



Defence Property Accountability System

DPAS

Presented by
Jud Crook




Release 2.1- Cost Center/DAI



OUAD (AT&L) Acquisition Resources and Analysis (ARA)
Property and Equipment Policy
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03/28/2012



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Introductions

Presenter
Jud Crook, *IT Specialist, DPAS Training*


Q&A
Roland Smith, *User Advocate*
Don Wagner, *IT Specialist, DPAS Training*

Ground Rules

- **Submit questions** through the question pod – we will discuss them throughout the session
- **Turn your volume Up** and let the presentation team know if you have trouble hearing the presentation (through the question pod)
- You can maximize the presentation pod (**toggle Full Screen**)
- Download the presentation from the **File Sharing pod**


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Agenda

- **Cost Center – Release 2.1**
 - Master Data – Cost Center Add/Update/Delete
 - Cost Center Inquiry
- **Defense Agency Initiative (DAI)**
 - Asset Receiving
 - Asset Update
 - Asset Transfer
- **Questions and Polls**



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Cost Center – DPAS Release 2.1

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Cost Center – Release 2.1

Inventory > AIT > Master Data > Maint/Util

- Contractor
- Cost Center**
- Report/Forecast Message
- Contract
- Doc Nbr Range
- Batch Acty Review
- Appropriation
- Agency Acq Pgm
- Maint Grp Id
- Location
- Actbl UIC/UIC
- UIC DODAAC/CAGE
- Address
- Mass Updates >
- Asset Id Prefx Asgmt
- System Id
- Maint Mgmt Assign


Cost Center is added as a Master Data process

Select the Search button to view the current Cost Centers for the UIC

| Search Criteria | |
|-------------------|--------|
| *UIC | E10132 |
| Cost Center | |
| Owng Cost Center | All |
| Fndng Cost Center | All |
| Deprn Cost Center | All |
| *Freeze Cd | All |

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Cost Center – Release 2.1

All the Update fields are shown on the Search Results page.

To update select the checkbox on the left and select Update.

When Updating multiple records, they must have the same Intrl Sys Cd

| Search Criteria | |
|-------------------|--------|
| UIC | E10132 |
| Owng Cost Center | All |
| Deprn Cost Center | All |
| Cost Center | |
| Fndng Cost Center | All |
| Freeze Cd | All |

| Search Results | | | | | | | | | | |
|--------------------------|--------------|----------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------|--------------|------------|--------|
| Select | Cost Center | Cost Center Desc | Freeze Cd | Owng Cost Center | Fndng Cost Center | Deprn Cost Center | UIC | Intrl Sys Cd | Start Dt | End Dt |
| <input type="checkbox"/> | COMMONCORE | COMMONCORE | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | CONVERSION | CONVERSION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | COOFFICE | COOFFICE | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | COS | COS | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | DAI STUFF | MORE DAI STUFF | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | AF | 2011-01-01 | |
| <input type="checkbox"/> | DAI STUFF TO | DPAS WEAPONS SECTION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | AF | 2011-01-01 | |
| <input type="checkbox"/> | DFP | DFP | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | DOSA | DOSA | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | DOSP | DOSP | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |
| <input type="checkbox"/> | DOSPCONF | DOSPCONF | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | | | |

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| Search Criteria | | | |
|-------------------|--------|-------------------|-----|
| UIC | E10132 | Cost Center | DAI |
| Owng Cost Center | All | Fndng Cost Center | All |
| Deprn Cost Center | All | Freeze Cd | All |

| Selected Rows | | | | | | | | | |
|---------------|----------------------|--------------------------|-------------------------------------|-------------------------------------|-------------------------------------|--------|--------------|------------|--------|
| Cost Center | Cost Center Desc | Freeze Cd | Owng Cost Center | Fndng Cost Center | Deprn Cost Center | UIC | Intrf Sys Cd | Start Dt | End Dt |
| DAI STUFF TO | DPAS WEAPONS SECTION | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | E10132 | AF | 2011-01-01 | |

