

## DPAS Mass Receiving Webinar – Post Session Report

From start to finish, learn how to receive a large quantity purchase order of serialized items into your DPAS Warehouse utilizing the NEW Mass Receiving Upload Template process. The live webinar will also include helpful process tips and information.

### ***Presented by:***

**Michelle Bowman**, Technical Trainer

### ***Q&A:***

**Jordan McCauley**, Technical Trainer

### ***Recording Location:***

Adobe Connect: <https://dpas.adobeconnect.com/pgytdcrsvf8>

### ***Screenshot:***



### ***Session Statistics:***

|                                |          |
|--------------------------------|----------|
| Session Date                   | 6/2/2020 |
| Number of Registered Attendees | 102      |
| Number of Internal Attendees   | 5        |

**Survey Results:**

**Which of the following best describes your reason for attending the webinar?**

| Answer  | Percent |
|---|---------|
| I'm considering implementing DPAS and wanted to see how it works. | 9%      |
| I'm a new user seeking any/all training opportunities.            | 60%     |
| I'm an experienced user seeking refresher training.               | 22%     |
| Other (please specify)  | 9%      |

**How would you rate your instructor (subject matter knowledge, pace of instruction, organization, etc...)?**

| Answer                 | Percent |
|------------------------|---------|
| Exceeded expectations  | 58%     |
| Met expectations       | 39%     |
| Below expectations     | 0%      |
| Other (please specify) | 3%      |

**How would you rate the usefulness of the webinar?**

| Answer                 | Percent |
|------------------------|---------|
| Exceeded expectations  | 47%     |
| Met expectations       | 53%     |
| Below expectations     | 0%      |
| Other (please specify) | 0%      |

**How would you rate the registration and login process?**

| Answer                 | Percent |
|------------------------|---------|
| Exceeded expectations  | 55%     |
| Met expectations       | 45%     |
| Below expectations     | 0%      |
| Other (please specify) | 0%      |

**Did you experience any technical difficulties?**

| Answer | Percent |
|--------|---------|
| No     | 87%     |
| Yes    | 13%     |

**What other DPAS topics would you like to see offered in webinar format in the future?**

- Answers**
- Maintenance & Utilization
  - All
  - Lateral Transfers
  - MASS CONTAINER MOVEMENT WAREHOUSE TRANSFER
  - Anything is good.
  - More EAE webinars
  - just more lessons of anything online if possible
  - Scanner implementation.

## FOUO

### DPAS Mass Receiving Webinar

- entering warranty information
- More training on the warehouse module of DPAS
- I'm not sure if DPAS does this but can you generate UIDs and submit them to the UID register
- All DPAS topics are useful since this is new to me.
- M&U, Work Orders
- Property Accountability Procedures
- Building Stock Numbers
- Use of tablets/apps with DPAS.

### **Participant Questions and Answers:**

**Question:** Why are you not projecting the slides?

**Answer:** the slides will be presented intermittently as the presentation progresses.

**Question:** Is this being recorded to be able to view later?

**Answer:** Yes - it will be available afterward on the DPAS Support Site - specifically in the webinar archive section.

**Question:** Will we get a copy of the slides

**Answer:** You can download the slides in the files pod right below the presenters picture

**Question:** Your presentation and comments are not in sync at all ...

**Answer:** we apologize for the issues you are receiving - it sounds as if your bandwidth is low... the webinar is being recorded and you can view at a later time on the DPAS support site in the webinar archive

**Question:** Does the stock number have to be the same but different serial numbers for a mass upload

**Answer:** Yes, the receipt process can only be done once for each stock number.

**Question:** Can you use the template for serialized items?

**Answer:** Yes, this template is for mass receiving of serialized items.

**Question:** Can you still perform a Manual Acceptance if you use the Mass Upload?

**Answer addressed live:** Yes, you are able to either select the Accept All button from the expansion grid – or select edit next to your receiving document, navigate to the last receiving phase and manually select “Accept” next to the records you are wanting to accept into inventory.

**Question:** If I choose to not receipt all serial numbers when filling out the template, do I need to adjust the line numbers in the first column before saving and uploading the template?

**Answer addressed live:** Yes, if you are not looking to verify all your received items at the time of using the spreadsheet, delete the rows out for the items you are not verifying.

**Question:** Will the template have a spot for UII to be added or will it have to be added manually?

**Answer addressed live:** Yes, all additional required information that the Stock Number has required will form a new column in the spreadsheet for you to enter the required information. The only stock number information we are not able to display on this spreadsheet is the Inspection dates.

**Question:** What rolls have this capability?

**Answer addressed live:** There are many different roles in the Warehouse Module. Warehouse Officer, Manager, and Tech all have the capability to use this functionality. There is a roles spreadsheet available on the DPAS Support Site that is updated per release, if another wh role is in question.