




Presented by
Lisa Peters

Maintenance Schedule

  Office of the Under Secretary of Defense for Acquisition & Sustainment
Office of Assistant Secretary of Defense for Sustainment/Logistics





Introductions

Presenter
Lisa Peters , DPAS Training lead


Q&A
Brenda Kateluzos, DPAS Trainer

Ground Rules

- **Submit questions** through the Q/A pod – we will discuss them throughout the session
- **Turn your volume Up** and let the presentation team know if you have trouble hearing the presentation (through the question pod)
- You can maximize the presentation pod (**toggle Full Screen**)
- Download the presentation from the **Files pod**


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Agenda

- **New Role**
 - Maintenance Schedule Officer (MSO)
 - M&U Roles
- **Set up**
 - Maintenance Schedule Id Prefix
 - Work Plans/Details – Central
- **Schedule Preventive Maintenance Redesign**
 - Creating Maintenance Schedule
 - Asset Assignment




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Agenda

- **Report / Inquiry**
 - Upcoming Work Report (Redesign)
 - Asset Preventive Maintenance Schedule Inquiry
- **Questions**



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New Role


- Maintenance Schedule Officer (MSO)
 - Site or Agency level
 - Supplementary role, not a primary role
 - Create Centralized Work Plans and control the Maintenance Schedule associated w/ them
- M&U Officer
 - Full access to the M&U module
- M&U Officer w/ the MSO role
 - Create Centralized and non centralized Work Plans and control the Maintenance Schedule associated w/ them
- M&U Data Inquiry
- M&U Reports and Forms

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Maintenance Schedule Id Prefix



Maint Sched Id Prefix AUD

User Id: PETERSLA Activity Nm: KD MAINT ACT Open Actions (1192) Contact Us Home Help Logout

Maint and Util

Maintenance Utilization Requisition Master Data Accounting Forms-Reports Utilities Inquiries

Instructions

Add/Update	
Maint Sched Id Prefix	WEBINAREX
Prefix Desc	WEBINAR EXAMPLE
Active	<input checked="" type="checkbox"/>

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Work Plan w/ MSO Role

DPAS Work Plan Add/Update/Delete

User Id: PETERSLA Activity Nm: KD MAINT ACT Open Actions (1192) [Contact Us](#) [Home](#) [Help](#) [Logout](#)

Maint and Util

Maintenance Utilization Requisition Master Data Accounting Forms Reports Utilities Inquiries

Instructions

Add

*Plan Id	PMWEBINAR	*Plan Type Cd	PREV-Preventive Maintenance
*Plan Name	PREVENTIVE MAINTENANCE WEBINAR		
Est Labor Hours		Est Hours to Perform	
Est Labor Cost		Est Non-Labor Cost	
*Plan Desc			
Public	<input type="checkbox"/>		
Central Work Plan	<input checked="" type="checkbox"/>		
Remarks			
History Remarks			

Add **Cancel**

Date: 5/24/2021 Time: 10:46 (01) Accessibility/Section508 Release 2021.2
 User Session Count: 1 User Previous Login: 5/17/2021 12:39 For Official Use Only Build 5/21/2021 15:27

Schedule Preventive Maintenance Redesign

DPAS Activity Nm: KD MAINT ACT Open Actions (1192) User Id: PETERSLA

Maintenance Utilization Requisition Master Data Accounting Forms Reports Utilities Inquiries

Schedule Preventive Maintenance

Search Criteria

Main Schedule Id		Main Activity	KD MAINT ACT
Main Schedule Name		Occurrence	
Main Schedule Description		Central Maint Schedule	
Priority			

Search Results

Options + Add Edit Delete Search Results

ID	Name	Description	Occurrence	Resourcing Method	Frequency	Set Sched Date	Central Maint Sched	Nbr Of Assets	Nbr Of Work Plans	Priority
No data										

10 15 items per page 0 of 0 items

For Official Use Only System Date: 05/24/2021 10:51 AM (DPAS) (DPAS) Release: 2021.2 Build: 05/21/2021 03:27 PM Desktop (no-headers): 1423
 DPAS Support DPAS Support Site
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DPAS Reports/Inquiries

Upcoming Maintenance Schedule Report Asset Preventive Maintenance Schedule Inquiry

DPAS Reports Manager
User Id: PETER.SLA Activity Nm: KD MAINT ACT Open Actions (1192) [Contact Us](#) [Home](#) [Help](#) [Logout](#)

Maint and Util

Maintenance Utilization Requisition Master Data Accounting Forms-Reports Utilities

View **Schedule**

Search Results

Rpt Category: All

Rpt Id	Rpt Name	Rpt Type	Rpt Category
WPMAR04R	WORK ORDER	User Initiated - All User ...	Maintenance and Utilization
WPMAR08R	UTILIZATION REPORT	Online - User Initiated, ...	Maintenance and Utilization
WPMAR10R	EQUIPMENT UTILIZATION	Online - User Initiated, ...	Maintenance and Utilization
WPMAR18R	EQUIPMENT POOL ASSET REPORT	Online - User Initiated, ...	Maintenance and Utilization
WPMAR09E	UTILIZATION REPORT EXTRACT	Online - User Initiated, ...	Maintenance and Utilization
WPMAR20R	UPCOMING MAINTENANCE SCHEDULE	User Initiated - All User ...	Maintenance and Utilization
WPMAR22R	COSIS FORM	Online - User Initiated, ...	Maintenance and Utilization
WPMAR25R	WORK ORDER STATUS REPORT	User Initiated - All User ...	Maintenance and Utilization
WPMAR26R	UTILIZATION/FUEL VARIANCE REPORT	User Initiated - All User ...	Maintenance and Utilization
WPMAR27R	NMC SUMMARY ROLL UP BY LIN REPORT	User Initiated - All User ...	Maintenance and Utilization
WPMAR29R	NMC ASSET DETAIL REPORT	User Initiated - All User ...	Maintenance and Utilization

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Live Demo

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Upcoming Webinar

- **Upcoming Webinar**
 - TBD
 - Tuesday – June 22, 2021 @ 1:00 PM – 2:00 PM EST
 - Register on the DPAS Support Site



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Questions / Survey

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Defense Property Accountability System
DPAS
Support Team

For More Information

Support Help Desk Email
dpasupport@leidos.com

Call Support Toll Free
1-844-THE-DPAS or 1-844-843-3727

DPAS eLearning
<http://dpaselearning.golearnportal.org>

DPAS Support Site
<http://dpasupport.golearnportal.org>



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