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| Update | |
|---|--|
| UIC | E10132 1 |
| Cost Center | DAI STUFF TO 2 |
| *Cost Center Desc | DPAS WEAPONS SECTION 2 |
| Start Dt | 1/1/2011 |
| End Dt | <input type="text"/> 3 |
| Freeze Cd | <input type="checkbox"/> |
| Owng Cost Center | <input checked="" type="checkbox"/> 4 |
| Fndng Cost Center | <input type="checkbox"/> |
| Deprn Cost Center | <input type="checkbox"/> |
| History Remarks | <input type="text"/> |
| <input checked="" type="button" value="Update"/> 5 <input type="button" value="Cancel"/> | |

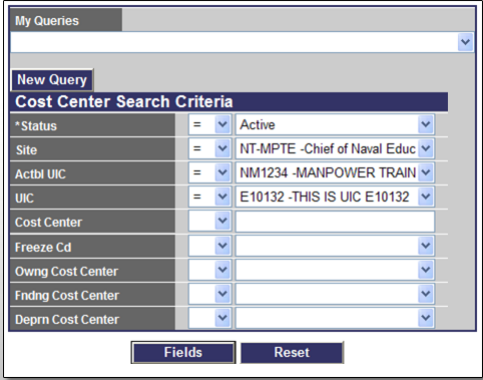
1. During an ADD, these fields are enabled
2. DAI users cannot UPDATE Cost Center Desc
3. The Date (Dt) fields and the Freeze Cd restrict the availability of the Cost Center
4. During an ADD, these checkboxes are deselected – they control search results in the Cost Center browse processes
5. The Update button saves the changes

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Cost Center Inquiry – Release 2.1

The Cost Center Inquiry is limited to returning the cost centers for a single UIC.



My Queries

New Query

Cost Center Search Criteria

| | | |
|-------------------|---|------------------------------|
| *Status | = | Active |
| Site | = | NT-MPTE -Chief of Naval Educ |
| Actbl UIC | = | NM1234 -MANPOWER TRAIN |
| UIC | = | E10132 -THIS IS UIC E10132 |
| Cost Center | | |
| Freeze Cd | | |
| Owng Cost Center | | |
| Fndng Cost Center | | |
| Deprn Cost Center | | |

Fields Reset

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Defense Agency Initiative (DAI) Asset Receiving

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DAI – Asset Receipt


Selecting the DAI Fund Cd adds the Task Cd, Task Desc and Project Desc

| Basic Catalog Accounting Depreciation Agency Asset Entry | | | |
|--|----------------------|------------------------|------------------------|
| Accounting | | | |
| Stock Nbr | 231000F000108 | UI | EA |
| Item Desc | TRUCK, AMBULANCE, EM | Type Action | INPR - New Procurement |
| *Fund Cd/ASN | Select an Item | Obliqn Doc Nbr | E1013220790001 |
| Owng Cost Center | ... | Owng Cost Center Desc | |
| Fndng Cost Center | ... | Fndng Cost Center Desc | |

| Basic Catalog Accounting Depreciation Agency Asset Entry | | | |
|--|----------------------|-----------------------|------------------------|
| Accounting | | | |
| Stock Nbr | 231000F000108 | UI | EA |
| Item Desc | TRUCK, AMBULANCE, EM | Type Action | INPR - New Procurement |
| *Fund Cd/ASN | AF-DAI | Obliqn Doc Nbr | E1013220790001 |
| Owng Cost Center | ... | Owng Cost Center Desc | |
| Fndng Cost Center | ... | Cost Center Desc | |
| Task Cd | ... | Task Desc | |
| | | Project Desc | |
| Job Order Nbr | | LOA | ... |
| SPIN | | CLIN | |
| SLIN | | ACRN | |
| Divy Ord Nbr | | | |
| Loan Cd | G-Government Owned | | |
| Lease Cd | N-Government Owned | | |

Reset Cancel

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DAI – Asset Receipt


Cost Center may be typed into the field or the browse [...] button can be used.

