DoD Computers for Learning (CFL) Program

Program Description

The DOD CFL program was created to provide useful IT equipment to schools and educational nonprofit organizations serving grades pre-K through 12. The DOD CFL program is designed to streamline the transfer of excess and surplus DOD IT equipment to schools.

The application process is simple, just apply on-line and submit a Memorandum of Agreement (MOA). In addition, private and parochial schools and Non-Profit Educational Entities also need to complete and submit an End Use Certificate (EUC) and be approved through the Trade Security Control (TSC) Office.

All MOAs must be current (the person who signed the MOA must still be employed by the school) before any computer equipment can be received by the school under the DOD CFL Program.

Request a list of all current categories of approved schools in your state: email DODCFL@dla.mil

For CFL Program information/comments, contact: the CFL Program office at DODCFL@dla.mil

Eligibility

Schools and educational nonprofit organizations located in the United States, the U.S. Virgin Islands, American Samoa, Guam, the Commonwealth of Puerto Rico, or the Commonwealth of the Northern Mariana Islands, can receive computer equipment through the CFL Program.

Public Schools

The DOD CFL program authorizes the transfer of information technology (IT) assets to pre-kindergarten through 12th grade schools and educational nonprofit organizations.

Once your school has applied and been approved for participation in the program, it's as easy as searching DLA Disposition Services inventory for IT equipment that meets your needs, and inputting the request. If a DOD activity does not require the material during the first fourteen days on inventory, the school is designated the equipment. The school will receive call(s) from the DLA Disposition Services site and/or the Turn-In Activity to inform them that the material is available for removal and to schedule the removal. Note: The material must be removed within fourteen (14) days of notification.

STEP ONE

To begin the registration process please contact dodcfl@dla.mil

STEP TWO

Complete the Memorandum of Agreement (MOA) by clicking the hyperlink below and return it via fax to (269) 961-5841 or it can be scanned and emailed to dodcfl@dla.mil

(MOA must contain printed name and signature of approving official)

The Memorandum of Agreement is a binding document that identifies the roles and responsibilities of the Government and the School. Please be sure you read and understand the terms of the MOA before submission.

For any questions please contact the CFL Branch

Private/Parochial Schools

To apply for the CFL program, just follow the steps below. Private and Parochial schools are very easy to approve if your school is recognized through the National Center for Education Statistics.

Once your school has applied and been approved for participation in the program, it's as easy as searching DLA Disposition Services inventory for IT equipment that meets your needs, and inputting the request. If a DOD activity does not require the material during the first fourteen days on inventory, the school is designated the equipment. The school will receive call(s) from the DLA Disposition Services site and/or the Turn-In Activity to inform them that the material is available for removal and to schedule the removal. Note: The material must be removed within fourteen (14) days of notification.

1. To begin the registration process please contact DODCFL@dla.mil

2. Complete the Memorandum of Agreement by clicking the hyperlink below and return it via fax to (269) 961-5841 or it can be scanned and emailed to dodcfl@dla.mil

(MOA must contain printed name and signature of approving official)

Memorandum of Agreement is a binding document that identifies the roles and responsibilities of the Government and the School. Please be sure you read and understand the terms of the MOA before submission.

Some IT equipment requires a higher level of approval. These are generally computers with a Pentium 3 or higher processor. Because of this, this type of equipment is subject to Export Controls. If a computer is on the export control list, some educational institutions will require a Trade Security Control clearance prior to being approved. In order for Private and Parochial schools to receive these computers, applicants must complete an End Use Certificate (EUC) for review and approval.

3. Applicants must submit one of the following forms of identification: US Government ID, US Passport, Valid Drivers License, State Government ID Card, Green Card, Visa, or Naturalization Papers

For any questions please contact the CFL Branch

Non-Profit Entities

The General Services Administration developed guidelines for DOD agencies to follow when transferring excess computer equipment to educational nonprofit organizations . Certain criteria is used to determine whether or not a nonprofit organization qualifies to receive DOD computer equipment under Executive Order 12999.

The organization must be non-profit as determined by the Internal Revenue Service under section 501(c) of the United States Tax Code.

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*The organization must operate exclusively for the purpose of education.

*The organization must serve pre-K through grade 12 students only.

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To begin your registration:

1. Send your inquiries to DODCFL@dla.mil

NOTE: You must use Internet Explorer to complete the forms required for the CFL program

2. Then complete the [Memorandum of Agreement](#) by clicking the hyperlink below and return it via fax to (269) 961-5841 or it can be scanned and emailed to dodcfl@dla.mil

(MOA must contain printed name and signature of approving official)

DPAS Call Center
E-Mail: DPASSupport@Leidos.com
Toll Free: 1-844-843-3727

The Memorandum of Agreement is a binding document that identifies the roles and responsibilities of the Government and the School. Please be sure you read and understand the terms of the MOA before submission.

3. Non-profit educational entities are also required to submit your Articles of Incorporation and IRS 501©3 (tax-exempt notification letter). In addition, DOD CFL staff may wish to interview the applicant via telephone and review your organization's bylaws and any amendments to your original Articles of Incorporation.

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For guidance on End Use Certificates please contact the CFL Branch at dodcfl@dla.mil

4. Applicants must submit one of the following forms of identification: US Government ID, US Passport, Valid Drivers License, State Government ID Card, Green Card, Visa, or Naturalization Papers.

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