






Presented by
Jordan McCauley

Warehouse Management – Physical Inventory



 Office of the Under Secretary of Defense for Acquisition & Sustainment
 Office of Assistant Secretary of Defense for Sustainment/Logistics

Introductions

Presenter
Jordan McCauley, DPAS Technical Trainer


Q&A
Michelle Bowman, DPAS Technical Trainer

Ground Rules

- ❖ **Submit questions** through the question pod – we will discuss them throughout the session
- ❖ **Turn your volume Up** and let the presentation team know if you have trouble hearing the presentation (through the question pod)
- ❖ You can maximize the presentation pod (**toggle Full Screen**)
- ❖ Download the presentation from the **File Sharing pod**

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Agenda

- ❖ **Scheduling the Inventory**
 - ❖ Inventory Types
 - ❖ Methods (Manual v. Automated)
 - ❖ Focused Inventories
 - ❖ Release Options

- ❖ **Export & Import Features**
 - ❖ Exporting the data to Excel
 - ❖ Import – Physical Inventory Resolution

- ❖ **Conducting & Reconciling**
 - ❖ Saving and Global Changes
 - ❖ Addressing discrepancies
 - ❖ Reconciliation


- ❖ **Reports**
 - ❖ Inventory Report
 - ❖ Reconcile Report



- **Live Demo**
- **AIT Process Video**
- **Upcoming Webinar**
- **Survey**
- **Questions & Answers**

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Warehouse Management PHYSICAL INVENTORY

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Forms/Reports/Inquiries

❖ The Scheduling Phase

- ❖ Inventory Types
- ❖ Methods (Manual v. Automated)
- ❖ Focused Inventories
- ❖ Release Options

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Forms/Reports/Inquiries


❖ Export

- ❖ Provides user flexibility in completing the conduct phase
- ❖ Can be uploaded back to DPAS
- ❖ Template available for download and distribution

❖ Import

- ❖ Completed template submitted through Physical Inventory Resolution
- ❖ Fields are format-specific – DPAS will check for errors


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Forms/Reports/Inquiries

- ❖ **The Conduct Phase**
 - ❖ Saving and Completing
 - ❖ Making Global Changes
 - ❖ Addressing Discrepancies
- ❖ **Reports Options**
 - ❖ Inventory Report
 - ❖ Reconciliation Report

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Physical Inventory Live Demo

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DPAS

Upcoming Webinar

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DPAS *Upcoming Webinar*

- **Upcoming Webinar**
 - **Property Accountability – Physical Inventory Processes**
 - **Thursday, December 10, 2020 @ 1:00 PM – 2:00 PM EST**
 - **Presented by Brenda Kateluzos - Register now!**



DPAS Webinar Series
PA Physical Inventory
presented by Leidos

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Questions / Survey

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For More Information

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