The information will be verified with the data entered in the Cost Center process.

| Basic Catalog Accounting Depreciation Agency Asset Entry | | | |
|--|----------------------|-----------------------|------------------------|
| Accounting | | | |
| Stock Nbr | 231000F000108 | UI | EA |
| Item Desc | TRUCK, AMBULANCE, EM | Type Action | INPR - New Procurement |
| *Fund Cd/ASN | AF-DAI | Obliqn Doc Nbr | E1013220800003 |
| Owng Cost Center | ... | Owng Cost Center Desc | |
| Fndng Cost Center | ... | Cost Center Desc | |
| Task Cd | ... | Task Desc | |
| | | Project Desc | |
| Job Order Nbr | | LOA | ... |
| SPIN | | CLIN | |
| SLIN | | ACRN | |
| Divy Ord Nbr | | | |
| Loan Cd | G-Government Owned | | |
| Lease Cd | N-Government Owned | | |

Reset Cancel

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DAI – Asset Receipt

Both browses look and behave the same.

The checkboxes mentioned earlier determine the search results.

OwningCostCenterBrw close or Esc Key

Cost Center

Cost Center Desc

Search **Reset**

| Select | Cost Center | Cost Center Desc |
|------------------------|-----------------------------------|------------------|
| Select | DAI STUFF | MORE DAI STUFF |
| Select | DAI STUFF TO DPAS WEAPONS SECTION | |

Cancel

DaiCostCenterBrw close or Esc Key

Cost Center


Cost Center Desc

Search **Reset**

| Select | Cost Center | Cost Center Desc |
|------------------------|-------------|------------------|
| Select | DAI STUFF | MORE DAI STUFF |

Cancel

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DAI – Asset Receipt

ProjectTaskBrw close or Esc Key

Project Nbr

Project Name

Search **Reset**

| Select | Project Nbr | Project Name |
|------------------------|---------------------------|---------------------|
| Select | TRAN123456789012-34567890 | Tran First Project |
| Select | TRAN002 | Tran Second Project |
| Select | JM Test | JM Test |

Cancel

ProjectTaskBrw close or Esc Key

Project Nbr

Project Name

Search **Reset**

| Select | Project Nbr | Project Name |
|------------------------|---------------------------|---------------------|
| Select | TRAN123456789012-34567890 | Tran First Project |
| Select | TRAN002 | Tran Second Project |
| Select | JM Test | JM Test |

| Select | Task Nbr | Task Name |
|------------------------|----------|----------------------|
| Select | 91101 | Accounting & Finance |
| Select | 91104 | Payroll |

Cancel

1. The initial Task Cd browse window
2. Selecting a Project from the search results with complete information
3. Incomplete Project information

ProjectTaskBrw close or Esc Key

Project Nbr

Project Name

Search **Reset**

| Select | Project Nbr | Project Name |
|------------------------|---------------------------|---------------------|
| Select | TRAN123456789012-34567890 | Tran First Project |
| Select | TRAN002 | Tran Second Project |
| Select | JM Test | JM Test |

No Results Found

Cancel

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DPAS DAI – Asset Receipt

- As on the Accounting tab, the Deprn Cost Center browse [...] button is available for all users.
- Because the asset is assigned a DAI Fund Cd, The Deprn Task Cd browse [...] button and the associated display fields are available.

