

DPAS Releases 2.3.01-2.6.10 – Post Session Report

In this online session, DPAS Subject Matter Experts guide you through the various DPAS Updates and answer your questions in real-time chat! If you have any questions about updating your assets this webinar is for you!

Presented by:

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Q&A:

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Recording Location:

DCO: <https://dpasupport.golearnportal.org/index.php/training/webinar-archive/377-updates-and-announcements>

DPAS Support: <http://dpasupport.golearnportal.org>

Open **Training / Webinar Archive** and find the webinar under the Updates and Announcements subject heading or search for the webinar title.

(Note: this link will only play the newest webinar on this topic)

Screenshot:



Session Statistics:

Session Date	February 18, 2015
Number of Registered Attendees	243
Number of Internal Attendees	10

Poll Results:

Did you find the content in this webinar useful? – 95 Responses

Answer	Percent
Extremely Useful – I learned a useful technique or tip	41%
Somewhat Useful – This content was not new for me but is useful	44%
Not Useful – I did not learn anything new	12%
Other – I am providing a detailed answer in the chat pod	3%

How would you rate the presentation? i.e. Speaker, Format – 110 Responses

Answer	Percent
Excellent – I would highly recommend this presentation to others	34%
Good - I enjoyed this format and the interaction	54%
Okay - The presentation needed some improvement	8%
Poor - The presentation underperformed for me	4%
Other – I am providing a detailed answer in the chat pod	0%

What topic would you be most interested in for a future webinar? – 398 Responses

Answer	Percent
Asset Dispositions	31%
Asset Receiving	28%
Asset Transfers	33%
Asset Updates	24%
IT Management	15%
CIP	8%
Government Furnished Property (GFP)	28%
Inquiries	32%
Inventory	48%
IUID – in Depth	24%
Maintenance and Utilization(M&U)/Dispatch	13%
Maintenance and Utilization(M&U)/Work Order	13%
Maintenance and Utilization(M&U)/FAST	12%
RFID Basics	10%
WAWF	24%
Warehouse Management Module	20%
OTHER - I am providing a detailed answer in the chat pod	7%

Participant Questions and Comments:

1. **Question:** We are not using DPAS yet but we will transition in the near future. I have access to the program but nothing is really loaded but I do remember my former NCOIC having access to more menu options than I do. I do not know at this stage if this is something to be concerned about.
Answer: DPAS is role based. Your currently assigned roles may not have the full functionality. Once you begin the implementation process to DPAS, the Columbus Customer Support team will assign a POC to work with you on defining your roles.
2. **Question:** Does the FEDLOG get updated monthly?
Answer: There is a batch process which runs monthly to update the FEDLOG for DPAS.
3. **Question:** Does FEDLOG interface with non-property book turn-ins?
Answer: No, the FEDLOG is a resource allowing you to build your catalog.
4. **Question:** For multiple LINs on a transfer from UIC to UIC; can you now transfer multiple LINs at a time without changing all the LINs to one LIN?
Answer: This change was for Custodian to Custodian transfers. It does not transfer multiple LINs at the UIC to UIC level. You should coordinate with your CCB member to write the SCR for this change.
5. **Question:** Asset Update/LOC - Search reveals 4 locations which I cannot find anywhere in DPAS to delete/remove. Specifically, N62419/WAREHO, WAREHOUSE, WAREHOUSE 2, WAREHOUSE 3. These locations have sub locations with info visible but again, I can't find to delete this info from DPAS.
Answer: This maybe a data issue. You can send the information to the Columbus Call Center, for a Remedy ticket to research the cause.
6. **Question:** I didn't see the IT Asset Mgmt. under my Asset Mgmt Menu....is there a required test?
Answer: There is an IT role which allows you to access the IT Tracking functions. This role must be assigned by your Information Owner (IO). Your IO needs to submit the change on a Roles Request form and send it to our Account Management team. Once the role has been added to your account, you will need to take the required training and certify your role in order to see the IT Software menu items.
7. **Question:** If you have an asset in twice and one needs to be removed; how would that be done?
Answer: That is a good question for the Call Center. Call them using Option 1. There are several ways to accomplish the results you would like to see, but we need to know more specifics about the cause.

