3/1/2018)
- 4:** Min Stock Qty (3) and Max Stock Qty (20)
- 5:** Min Order Qty (5) and Max Order Qty (15)
- 6:** Reorder Method (R - Reorder Qty) and Reorder Point (4)
- 7:** Lead-time Months Used (2)
- 8:** Net Consumption Months Used (1)
- 9:** Add button





Updating a Stock Item

Once a Stock Item record has been created for a Stock Number, the Stock Number, and DoDAAC values cannot be changed.

1. In the DPAS Warehouse Management module, navigate to **Stock Item** from the **Catalog Mgmt** menu – The Results Grid displays a list of all currently available Stock Items.

All	Stock Nbr	Item Desc	LIN/TAMCN	DoDAAC	Freeze Cd	Inv Segment Id	Default Return Cond Cd
<input checked="" type="checkbox"/>	00008A0060	ANTENNA		M00004	N - No Freeze	A - Inventory A Schedule	
<input type="checkbox"/>	00008A0060	ANTENNA		M00146	N - No Freeze	A - Inventory A Schedule	

2. Narrow the search for the Stock Item being updated by entering information into the Search Criteria area.
3. Select the **Search** button – The Stock Item displays at the top of the Results Grid.
4. Select the **Check Box** adjacent to the Stock Item and select the **Edit** button from the grid header – The **Edit Stock Items** pop-up displays.
5. Change data as needed.
6. Select the **Update** button to save the changes – The updated Stock Item displays highlighted at the top of the Results Grid.





Deleting a Stock Item

A **Stock Item** cannot be deleted if it is associated with an Inventory Master record, Issued Inventory Master record, or Due In record.

1. In the DPAS Warehouse Management module, navigate to **Stock Item** from the **Catalog Mgmt** menu – The Results Grid displays a list of all currently available Stock Items.
2. Narrow the search for the Stock Item being updated by entering information into the Search Criteria area.

3. Select the **Search** button – The Stock Item displays at the top of the Results Grid.
4. Select the **Check Box** adjacent to the Stock Item.
5. Select the **Delete** button – The **Confirm Delete** pop-up displays.
6. Enter optional **History Remarks**.
7. Select the **Delete** button – The Stock Item is removed from the Results Grid.