| Basic Catalog Accounting Depreciation Agency Asset Entry | | | |
|--|----------------------------|------------------------|------------------------|
| Depreciation | | | |
| Stock Nbr | 231000F000108 | UI | EA |
| Item Desc | TRUCK, AMBULANCE, EM | Type Action | INPR - New Procurement |
| *Activation Dt | <input type="text"/> | *Deprn Period | <input type="text"/> |
| Salvage Value | <input type="text"/> | Prior Deprn SL | |
| *Exp Cd | 1-Funded | Prior Deprn AB | |
| Deprn Util Svc Life | | Prior Deprn Util Qty | 0 |
| Deprn Cost Center | <input type="text"/> ... 1 | Deprn Cost Center Desc | |
| Deprn Task Cd | <input type="text"/> ... 2 | Deprn Task Desc | |
| | | Deprn Project Desc | |
| Deprn Job Order Nbr | <input type="text"/> | | |
| <input type="button" value="Reset"/> <input type="button" value="Cancel"/> | | | |

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Defense Agency Initiative (DAI) Asset Update

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DPAS DAI – Asset Update

A Price Update which changes the capital status of an asset requires additional steps for DAI Fund Cds.

| Selected Rows | | | | | | | | | | | | | | | | | | | |
|---------------|-----|---------|---------------------|------------|--------------|--------------|-------------|----------|---------|----------------------|------------|-----------|----------|------|---------|------------|-----------|-------------|--------------|
| Asset Id | Qty | Chg Qty | Stock Nbr | Serial Nbr | Maj Cust Nbr | Sub Cust Nbr | Asst Lvl Cd | Loc | Lot Nbr | Item Desc | Pilferable | Non-Actnl | Utl Cptl | Pndg | Loan Cd | Utl Sts Cd | Utl Verif | Fund Cd/ASN | Intrf Sys Cd |
| DFP111000015 | 1 | | 231000F000108884433 | 99999 | | | EI | BLDG 101 | | TRUCK, AMBULANCE, EM | No | No | NoNo | No | G | | NO | AF / DAI | AF |

Action

Basic Update

Price Update

Loan Update

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DPAS DAI – Asset Update

1. Change the Cptl Cd to "N-Non-capital, Exceeds Threshold"

Basic Catalog Accounting Agency

Accounting

| | | | |
|---------------------|---------------------------|------------------------|---------------------------------|
| Asset Id | DFP111000015 | Stock Nbr | 231000F000108 |
| * Cptl Cd | A-DoD Threshold 1 | | |
| Acq Dt | 03/20/2012 | Rcpt Doc Nbr | E1013220790001 |
| * Asset Cd | K -Equipment | * Asset Sts Cd | U-In Use |
| Oblign Doc Nbr | E1013220790001 | * Fund Cd/ASN | AF-DAI |
| Owng Cost Center | DAI STUFF T0 | Owng Cost Center Desc | DPAS WEAPONS SECTION |
| Fndng Cost Center | DAI STUFF | Fndng Cost Center Desc | MORE DAI STUFF |
| Task Cd | 91101 | Task Desc | Accounting & Finance |
| | | Project Desc | Tran First Project |
| Job Order Nbr | TRAN123456789012-34567890 | | |
| LOA | | SPIIN | |
| CLIN | | SLIN | |
| ACRN | | * Transfer Type Cd | 0-Transfer Type Cd not required |
| Trading Partner Nbr | | | |


Loan

Loan Cd: G

Lease

* Lease Cd: N-Government Owned

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DAI – Asset Update


2. An error message displays
3. Use the Task Cd browse to select a valid cost center.
4. Select Update to save these changes.