8. **Question:** When will the reports cue be resolved and give the ability to receive transactions on the same day that you input them?
Answer: Most reports should generate almost on demand - there may be a bit of a delay.
9. **Question:** Will all webinars only consist of updates?
Answer: No - we use them for to train on a variety of DPAS processes, tips and tricks as well.
10. **Question:** When will we have the capability to perform a MASS UPLOAD of attachments of "similar assets"? In the meantime we are uploading one asset at a time.
Answer: I have not seen an SCR to include this function in the system as of yet. You should coordinate with your CCB member to write the SCR for this change.
11. **Question:** Is it possible to get more of the reports and inventories in the excel format?
Answer: They were developed for the best presentation format. Some reports are available in both formats. To have an additional format for a specific report will require an SCR.
12. **Question:** I have the transferred document number DKAGAA43220002 but I can't find the DD Form 1150 from last month?
Answer: Please call the Columbus Call Center, Option 1, with this concern.
13. **Question:** I would like more information regarding vehicle reporting – will there be a webinar on this topic?
Answer: Thank you for your input; we will include it in the list of considered Webinar topics. Please visit our DPAS Support Site periodically to check the dates and topics of our webinars.
14. **Question:** Knowledge bases and training modules help, but seeing the information and processes demonstrated in a webinar format are even better!
Answer: Thank you! We intend to keep the program going.
15. **Question:** Do the webinar links define what they cover?
Answer: We try to describe the topic and the webinar agenda in both the emails and on the DPAS Support Site.
16. **Question:** We have moved to another facility and disposed of all our non-capital assets like furniture, so we have all new furniture to enter into DPAS. Can I get some guidance how to remove previous assets and replace with new ones?
Answer: Call the Columbus Call Center, Option 1, and they can provide guidance on an individual basis.
17. **Question:** Since the Warehouse Management Module is pretty new, will there be any formal training on use and implementation for the USMC?
Answer: We have two upcoming webinars discussing the Warehouse Management Module. They are Warehouse Management Module Overview on March 11 and Maintenance and Utilization (M&U) for the Warehouse on March 25 at 1300 EST. We also have online training available at: <https://dpaselearning.golearnportal.org>

18. **Question:** Would like to see individual modules on Receiving, Disposition and Transferring processes?

Answer: Please post this suggestion in the Polls at the end of the webinar and monitor our support site: <https://dpassupport.golearnportal.org> periodically to check the dates and topics of our webinars.

19. **Question:** Are there instructions for removing old equipment? I have equipment that I need to DRMO but I don't know where to start! Can someone help me with the process?

Answer: Please call the Columbus Call Center, Option1. They can provide guidance on an individual basis.

20. **Question:** Is there a way to run hand receipts for all users in one report vice going through the process individually?

Answer: In DPAS go to the Forms-Reports menu header and select Schedule Reports, and then select the Custodian Asset Report (WPHRR0101R) Rpt Id hyperlink. The Submit screen displays and allows you to schedule hand receipts for all the Custodians you have access to. The View Reports tab allows you to select the generated reports to build them into one report.

21. **Question:** Is there any way to receive an asset into DPAS when it's variance of unit cost is greater than 10%? What is a good way to document that it may have cost less, remarks?

Answer: When you are receiving an asset and get the variance of unit cost is greater than 10% message it is an informational message. This message is notifying you that the price on the catalog has a 10% difference than the price you are receiving it at. If you want to document this variance, you can use the Remarks field during the Receipt process.

22. **Question:** What about transactions that become "hung" in DPAS?

Answer: Give them a little time to process. Sometimes processing takes more time depending on what other processes are running in the background. If it takes too long, call the Columbus Call Center, Option 1, to report the problem.

23. **Question:** How is it that we can only bring in 10 assets at a time from our Due-in file?

Answer: This issue is being corrected in the 2.7.00 release scheduled for March 6, 2015.

24. **Question:** Is there a way to generate an Increase/Decrease Report for a specific custodian?

Answer: The Increase/Decrease Report is generated at the Accountable UIC or UIC level. It is not broken down by Custodian.

25. **Question:** Just to be clear, will the webinar on the 25th of March show us the actual capabilities of DPAS?

Answer: The M&U for Warehouse will have some Power Point slides, like today, and also include demonstrations within the DPAS application, which all show the actual capabilities of DPAS.

26. **Question:** This is not part of the presentation but do you have any idea when report WPHRR06R Asset Increase/Decrease Actions Report will be available again?
Answer: The WPHRR06R Asset Increase Decrease Actions Report is currently available. When you are in DPAS, under the Forms-Reports menu header, select Schedule Reports.
27. **Question:** I am new to DPAS and I am getting help or guidance from other DPAS users, is there webinar training for new users in regards to adding property and removing property from DPAS. How do I know which type of reports are best for our Command?
Answer: We have online training available at: <https://dpaselearning.golearnportal.org> and past webinars can be viewed at: <https://dpasupport.golearnportal.org>. You can also call the Columbus Call Center, Option 1, for individual questions.
28. **Question:** When will the reports functions operate to provide a transaction report on the same day of the entries?
Answer: Currently all reports are processing to completion on a same day basis. If they are going to error, it is not more than a 30 minute timeout process. If it takes longer than this, please call the Columbus Call Center, Option 1, to report the problem.
29. **Question:** I would like to see a DPAS for beginners, walking you through the basics of how to use the program.
Answer: We will add this as a topic for a future webinar.
30. **Question:** Also, is there a training site that is already preloaded for us to use for training purposes? I know that VEMSO used one to train multiple bases, would this be available to us as well?
Answer: We do have training databases available to all users. Please call the Columbus Call Center, Option 1, for details on gaining access to a training database for your organization.
31. **Question:** This question has nothing to do with the subjects of this webinar, but since there is great attention today, I would like to know if other sites experience such a slow connection to DPAS as we do. And where should we start to locate where the problem is? One click of the mouse has the cursor spinning the majority of the time 20 seconds or more.
Answer: Sites may occasionally experience a slow connection to DPAS. When this happens please call the Columbus Call Center to report the problem. They can also offer suggestions to troubleshoot the root of the problem.
32. **Question:** When I generate a background transaction report there is no nomenclature to identify what was transferred beside the Asset ID.
Answer: The Background Transactions Results report is a system generated report which is created when you complete a life-cycle process such as Receiving, Update or Transfer. If you have a question concerning this report, you can call the Columbus Call Center, Option 1.

33. **Question:** Will there be any future classes regarding Electronic Turn-in Document (ETID) and the DRMO acquisition process?

Answer: There is no current webinar scheduled regarding ETID and the DRMO acquisition process. We will add it to our list of future topics.

34. **Question:** It was stated that FEDLOG was included in DPAS for researching NSNs for property being turned in to DRMS. DRMS has a list of non-NSN numbers to be used when turning property without an NSN. Does the DRMS non-NSN list need to be in DPAS?

Answer: We do not know what your DRMS non-NSN consists of. You can create the non-NSNs if you know what they are.

35. **Question:** Is there a report in M&U that can give us the previous month's mileage plus the current month's mileage?

Answer: Currently this information is not available as a report in the M&U module. However, you could use the Utilization, Asset Util Inquiry to obtain that information and export it as a .pdf or.xls, which can be used as a report.

36. **Question:** The Inventory and changes to information processes are not user friendly, the menu screen only allows certain information before you have exit out to "Update Menu" to make other changes. It would be nice to have all changes under Inventory Menu.

Answer: Inventory Update was built to specifically address suspected loss of inventory. The Inventory Reconciliation process should be conducted using the Manage Inventory option. This process will address shortages, overages and relocation of assets. Please contact the Columbus Call Center, Option 1 for further guidance.

37. **Question:** Is there a training version of DPAS where we can make mistakes without messing up the real DPAS data base?

Answer: We do have training databases available. Please call the Columbus Call Center, Option 1, for details on gaining access to a training database for your organization.