2 635 - Task Cd selected is invalid. Must select another Task Cd

| Basic Catalog Accounting Agency | | | |
|---------------------------------|----------------------------------|------------------------|---------------------------------|
| Accounting | | | |
| Asset Id | DFP111000015 | Stock Nbr | Z31000F000108 |
| * Cptl Cd | N-Non-capital, Exceeds Threshold | | |
| Acq Dt | 03/20/2012 | Rcpt Doc Nbr | E1013220790001 |
| * Asset Cd | K -Equipment | * Asset Sts Cd | U-In Use |
| Oblign Doc Nbr | E1013220790001 | * Fund Cd/ASN | AF-DAI |
| Owng Cost Center | DAI STUFF T0 | Owng Cost Center Desc | DPAS WEAPONS SECTION |
| Fndng Cost Center | DAI STUFF | Fndng Cost Center Desc | MORE DAI STUFF |
| Task Cd | 91101 | Task Desc | Accounting & Finance |
| | | Project Desc | Tran First Project |
| Job Order Nbr | TRAN123456789012-34567890 | | |
| LOA | | SPLIN | |
| CLIN | | SLIN | |
| ACRN | | * Transfer Type Cd | 0-Transfer Type Cd not required |
| Trading Partner Nbr | | | |
| Loan | | | |
| Loan Cd | G | | |
| Lease | | | |
| * Lease Cd | N-Government Owned | | |

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DAI – Asset Update

1. Change the price
2. Reset the Cptl Cd to "A-DoD Threshold"

| | | | |
|-------------------|----------------------------------|-------------------|-----------------------|
| Asset Id | DFP111000015 | Stock Nbr | Z31000F000108 |
| Cost Correction | <input type="radio"/> | Asset Revaluation | <input type="radio"/> |
| Acq Cost | 544112.00 | | |
| * Cptl Cd | N-Non-capital, Exceeds Threshold | | |
| Total Cost | 544112.00 | | |
| Remarks | | | |
| * History Remarks | | | |

| | | | |
|-------------------|--------------------------|-------------------|-----------------------|
| Asset Id | DFP111000015 | Stock Nbr | Z31000F000108 |
| Cost Correction | <input type="radio"/> | Asset Revaluation | <input type="radio"/> |
| Acq Cost | 54411.20 1 | | |
| * Cptl Cd | A-DoD Threshold 2 | | |
| Total Cost | 544112.00 | | |
| Remarks | | | |
| * History Remarks | | | |

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Defense Agency Initiative (DAI) Asset Transfer

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DAI – Asset Transfer

1. UIC level information describing the transfer.
2. Funding information for Non-Capital assets.
3. Capital and Depreciation information that is reported by DPAS to the accounting interface partner - dependant on the fund code selected.


| Basic Agency Accounting | | | |
|-------------------------|------------------------------|-----------------------|----------------------------|
| 1 | Accounting | | |
| Fund Cd/ASN | AF-DAI | Transfer Type Cd | 1-Within Service - In Fund |
| Trading Partner Nbr | DODE10132 | Trading Dept Cd | Dept of Defense |
| Trading Basic Symbol | 0100 | Trading Subhead | 5131 |
| Owng Cost Center | DAI STUFF | Owng Cost Center Desc | MORE DAI STUFF |
| 2 | Non-Capital | | |
| Fndng Cost Center | DAI STUFF | Cost Center Desc | MORE DAI STUFF |
| Fndng Task Cd | 91103 | Task Desc | Disbursing |
| Fndng Job Order Nbr | TRAN123456789012-34567890 | Job Order Desc | Tran First Project |
| 3 | Capital | | |
| Fndng Cost Center | DAI STUFF | Cost Center Desc | MORE DAI STUFF |
| Fndng Task Cd | 91101 | Task Desc | Accounting & Finance |
| Fndng Job Order Nbr | TRAN123456789012-34567890 | Job Order Desc | Tran First Project |
| Depm Cost Center | DAI STUFF | Cost Center Desc | MORE DAI STUFF |
| Depm Task Cd | 31102 | Task Desc | Depreciation |
| Depm Job Order Nbr | TRAN004-12345678901234567890 | Job Order Desc | Depm Project |

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Questions?



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For More Information

Columbus Call Center
cco-ccc@dfas.mil
 869-0888 DSN
 614-693-0888 Comm
 866-498-8687 Toll Free

Training (Online, Instructor led, Webinar)
cco-dpastng@dfas.mil

DPAS eLearning
<http://dpaselearning.golearnportal.org>

DPAS Support Site
<http://dpassupport.golearnportal.org>



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